

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

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Minutes of **Ordinary Meeting** of Radway Parish Council Thursday 16th May 2024, Radway Village Hall

The meeting commenced at 7.36pm

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1. Apologies :

- a. To receive apologies for absence: None.
- b. To consider acceptance of apologies. None

Present: Cllr. Simon Hooker, Cllr. Penny Gardner, Cllr. Tim Smith-Vincent, Cllr. Colin Mathews, Cllr. Clare Rankin, Cllr. Chris Mills, 3 members of the public.

2. Declarations of interests and consideration of dispensation requests: None.

3. Acceptance of the minutes of the previous meeting:

- Ordinary Meeting 21st March 2024. Proposed: Cllr. Simon Hooker, Seconded: Cllr. Clare Rankin.

4. Matters Arising from the minutes and previous meetings: None.

5. Public participation: A broken paving slab has been reported to a Councillor. The Councillor will recommend that it should be reported to Orbit.

6. Councillor reports:

(i) Cllr. Smith-Vincent (Budget & Highways).

- Cllr. Simon Hooker confirmed that the budget update had been circulated prior to the meeting. **Appendix A.**
- Nothing to report on Highways.
- With the changes within the PC, the responsibility for finance will move to Cllr. Simon Hooker, the new Chair of RPC.

(ii) Cllr Hooker (Chair) (Website/IT, Grounds Maintenance and Street Furniture).

- Nothing to report on Grounds Maintenance and Street Furniture.
- Update on new domain name – the move is progressing to gov.uk. The domain name has been registered and purchased. Existing emails have to be backed up before the switch takes place. All policies/documents will need to be updated with the new details, as well as any signage. A date for the switch will be sought by Cllr. Simon Hooker.

(iii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting).

- The Jacobs Ladder project is progressing. The posts have been installed.
- The Cotswold National Landscape has awarded £2k towards the project. With other donations promised, the project is approximately £1k short. **ACTION: Further funds will be sought from donors.**

ACTION: Agenda item: The PC will put forward expenditure for £3k for this project to underwrite the expenditure until the donations arrive.

(iv) Cllr Rankin (Playground Inspections & Crime Prevention)

- The climbing frame has been repaired.
- The play equipment is in good order, with regular inspections taking place.
- Police: Regular updates are issued by the local police.

(v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)

- The policies have been reviewed and readopted.

a. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills Appendix B and Stratford District Council (SDC): Malcolm Littlewood Appendix C

Cllr. Mills left the meeting at 8.09pm.

7. Planning Applications

- (a) SDC Planning decisions since our last meeting: 24/0310/FUL Millstone Cottage, 6 The Green: Permission with conditions.
- (b) SDC Planning applications: None.
- (c) Planning Notices: None.

8. Replacement street lighting The Conservation Officer has confirmed that the proposed lights are acceptable and compliant for a Conservation Area. Cllr. Colin Mathews: Recapped on the streetlighting project which is costed at £12.5k with Eon. Once the lights are changed, the electricity supplier has to be notified so the bill are adjusted. Agenda item for July meeting.

9. Village Mowing 2024 Cllr. Smith-Vincent provided an update. The mowing and strimming is going well. RPC may wish to consider approaching Orbit to undertake the mowing of their land for a cost.

10. Correspondence – South Warwickshire Local Plan: Cllr. Simon Hooker will monitor this. Application for a Street Trading Consent in the Stratford on Avon District Zone Three.
COMMENT: RPC objects to this application for Radway Village. There is no suitable parking in the village for the business to be sited or enough potential customers. Cotswold Natural Landscape – not in keeping with this.

11. Financial Administration a. See Attached. Appendix C. Proposed: Cllr. Penny Gardner, Seconded: Cllr. Clare Rankin.
b. Invoice paid for M. Tompkins £78.75 for strimming

Defibrillator replacement pads will be ordered, as the existing pads are due for replacement on the 1st June 2024.

