

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

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NALC Civility & Respect Signatory

Minutes of Extraordinary Meeting of Radway Parish Council Thursday 6th of August 2026

The meeting commenced at 7.30pm
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1. Apologies :

- a. To receive apologies for absence: Cllr. Colin Mathews, Cllr. Chris Mills.
- b. To consider acceptance of apologies. Proposed: Cllr. Simon Hooker, Seconded: Cllr Penny Gardner.

Present: Cllr. Simon Hooker (Chair), Cllr. Penny Gardner (Vice-Chair), Cllr. James Stephens, 1 member of the public, Clerk: Helen Hide-Wright

2. Declarations of interests and consideration of dispensation requests:

Cllr. James Stephens: Planning applications 26/01557/LBC & 26/01556/FUL Sunbeam Cottage

Cllr. Penny Gardner: Co-option

Dispensation requests had been received by the Clerk for the following:

Cllr. Penny Gardner: Agenda item 4: Co-option. The request was granted by the Proper Officer in accordance with the RPC Standing Orders for Agenda item 4: Co-option, to make the meeting quorate.

Cllr. James Stephens: Agenda item 5: Planning. The request was granted by the Proper Officer in accordance with the RPC Standing Orders for Agenda item 5: Planning, to make the meeting quorate, if necessary.

Acceptance of the minutes of the previous meeting: Ordinary Meeting 23rd July 2026. Proposed: Cllr. Simon Hooker, Seconded: Cllr. James Stephens.

3. Co-option:

An application to join RPC was circulated a week prior to the meeting. The applicant made a presentation to the PC, answered questions and withdrew from the meeting whilst the PC considered the matter.

RPC Decision: The application was accepted. Proposed: Cllr. Simon Hooker, Seconded: Cllr. James Gardner. Cllr. Mike Gardner was welcomed to the PC.

Declaration of Interest and Acceptance of Office forms were signed by Cllr. Mike Gardner and counter signed by the Clerk.

ACTION: Clerk to provide RPC documentation to Councillor Mike Gardner.

4. Planning

SDC Planning Applications: 26/01557/LBC & 26/01556/FUL Sunbeam Cottage: Increase height of chimney at request of thatch roof insurer.

Cllr. James Stephens stepped out of the discussions and vote.

RPC Comment: No representation. Proposed: Cllr. Penny Gardner, Seconded: Cllr. Mike Gardner.

5. Finance: Radway Village Hall Hire 6th August 2026 £ 16.00

Proposed: Cllr. Simon Hooker. Seconded: Cllr. Penny Gardner.

6. **Exclusion of Press and Public**

To consider passing the following resolution:

"That the public and press be excluded from the meeting for the following item(s) of business under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that the business involves confidential information about an individual and publicity would be prejudicial to the public interest."

Proposed: Cllr. Simon Hooker, Seconded: Cllr. James Stephens. Unanimous.

Confidential Business: A tabled report was circulated to council prior to the meeting. Correspondence and the tabled report were discussed at length. Option 2. from the tabled report recommendations agreed unanimously.

Close of Meeting

Dates of Future Meeting, commencing at 7.30pm:

2026: 17th Sept, 19th November.

Meeting Closed at 8.23 pm