

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

37007713 892835 clerk@radwayparishcouncil.org.uk

Minutes of Ordinary Meeting of Radway Parish Council

Radway Village Hall, Thursday 21st March 2024

The meeting commenced at 7.30pm

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1. Apologies :

- a. To receive apologies for absence: None
- b. To consider acceptance of apologies: Not applicable.

Present: Cllr. Tim Smith-Vincent (Chair), Cllr. Simon Hooker, Cllr. Clare Rankin, Cllr. Penny Gardner, Cllr. Colin Mathews. Cllr. Chris Mills, Cllr. Malcolm Littlewood. Clerk: Helen Hide-Wright. 1 Member of the public.

2. Declarations of interests and consideration of dispensation requests: None.

3. Acceptance of the minutes of the previous meeting:

- Ordinary Meeting 18th January and Extraordinary Meeting 12th February 2024. Proposed: Cllr. Hooker, Seconded: Cllr. Gardner, Signed and dated by Cllr. Smith-Vincent.

4. Matters Arising from the minutes and previous meetings: None.

5. Public participation: A resident suggested that the Village Hall would benefit from a sign. They were advised to refer the matter to the Village Hall Committee.

6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:

- (i) Chair (Budget & Highways). Cllr. Smith-Vincent praised the work of the Highways team who have dealt with a pothole efficiently.

Kerb stone resetting project at Westend: £1,000 Proposed: Cllr. Smith-Vincent, Seconded: Cllr. Rankin.

- (ii) Cllr Hooker (Website/IT, Grounds Maintenance and Street Furniture)

Gov.uk domain. £100 Grant: application. Fasthosts £109 +VAT first two years, £61 + VAT subsequent years. Gov.uk domains are being recommended by WALC and NALC on the basis of security but are not yet mandatory.

It was proposed that RPC proceed to a gov.uk domain and gov.uk email addresses.

Proposed: Cllr. Smith-Vincent, Seconded: Cllr. Simon Hooker.

- (iii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting) Rights of Way responsibilities. Update on Jacobs Ladder Project: Work due to commence imminently.

Restorative work to King John's Lane is the subject of a grant application to CNL if successful further funding will needed to complete the work. Next year a further grant will be applied for to install interpretation panels about the lane.

Confirmation of submission from RPC regarding the Rights of Way consultation.

- (iv) Cllr Rankin (Playground Inspections & Crime Prevention)

- Playground inspections have been undertaken.
- The climbing frame repair has been delayed due to difficulty obtaining parts.
- Cllr. Rankin attended a meeting regarding crime prevention.

- Parking in Disabled Bay: A member of the public is having difficulty using the disabled parking bay because it is being used by other people.

(v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)

- Review of policies has commenced by Cllr Gardner and the Clerk.
- Help Out morning due to be held on Saturday 23rd March.

- a. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills and Stratford District Council (SDC): Malcolm Littlewood. Reports circulated prior to the meeting. Appendix A.

7. Planning Applications

- (a) SDC Planning decisions since our last meeting: 24/00310/FUL: No Objection.
(b) SDC Planning applications: None.
(c) Planning Notices: None.
(d) Planning Decisions: 23/03434/FUL The Grange Stables: Permission with conditions.
23/03435/LBC The Grange Stables: Consent granted with conditions.
24/00310/FUL Millstone Cottage, 6 The Green: Permission with Conditions.

8. Replacement street lighting Cllr. Mathews: RPC is responsible for the streetlights. The existing lights are old, some are obsolete and all need replacing at a cost of £12.5k. The maintenance costs will reduce as a result. Running costs are likely to reduce. The lead time is approximately 4 weeks. ACTION: Check the proposed light design for compliance, with the Head of SDC Planning, John Careford.

9. Community Marquee – Funding support received from Chambers Trust, Radway Events Group and Radway PCC at £95.83 each & Radway Village Hall for £33.54. The delivery is pending after a previous, failed delivery.

10. Village Mowing 2024 The grass in the Recreation Ground has kindly been cut by residents and the cuttings removed. The grass in the recreation ground will now be cut every 7 days by the current contractor. The other parts of the village will be cut fortnightly and the old graveyard monthly. Enquiries will be made for someone to undertake strimming in the village via the newsletter.

11. Correspondence – UKSPF (Year 3) and REPF (Year 2) Funds (WALC)
London Oxford Airport Airspace Change Proposal

12. Financial Administration a. See Attached – Appendix B.

Payments: Proposed: Cllr. Hooker, Seconded: Cllr. Mathews.

b. Invoice paid by J. Murphy £1,344.80

c. Grant application to CNL of £3,000 for Jacobs Ladder handrail project

Other reports and items for future agenda: Costs for lighting project.

13. Dates of Future Meeting:

16th May 2024: 18th July 2024: 19th Sept 2024: 21st November 2024

The meeting closed at 8.40pm

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Appendix A.