Other reports and items for future agenda: Lighting Project £12,500. King John's :Lane Project: RPC underwriting the budget: £3k.

13. Dates of Future Meeting:

18th July 2024: 19th Sept 2024: 21st November 2024

The meeting closed at 8.35pm

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Appendix A.

Financial Administration

Bank Balances at 30th April 2024

Deposit Account:	£ 33,012.33
Current Account:	£ 1,455.62
Total Balance:	£ 34,467.95

Payments made since the last meeting:	£ 4,769.16
Income received since the last meeting:	£ 6,461.99
Payments outstanding since last meeting:	£ 0.00

Finance Report and passing of accounts for payment at this meeting:

Zurich Insurance 1.6.24 - 31.5.25	£ 707.48
WALC Subscription 2024/25	£ 146.00
Radway Village Hall (21.3.24)	£ 14.00
Accounting Data Services Ltd (newsletter) Inv 9436	£ 31.68
Accounting Data Services Ltd (newsletter) Inv 9486	£ 31.68
Zanna Consultancy & Design (Gov.uk domain)	£ 130.80
Warwickshire Pension Fund (Payments shortfall 2022/23)	£ 202.53
AED Donate (replacement defibrillator pads)	£ 71.98
Clerk's Salary: May 2024	£ 313.73
Clerk's Salary: June 2024	£ 313.73
WCC Pension contribution May & June 2024	£ 166.28
Working from Home Allowance May & June 2024	£ 52.00
Clerk's expenses –	£ 21.39
Trevor Gill – Internal Auditor	£ 300.00

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RPC Meeting 16-May-24

RADWAY PARISH COUNCIL 2024 - 2025 FINANCIAL YEAR 30 April 2024

<u>Receipts</u>	<u>Actual</u>	<u>Budget</u>
Precept		
Bank Interest	£6,396.50	£12,793.00
SDC Council Tax Support Grant	£31.32	£300.00
Other Income	£0.00	£0.00
VAT Reimbursement	£0.00	£385.00
TOTAL RECEIPTS	<u>£6,427.82</u>	<u>£14,278.00</u>
Administration		
Staff costs:		
Staff Costs: Salary, NI, PAYE	(£289.79)	£3,800.00
Staff Pension: Employee & Employer Contributions	(£83.14)	£760.00
HMRC NDDS	£0.00	£200.00
Administration Expenses	(£26.00)	£412.00
Audit Fees	£0.00	£650.00
Data Protection	£0.00	£35.00
Election Fees	£0.00	£0.00
Councillor Training	£0.00	£250.00
Subscriptions (WALC)	£0.00	£150.00
Insurance	£0.00	£750.00
Total Administration	<u>(£398.93)</u>	<u>£7,007.00</u>
Village Maintenance		
WCC Street Light Maintenance	£0.00	£110.00
Maintenance Budget (Street Furniture)	£0.00	£200.00
Defibrillator	£0.00	£50.00
F N Pile Mower Service	£0.00	£500.00
Grass Cutting (R W Manwaring)	£0.00	£1,400.00
NPower Electricity for Street Lights	(£496.41)	£1,200.00
Total Village Maintenance	<u>(£496.41)</u>	<u>£3,560.00</u>
Hall Hire & Playground		
Hall Hire	£0.00	£110.00
Play Area Annual Inspection	£0.00	£190.00
Chambers Trust - Recreation Ground - Rental	£0.00	£250.00
Recreation Area Maintenance: Equipment & Grounds Maintenance	(£1,613.76)	£1,000.00
Total Hall Hire & Playground	<u>(£1,613.76)</u>	<u>£1,550.00</u>
Communications & IT Expenditure		
Website	£0.00	£250.00
Newsletter / Information Sheet	£0.00	£320.00
Total Communications & IT Expenditure	<u>£0.00</u>	<u>£570.00</u>
Miscellaneous		
Grants	£0.00	£750.00
Community Projects	£0.00	£716.00
Christmas Trees	£0.00	£125.00
Total Miscellaneous	<u>£0.00</u>	<u>£1,591.00</u>
TOTAL PAYMENTS	<u>(£2,509.10)</u>	<u>£14,278.00</u>

Closing Period Bank Balances As At:

30 April 2024

Current Account	£1,455.62
Deposit Account	£33,012.33
Total Bank Balances	<u>£34,467.95</u>

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Appendix B: Councillor Chris Mills.

