

# RADWAY PARISH COUNCIL

[www.radwayparishcouncil.org.uk](http://www.radwayparishcouncil.org.uk)

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

07713 892835 [clerk@radwayparishcouncil.org.uk](mailto:clerk@radwayparishcouncil.org.uk)

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, Tysoe Road, Radway, Warwickshire, CV35 0UE commencing at **7.30pm** on **Thursday 16<sup>th</sup> January 2025**.

Please contact the Clerk for further details.

*Helen Hide-Wright*

Dated: Friday 10<sup>th</sup> January 2025

## AGENDA

1. Apologies :
  - a. To receive apologies for absence: Cllr. Clare Rankin.
  - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting:
  - Extraordinary Meeting 18 December 2024.
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings.
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:
  - (i) Chair (Budget & Finance, Website/IT, Grounds Maintenance and Street Furniture).
    - Flooding.
  - (ii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting) .
    - Update on King John's Lane.
    - Update on grant application/s and grant funding.
  - (iii) Cllr Rankin (Playground Inspections & Crime Prevention).
  - (iv) Cllr Gardner (Parish Council Policies, GDPR and Green Issues) .
  - (v) Cllr Smith-Vincent (Highways).
    - Radway Information Booklet.
    - Benches on the green and recreation ground
  - a. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills and Stratford District Council (SDC): Malcolm Littlewood
7. Planning Applications
  - (a) SDC Planning decisions since our last meeting:
  - (b) SDC Planning applications:  
Application(s) reference: 24/03232/FUL

Proposed : External wall insulation to the rear extension, roof replacement to the main terrace and extension with re-render to match existing, and solar PVs to the roof (part retrospective).

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At : 3 The Green, Radway, Warwick, CV35 0UG

(c) Planning Comments submitted by RPC since our last meeting:

(d) Planning Notices:

SDC Planning Decisions: 24/02847/LPD: Orbit Homes: Certificate of Lawful Proposed Use or Development.

8. Correspondence – South Warwickshire Local Plan (SWLP) Preferred Options consultation (10<sup>th</sup> Jan to 7<sup>th</sup> March 2025).

NHS Coventry and Warwickshire ICB Launch Public Consultation on South Warwickshire Community Rehabilitation Beds (Monday 6th January 2025, to Friday 14th February 2025).

Consultation on removal of hospital beds from Ellen Badger Hospital, Shipston on Stour. (January 6th to February 14<sup>th</sup>).

9. Financial Administration a. See Attached

a) Update to lighting inventory.

11. Other reports and items for future agendas:

12. Dates of Future Meeting, commencing at 7.30pm:

20<sup>th</sup> March 2025, 15<sup>th</sup> May 2025 (Possibly commencing at 7pm to accommodate annual meeting/s), 17<sup>th</sup> July 2025, 18<sup>th</sup> September 2025, 20<sup>th</sup> November 2025.

**Meeting Closes.**

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Appendix to Agenda for Meeting 16th January 2024

## Correspondence and Consultations:

*\*Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

## **Financial Administration**

Bank Balances at 31<sup>st</sup> December 2024

Deposit Account:	£ 17,493.74
Current Account:	£ 1,535.66
Total Balance:	£ 19,029.40

Payments made since the last meeting:	£ 16,301.04
Income received since the last meeting:	£ 56.28
Payments outstanding since last meeting:	£ 0.00

## **Finance Report and passing of accounts for payment at this meeting:**

Accounting Data Services (February Newsletter)	£ 31.68
Zanna Consultancy & Design Inv 0291	£ 93.75
Radway Village Hall (Mtg 16 <sup>th</sup> January 2025)	£ 14.00
Clerk's Salary: Jan 2025	£ 325.44
Clerk's Salary: Feb 2025	£ 325.44
WCC Pension contribution Jan 2025	£ 86.23
WCC Pension contribution Feb 2025	£ 86.23
Working from Home Allowance Nov & Dec 2024	£ 52.00
Clerk's expenses –	£ 44.60
NPower Inv IN12257613 (Paid by Direct Debit)	£ 486.66

**Invoices issued: SDC: Maintenance of Graveyard**

## **Excel Spreadsheet detailing income and expenditure to 31<sup>st</sup> December 2024**

Appendix to Agenda for Meeting 16th January 2025

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## RPC Accounts Summary

### RADWAY PARISH COUNCIL 2024 - 2025 FINANCIAL YEAR 30 December 2024

	<u>Actual</u>	<u>Budget</u>
<b>Receipts</b>		
Precept	£12,793.00	£12,793.00
Bank Interest	£264.71	£300.00
SDC Council Tax Support Grant	£0.00	£0.00
Other Income	£350.00	£385.00
VAT Reimbursement	£1,248.02	£800.00
Community Grants	£3,000.00	£0.00
<b>TOTAL RECEIPTS</b>	<b>£17,655.73</b>	<b>£14,278.00</b>
<b>Administration</b>		
<b>Staff costs:</b>		
Staff Costs: Salary, NI, PAYE	(£2,685.50)	£3,800.00
Staff Pension: Employee & Employer Contributions	(£978.67)	£760.00
HMRC NDDS	£0.00	£200.00
Administration Expenses	(£379.04)	£412.00
Audit Fees	(£552.00)	£650.00
Data Protection	(£35.00)	£35.00
Election Fees	£0.00	£0.00
Councillor Training	£0.00	£250.00
Subscriptions (WALC)	(£146.00)	£150.00
Insurance	(£707.48)	£750.00
<b>Total Administration</b>	<b>(£5,483.69)</b>	<b>£7,007.00</b>
<b>Village Maintenance</b>		
WCC Street Light Maintenance	£0.00	£110.00
Maintenance Budget (Street Furniture)	(£13,622.00)	£200.00
Defibrillator	(£80.94)	£50.00
F N Pile Mower Service	£0.00	£500.00
Grass Cutting (R W Manwaring)	(£1,732.58)	£1,400.00
NPower Electricity for Street Lights	(£1,267.53)	£1,200.00
<b>Total Village Maintenance</b>	<b>(£16,703.05)</b>	<b>£3,560.00</b>
<b>Hall Hire &amp; Playground</b>		
Hall Hire	(£70.00)	£110.00
Play Area Annual Inspection	(£205.71)	£190.00
Chambers Trust - Recreation Ground - Rental	£0.00	£250.00
Recreation Area Maintenance: Equipment & Grounds Maintenance	(£1,613.76)	£1,000.00
<b>Total Hall Hire &amp; Playground</b>	<b>(£1,889.47)</b>	<b>£1,550.00</b>
<b>Communications &amp; IT Expenditure</b>		
Website	(£597.33)	£250.00
Newsletter / Information Sheet	(£316.80)	£320.00
<b>Total Communications &amp; IT Expenditure</b>	<b>(£914.13)</b>	<b>£570.00</b>
<b>Miscellaneous</b>		
Grants	(£441.22)	£750.00
Community Projects	(£3,600.00)	£716.00
Christmas Trees	(£130.00)	£125.00
<b>Total Miscellaneous</b>	<b>(£4,171.22)</b>	<b>£1,591.00</b>
<b>TOTAL PAYMENTS</b>	<b>(£29,161.56)</b>	<b>£14,278.00</b>

#### Closing Period Bank Balances As At:

30 December 2024

Current Account	£1,535.66
Deposit Account	£17,493.74
<b>Total Bank Balances</b>	<b>£19,029.40</b>