County Councillor report Radway Parish Council Meeting 21st March 2024

Tax increase

There will be a tax increase of 4.99% for 2024/25 and planning an assumption of a 2.99% annual increase in future years. This is to support the rising cost of £26m for Adult Social Care, totaling £226m per year. There is also an increase of £18m for SEND and an extra £8.9m for home to school transport now totaling £28m per year.

Warwickshire County Council has set its budget for 2024/25 and its medium-term financial strategy. Find out more:

<https://www.warwickshire.gov.uk/news/article/4984/council-sets-budget-to-deliver-for-warwickshire>

Devolution in Warwickshire and Investment Zone

A significant long-term milestone has been reached for Warwickshire with the news in the Chancellor's budget that the County Council is to be one of three councils to be awarded a Level 2 Devolution Deal. Find out more:

<https://www.warwickshire.gov.uk/news/article/5047/devolution-deal-and-investment-zone-form-significant-long-term-milestones-for-warwickshire>

Coventry and Warwickshire Suicide Prevention Strategy

The new Coventry and Warwickshire Suicide Prevention Strategy has recently been published, aiming to give people the knowledge, skills and confidence to talk about suicide, improve awareness of the signs, and help prevent it from happening. There is a national problem with suicides starting from the age of 10 years. Unfortunately, Warwickshire saw an increase since last reported in 2021.

Find out more: www.warwickshire.gov.uk/news/article/4986/partners-unite-to-address-suicide

Raising awareness of the support available for those who self-harm

On Friday 1 March, Warwickshire County Council reminded residents of Self-Harm Awareness Day and the mental health support available to them.

For those who are struggling or feeling overwhelmed with their mental health, there's a range of support networks available, such as the Coventry and Warwickshire Mental Wellbeing Line. Open 24/7. The team can be contacted by calling **0800 616171**. Young people can also access support online via anonymous counselling, chat and discussion forums from Kooth (age 16-25) and Qwell (aged 26+).

visit <https://wellbeingforwarwickshire.org.uk/anonymous-web-support-on-any-device/>

The proportion of 14-year-old girls thought to be self-harming is 23%.

Hospital admissions were most common among those between 8-17 years old, with a 22% rise in a year. Statistics show that far fewer boys self-harm.

Three minutes is the time it can take to access self-harm content on TikTok.

Love Your Bump

Stopping smoking can be a challenge, but when a new baby is due, quitting smoking is one of the best things you can do as a family to give baby a healthy start in life. Read more:

<https://www.warwickshire.gov.uk/news/article/5005/love-your-bump-helping-mum-and-bump-to-be-smokefree>

Parenting courses

Parenting your little one can be hard! Especially when you're trying to work your way through the ups & downs of those early months and years. Our parenting courses are designed to increase the confidence of parents,

grandparents, & carers. Reserve a spot: <https://www.eventbrite.co.uk/o/warwickshire-parenting-support-71623337213>

Family Information Service

Parenting a baby or toddler and meeting their needs can be difficult at times. It's normal to have lots of questions. Our team at Warwickshire Family Information Service can help you find support with money issues, such as household debt, benefits and free school meals applications.

Find out more: <https://www.warwickshire.gov.uk/fis>

SUPPORT FOR FAMILIES WITH CHILDREN UNDER 5



- Childcare
- Money issues
- Advice for the early years of a child's life
- Family-friendly activities and events

Child Exploitation Awareness

There are many different types of child exploitation! Can you spot the signs?

Visit <https://www.somethingsnotright.co.uk/> for more advice.

What to look out for

- receiving unexplained and expensive gifts or money
- having no money but in possession of cigarettes, alcohol and other expensive items (could be a sign of running up debt)
- being picked up from school by strangers
- substance use (drugs / alcohol)
- changes in mood
- showing signs of self-harm
- regularly going missing from school and home
- being secretive about where they are going
- being secretive with their mobile phone, laptop, tablet or other electronic devices
- lack of interest in activities and hobbies

If this sounds familiar or you think this may be happening to someone you know, please get help by calling **01926 414144** between 9am to 5pm, Monday to Friday or report it to Warwickshire Police via their [website](#) or calling them on 101.

Children and young people have a right to be safe and should be protected from all forms of abuse. It's everyone's responsibility to spot the signs of child exploitation and protect children and young people in Warwickshire.