County Councillor report Radway Parish Council Meeting 16th May 2024

Warwickshire Strategic Economic Plan

This is an exciting time for Warwickshire, as members of Warwickshire County Council have given their approval for the new Warwickshire's Strategic Economic Plan at Cabinet. This is a Warwickshire wide strategy that sets out the purpose for Warwickshire to have an economy this is ambitious, inclusive and sustainable.

Ambitious Growth: Warwickshire aims to position itself as a dynamic and resilient economy.

Inclusive Growth: Warwickshire will focus on nurturing a skilled workforce.

Sustainable Growth. Warwickshire aims to embrace green technologies and reduce carbon emissions. Read more:

<https://www.warwickshire.gov.uk/news/article/5136/sustainable-growth-and-reduce-carbon-emissions-strategic-economic-plan-approved-at-cabinet>

LCE Fund pumps £2.5million into businesses in two years

A scheme launched by Warwickshire County Council to give a helping hand to start-up, micro, small and medium businesses has distributed nearly £2.5 million of funding in less than two years. The [Local Communities & Enterprise Fund](#) (LCE) was started in June 2022 to provide loans to businesses who were struggling to access lending by the usual High Street banking routes. It has now distributed over £2,484,368 in loans between 44 businesses as well as social enterprises. The LCE Fund, which is delivered by [Coventry and Warwickshire Reinvestment Trust](#) (CWRT), is part of the County Council's £64 million [Warwickshire Investment Fund](#) (WIF), to boost the county's post-pandemic economic recovery.

Warwickshire chosen as pathfinder for national reform of children's social care services

Warwickshire County Council has been successful in its application to the Department for Education for Wave 2 of the Families First for Children Pathfinder Programme. Warwickshire is one of the seven new areas to deliver the programme which aims to improve services to help more children stay with their families in safe and loving homes. The programme will make sure targeted early help is available for families suffering domestic abuse, addiction, or poor mental health. Where child protection is necessary, it will be carried out by social workers with greater expertise and experience, and the wider family will stay involved in decision-making. For more information, visit [Families first for children \(FFC\) pathfinder programme and family networks pilot \(FNP\) - GOV.UK](#) (www.gov.uk)

New strategy launched to prevent serious violence in Warwickshire

Warwickshire communities at risk from serious violence will benefit from the launch of a new strategy to tackle both the occurrences and underlying causes of violence.

The Serious Violence Prevention Strategy 2024-30 sets out how members of the Safer Warwickshire Partnership will deliver on a shared long-term commitment to prevent violence before it happens and keep communities safe. Whilst Warwickshire is a safe place to live, it is not immune to serious violence and the strategy acknowledges the devastating impact that violence can have, tearing families apart, dividing friends, and creating fear in our schools and our communities. Find out more: www.warwickshire.gov.uk/news/article/5115/new-strategy-launched-to-prevent-serious-violence-in-warwickshire

Measles

Two doses of the MMR vaccine offer protection for life against measles, mumps and rubella. For people who do not touch any pork products, there is a version of the MMR vaccine which does not use porcine gelatin in its production. This vaccine is safe and effective.

If you're not sure, contact your GP about getting catch up jabs. One infected measles case can infect 9 out of 10 unvaccinated people if they spend 15 minutes or more with them. More info: <https://www.nhs.uk/MMR>

Whooping Cough

Whooping cough affects all ages, but for unvaccinated babies and very young children it can cause serious complications.

