

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD
07713 892835 clerk@radwayparishcouncil.org.uk

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, Tysoe Road, Radway, Warwickshire, CV35 0UE commencing at **7.30pm** on **Thursday 18th September 2025**. Please contact the Clerk for further details.

Helen Hide-Wright

Dated: Friday 12th September 2025

AGENDA

1. Apologies :
 - a. To receive apologies for absence:
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting:
 - Ordinary Meeting 17th July 2025.
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings.
 - a) Mobile Phone coverage (Cllr. Simon Hooker investigating)
 - b) Streetlighting at West End: Cllr. Colin Mathews looking into costs to reinstate the light.
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chair (Budget & Finance, Website/IT, Highways, Grounds Maintenance and Street Furniture).
 - VAT reclaim £835.75 has been received.
 - Emergency repairs to mower £269.58.
 - Pay settlement notification
 - Pavement resurfacing September 2025
 - Npwr invoices £105.70 & £67.50. Remaining credit £213.70.
 - Co-option
 - RPC Playground inspections
 - Replacement bench for cricket ground £500 (using CIL funds 20/02084/FUL)
 - (ii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting)
 - Street Light at West End: Reinstate or removal/obsolescence
 - King John's Lane
 - Grant Funding – Grants received from British Horse Society £300, WCC £300 and

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

Ramblers £200

(iii) Cllr Gardner (Parish Council Policies, GDPR and Green Issues).

- Adoption of amended RPC Risk Assessment Policy

(iv) Cllr Stephens

- Replacement swing seats: Kompan/HAGS

a. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills and Stratford District Council (SDC): Malcolm Littlewood

7. Planning

(a) SDC Planning decisions since our last meeting: 25/01061/PIP: The Lodge: Refusal

(b) SDC Planning applications:

(c) Planning Comments submitted by RPC since our last meeting:

25/01875/Shakesfield: No Objection

25/01913/LDE Magnolia Cottage:

8. Correspondence

WCC Local Government Reorganisation and devolution survey

Affordable Housing Standing Advice Note

School Admission Appeal Panel Member Volunteers

Built Sports Facilities Strategy survey

9. Financial Administration a. See Attached

10. Other reports and items for future agendas:

11. Dates of Future Meeting, commencing at 7.30pm:

20th November 2025.

Meeting Closes.

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

Appendix to Agenda for Meeting 18th September 2025

Correspondence and Consultations:

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Bank Balances at 31 st August 2025	31st August 2025
Deposit Account:	£ 18,554.09
Current Account:	£ 876.81
Total Balance:	£ 19,430.90

Payments made since the last meeting:	£ 4,140.37
Income received since the last meeting:	£ 3,458.50
Payments outstanding since last meeting:	£ 0.00

Finance Report and passing of accounts for payment at this meeting:

Zanna Consultancy & Design (Domain and Fasthosts Renewals)	£ 230.00
Radway Village Hall (Hire 18 th Sept 2025)	£ 16.00
Accounting Data Services (Newsletter) Inv 10088	£ 31.68
Kompan/HAGS – replacement swing seats	£ 1,580.53
Mr Manwaring (Green Area Maintenance)	£ 300.00
Helen Jay – flower tubs	£ 16.98
Microsoft 365 Renewal	£ 120.00
Clerk's Salary: Sept 2025	£ 377.44
Clerk's Salary: Oct 2025	£ 377.44
WCC Pension contribution Sept 2025	£ 89.00
WCC Pension contribution Oct 2025	£ 89.00
Working from Home Allowance Sept & Oct 2025	£ 52.00
Clerk's expenses –	£ 13.35

Invoices issued: Invoices for King John's Lane Project to WCC and British Horse Society for £300 each, remain outstanding. Payment has been requested.

Excel Spreadsheet detailing income and expenditure to 30th June 2025

Appendix to Agenda for Meeting 18th September 2025

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

RPC Accounts Summary

RADWAY PARISH COUNCIL 2024 - 2025 FINANCIAL YEAR 28 August 2025

<u>Receipts</u>	<u>Actual</u>	<u>Budget</u>
Precept	£6,652.00	£12,793.00
Bank Interest	£63.86	£300.00
SDC Council Tax Support Grant	£0.00	£0.00
Other Income	£0.00	£385.00
VAT Reimbursement	£0.00	£800.00
Community Grants	£0.00	£0.00
TOTAL RECEIPTS	£6,715.86	£14,278.00

Administration

Staff costs:

Staff Costs: Salary, NI, PAYE	(£1,565.95)	£3,800.00
Staff Pension: Employee & Employer Contributions	(£444.99)	£760.00
HMRC NDDS	£0.00	£200.00
Administration Expenses	(£415.88)	£412.00
Bank Charges	£0.00	£412.00
Audit Fees	(£702.00)	£650.00
Data Protection	£0.00	£35.00
Election Fees	£0.00	£0.00
Councillor Training	£0.00	£250.00
Subscriptions (WALC)	(£197.60)	£150.00
Insurance	(£731.65)	£750.00
Total Administration	(£4,058.07)	£7,419.00

Village Maintenance

WCC Street Light Maintenance	£0.00	£110.00
Maintenance Budget (Street Furniture)	£0.00	£200.00
Defibrillator	£0.00	£50.00
F N Pile Mower Service	(£269.58)	£500.00
Grass Cutting	(£883.75)	£1,400.00
NPower Electricity for Street Lights	£0.00	£1,200.00
Total Village Maintenance	(£1,153.33)	£3,560.00

Hall Hire & Playground

Hall Hire	(£28.00)	£110.00
Play Area Annual Inspection	£0.00	£190.00
Chambers Trust - Recreation Ground - Rental	£0.00	£250.00
Recreation Area Maintenance: Equipment & Grounds Maintenance	£0.00	£1,000.00
Total Hall Hire & Playground	(£28.00)	£1,550.00

Communications & IT Expenditure

Website	(£312.50)	£250.00
Newsletter / Information Sheet	(£158.40)	£320.00
Total Communications & IT Expenditure	(£470.90)	£570.00

Miscellaneous

Grants	£0.00	£750.00
Community Projects	(£4,080.00)	£716.00
Christmas Trees	£0.00	£125.00
Total Miscellaneous	(£4,080.00)	£1,591.00

TOTAL PAYMENTS

(£9,790.30)	£14,690.00
--------------------	-------------------

Closing Period Bank Balances As At:

28 August 2025

Current Account	£876.81
Deposit Account	£18,554.09
Total Bank Balances	£19,430.90