Foster carer case study

Marie, a parent and child foster carer with Warwickshire County Council explains her journey to becoming a foster carer and what it means to her. Read more: <https://www.warwickshire.gov.uk/news/article/5044/from-housing-to-hearts-my-journey-as-a-parent-child-foster-carer-with-warwickshire>

Supporting people with dementia

There are 8,000 people estimated to be living with dementia in Warwickshire, and there is help available to support both the person who has been diagnosed with dementia and those who are around them. Find out more:

www.warwickshire.gov.uk/news/article/4991/supporting-people-with-dementia-to-remain-as-independent-as-possible-

Warwickshire Connected

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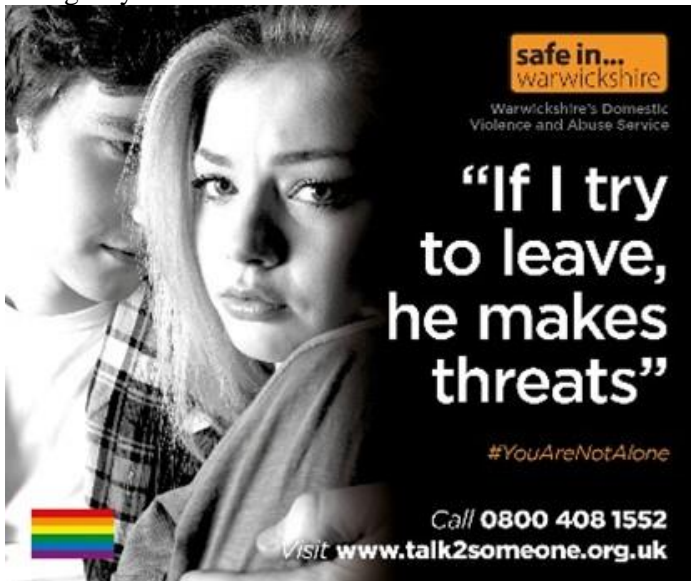
Get connected with what is happening in your local area. Warwickshire Connected is a free community messaging system brought to you by Warwickshire Police. Sign up here: <https://www.warwickshireconnected.com/>

Help to meet household utility costs.

Warwickshire residents struggling to pay their utility bills can look to Warwickshire County Council for support. Residents are invited to contact the Local Welfare Scheme team for a confidential discussion about their situation. I would advise that all applications for the payment be made by 22 March 2024. **However, due to the Chancellors Budget announcement this will now be extended for 6 months to September 2024.** Anyone entitled to benefits eligible free school meals has automatically been offered this support so will not be eligible though applications are welcome from others in financial difficulty at this time. Anyone looking for general support to help them face daily costs of living can visit the [Warwickshire Cost of Living website](#).

No More

WCC will be signposting to help for victim-survivors of #DomesticAbuse and Sexual Violence as part of @UKSAYSNOMORE. Follow the conversation and for help and support go to www.talk2someone.org.uk In an emergency dial 999.



Police and Crime Commissioner Elections 2024

On 2 May 2024, the election of the Police and Crime Commissioner (PCC) for Warwickshire will be held.

On this day, you will be asked to vote for one candidate to become PCC, so make sure you are registered to vote.



Chris Mills
County Councillor

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District Council Report February 2024 Malcolm Littlewood

AD Site

The application remains unresolved but and I am pushing for this to be given a priority for the benefit of all concerned. My overall feeling remains as it was, and I do not believe the additional information provided by the Applicant to be reviewed by ARUP will change my position and I await the ARUP response. I still fervently hope that this should all be resolved by the end of this financial year.

Travelling Show People Site at Pillerton Priors/Hersey

I have not been notified that the Applicant for the site has registered an Appeal against SDC Planning Refusal.

The Stratford upon Avon Christmas Market.

Following the severe congestion caused by the Christmas Market just gone, SDC have raised very significant health and Safety issues and have considered cancelling the event on safety grounds. The chaos of last December was caused by Lincoln City Council cancelling their event on H&S fears. This diverted coaches to Stratford upon Avon and the resulting traffic and visitor numbers increased far beyond the capacity of the Town to cope causing severe disruption to residents and local shoppers. SDC are reviewing the whole event and may run the event for only two days over a weekend and for two consecutive weekends. I remain to be convinced that this will only extend the 'pain' for Stratford residents.

Warm Hubs

We are pleased to report that around 100 local people have already visited our Warm Hub at The Other Place where they can enjoy free hot drinks and snacks, arts and craft workshops for adults and after school activities for children - as well as a creative play space. Please do help spread the word. It's open until the 26 March.

Winter Trail

A reminder that *Town of Imagination: A winter trail of stories and magic* runs until the end of this month. Inspired by *A Midsummer Night's Dream*, the trail is taking place with community groups, partners and businesses from across the town, supported by Stratford Town Trust. The trail was designed with Copernicana CIC, 2nd Stratford Brownies, Stratford Youth Collective, Shakespeare Hospice, Warwickshire Pride and Stratford Library.

Assets of Community Value.

Assets of community value (ACVs) were introduced by the Localism Act 2011. Local authorities must keep a list of ACVs in their area. In order to be listed, land or buildings must be nominated by a parish council or a community or voluntary body with a local connection. The purpose behind the ACV regime was to enable community groups time to put together bids to purchase an ACV to avoid losing it.