It's vital that pregnant women get vaccinated to protect their babies from birth and parents ensure infants receive their vaccines at 8, 12 and 16 weeks of age or as soon as possible after that.

We're encouraging all pregnant women in #Warwickshire to contact their GP surgery or antenatal clinic to get vaccinated.

Council highlighting mental health and wellbeing support available to residents throughout May

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There are a range of mental health and wellbeing services and support available across Warwickshire that can help residents to improve their wellbeing and support them during difficult times. Throughout May, Warwickshire County Council (WCC) will be signposting to the variety of mental health services available across the county and highlighting the importance of looking after your mental health and wellbeing, whatever your situation.

WCC will also be supporting Dementia Action Week which takes place from 13 to 19 May. There are over 8,500 people living with dementia in Warwickshire and one in three people born in the UK today will be diagnosed with dementia in their lifetime. The confirmation of a diagnosis may trigger depression and anxiety in some people and those around the person will also have their own emotional reactions to cope with. It is important that both the person with dementia and those around them feel able to express their feelings and seek support. For support with mental health, visit warwickshire.gov.uk/mentalhealth.

Financial stress

Are you struggling to balance household budgets? There is financial support available in Warwickshire when you need it. If money worries are making you feel stressed, take steps to look after your health. Find out more: <https://www.warwickshire.gov.uk/news/article/5170/find-financial-support-and-reduce-stress>

Warwickshire Resilience Forum

Warwickshire Resilience Forum launches new website to boost emergency preparedness News Release
Warwickshire Resilience Forum's new website aims to help you prepare for emergencies across the county. Warwickshire Resilience Forum (WRF) is a partnership of public, private, and voluntary sector organisations. The website identifies who you should contact if one of the key risks occurs in your area, or if you are particularly likely to be affected. You can enter your postcode, and the site will direct you to your key local contacts for the selected risk. For more information go to www.warwickshireresilienceforum.org.

Delivering Better Value Programme for SEND

Warwickshire County Council's Cabinet has officially endorsed four pivotal projects proposed as part of the Special Educational Needs and Disabilities (SEND) Delivering Better Value Programme.

Read more: <https://www.warwickshire.gov.uk/news/article/5214/cabinet-endorses-delivering-better-value-programme-for-send>

Upper Lighthorne Primary Health Care Facility

The new GP Practice on the new development at Upper Lighthorne has been awarded to St. Wulfstan Surgery who are based in Southam.

Social Care and Support recruitment event

People will be encouraged to choose a career with Warwickshire County Council at an Adult Social Care and Support recruitment fair and showcase event later this month. Read more:

<https://www.warwickshire.gov.uk/news/article/5210/warwickshire-recruitment-event-for-people-looking-to-advance-their-career-in-social-care-and-support>

The King's Awards for Enterprise 2024

The King's Awards for Enterprise have been awarded to Warwickshire businesses this year. Aston Martin Lagonda, Gaydon, Innovation Centre, Warwick, runyourfleet, Henley in Arden and RYSE Shipston on Stour

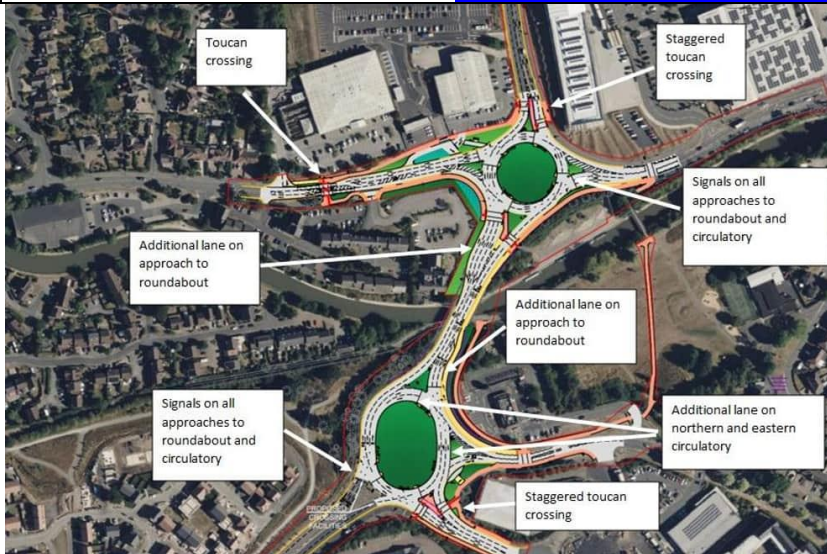
<https://www.warwickshire.gov.uk/news/article/5198/record-number-of-warwickshire-winners-of-the-king-s-awards-for-enterprise-2024>

Queensway and Ford Foundry Roundabouts works

Work on the improvements to Queensway and Ford Foundry roundabouts will start on Monday May 13th and due for completion in summer 2025. Find out more: <https://www.warwickshire.gov.uk/news/article/5174/work-to-improve-queensway-and-ford-foundry-roundabouts-start-date-announced->

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Chris Mills
County Councillor

Appendix C. Cllr. Malcolm Littlewood.

Cabinet.

During April Stratford on Avon District Council Cabinet brought to Full Council a small number of items;

1. Gateway Site Framework Master Plan. The aim of the project is to revive and rejuvenate the area roughly between Windsor St and the railway station and make it more attractive to visitors.
2. Supplementary Planning Documentation regarding Open Spaces.
3. The Ecological Emergency [Biodiversity]

Major Planning Issues

I do not have an up-date on the Anaerobic Digester application again. Progress is slow and hopefully coming to a conclusion.

Policing

Please see attached an updated document listing the preferred ways to contact the Police in our District. The police encourage all residents to report any policing issues directly to them so please make this information available on your Parish Notice Boards/Social Media/Websites; thank you.

Congratulations to Philip Secombe at being re-elected for the third time as PCC.

HUGS 2

The cost of heating homes has stabilised somewhat by the Government capping energy bills. The fact is however that even in South Warwickshire there are those in fuel poverty, a need to improve insulation in old properties, and inevitably, Winter is coming. The HUGS 2 scheme, that is Homes Upgrade Grant -2 is available for those that can benefit from insulation and boiler up-grades. **Funding is available to houses which don't use mains gas for heating.** The Home Upgrade Grant phase 2 (HUG2) funding is provided by the Department of Energy Security and Net Zero to help make cold homes more energy efficient and reduce fuel bills for heating.

Upper Lighthorne Medical Centre

NHS Coventry and Warwickshire Integrated Care Board (ICB) has awarded St Wulfstan Surgery the contract to deliver GP services to Upper Lighthorne.

After persistent lobbying from local parishes and SDC, Upper Lighthorne was finally recognised as an area needing additional primary care provision due to the new housing development, which is part of Stratford District Council's core strategy and will see 3,000 new homes built over a 10-year period - potentially increasing the local population by more than 7,000.

St Wulfstan is rated Outstanding by the CQC and was rated the tenth best practice in England, and first for practices with over 10,000 patients.

The new branch practice is set to open in summer 2027 as part of the new village centre. The new premises are part of a joint development with Stratford District Council.

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Sir Jeremy Wright MP, Member of Parliament for Kenilworth and Southam who's strong support for the much needed facility helped to bring a successful conclusion to the campaign organised by local people, said:

"I am pleased to see the ICB has now awarded the contract to supply GP services from the new facility to St Wulfstan Surgery who already look after the patients in Southam and surrounding areas."

"This is an important step towards providing medical facilities on site at Upper Lighthorne."

Cllr. Malcolm I. Littlewood
Member for Tysoe Ward