ACV's are defined in terms of:

- **Their Purpose** – that to which they are being or have been used, rather than the nature of the asset itself (i.e. not in historical, architectural merit, location or rarity value).
- **Location** – within SDC's area (neighbouring authorities will work together if the asset crosses a boundary).
- **Ownership** – they can be publicly or privately owned.

Social Interests:

These can include 'cultural, social, or sporting interests', but 'social well-being' applies to a much broader set of activities. These may include schools, health centres, residential care homes, open spaces, sports' centres, theatres, village halls, public houses, village shops. If you would like to know more about ACV's please let me know and I will provide further information.

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Appendix B.

Financial Administration

Bank Balances at 29th February 2024

Deposit Account:	£ 30,946.84
Current Account:	£ 1,828.28
Total Balance:	£ 32,775.12

Payments made since the last meeting:	£ 3,450.74
Income received since the last meeting:	£ 3,126.57
Payments outstanding since last meeting:	£ 0.00

Finance Report and passing of accounts for payment at this meeting:

Chambers Endowment Fund (Annual Rent for Radway Recreational Ground 2024)	£ 250.00
Accounting Data Services Ltd Inv 9363	£ 31.68
Accounting Data Services Ltd inv 9403	£ 47.52
Radway Parochial Church Council – Tea, Chat & Play	£ 400.00
WCC Streetlight maintenance 2023/24	£ 129.60
Mark Tompkins – Resetting kerb stones at Westend	£ 500.00
Redhorse Invoices 0000758028 & 0000760152 – kerb stones at Westend	£ 145.60
Help Out Morning – refreshments	£ 30.00
Stratford District Council Inv 2025755 Uncontested Election 4 th May 2023	£ 100.00
Clerk's Salary: March 2024	£ 275.87
Clerk's Salary: April 2024	£ 313.73
WCC Pension contribution March & April 2024	£ 166.28
Working from Home Allowance March & April 2024	£ 52.00
Clerk's expenses –	£ 10.65

Excel Spreadsheet detailing income and expenditure to 29th February 2024

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Appendix B.

RPC Accounts Summary

RADWAY PARISH COUNCIL 2024 - 2025 FINANCIAL YEAR 29 February 2024

	Actual	Budget
Receipts		
Precept	£12,301.00	£12,301.00
Bank Interest	£301.60	£230.00
SDC Council Tax Support Grant	£0.00	£0.00
Other Income	£5,476.40	£792.00
VAT Reimbursement	£1,340.33	£800.00
TOTAL RECEIPTS	£19,419.33	£14,123.00
Administration		
Staff costs:		
Clerk's Pay	(£3,017.25)	£3,205.20
RPC Pension Contribution	(£763.96)	£972.72
HMRC NDDS	(£43.20)	£200.00
Administration Expenses	(£322.30)	£412.00
Audit Fees	(£622.00)	£600.00
Data Protection	(£35.00)	£35.00
Election Fees	£0.00	£0.00
Councillor Training	(£132.00)	£200.00
Subscriptions (WALC)	(£136.00)	£140.00
Insurance	(£679.02)	£700.00
Total Administration	(£5,750.73)	£6,464.92
Village Maintenance		
WCC Street Light Maintenance	£0.00	£110.00
Maintenance Budget (Street Furniture)	(£479.76)	£300.00
Defibrillator	£0.00	£50.00
F N Pile Mower Service	(£1,120.53)	£500.00
Grass Cutting (R W Manwaring)	(£1,156.87)	£1,200.00
NPower Electricity for Street Lights	(£1,225.33)	£1,100.00
Total Village Maintenance	(£3,982.49)	£3,260.00
Hall Hire & Playground		
Hall Hire	(£105.00)	£100.00
Play Area Annual Inspection	(£197.14)	£190.00
Chambers Trust - Recreation Ground - Rental	(£250.00)	£250.00
Recreation Area Maintenance: Equipment & Grounds Maintenance	(£96.43)	£1,000.00
Total Hall Hire & Playground	(£648.57)	£1,540.00
Communications & IT Expenditure		
Website	(£1,170.28)	£250.00
Newsletter / Information Sheet	(£246.76)	£320.00
Total Communications & IT Expenditure	(£1,417.04)	£570.00
Miscellaneous		
Grants	(£385.40)	£900.00
Community Projects	(£4,923.98)	£900.00
Christmas Trees	(£102.00)	£125.00
Total Miscellaneous	(£5,411.38)	£1,925.00
TOTAL PAYMENTS	(£17,210.21)	£13,759.92
Update all items in Red: for 2022/23		
Closing Period Bank Balances As At:	29 February 2024	
Current Account	£1,828.28	
Deposit Account	£30,946.84	
Total Bank Balances	£32,775.12	