

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

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NALC Civility & Respect Signatory

Minutes of Ordinary Meeting of Radway Parish Council Thursday 10th of September 2026

The meeting commenced at 7.30pm

2026/page13

1. Apologies :

- a. To receive apologies for absence: Cllr. Malcolm Littlewood (arrived at 7.32pm), Cllr. Chris Mills.
- b. To consider acceptance of apologies. Proposed: Cllr. Simon Hooker, Seconded: Cllr. Penny Gardner.
- c. Present: Cllr. Simon Hooker (Chair), Cllr. Penny Gardner (Vice-Chair), Cllr. Mike Gardner, Cllr. Colin Mathews, Cllr. James Stephens, Puffin Pocock. Cllr. Malcolm Littlewood (arrived at 7.32pm).

2. Declarations of interests and consideration of dispensation requests: None.

3. Acceptance of the minutes of the previous meeting: Extraordinary Meeting 6th August 2026. Proposed: Cllr. Simon Hooker, Seconded: Cllr. Penny Gardner.

4. Matters Arising from the minutes and previous meetings: None.

5. Public participation: Puffin Pocock thanked the PC for writing to the organiser of the recent cycle race which passed through the village and created safety concerns for residents.

6. Councillor reports:

(i) Chair (Budget & Finance, Website/IT, Highways, Grounds Maintenance and Street Furniture).

- Village Plan – Cllr. Penny Gardner has undertaken a review of several local village plans. The review process is ongoing. **ACTION: Chair to contact WALC for advice.**
- Green Area Maintenance – The PC is undertaking a periodic review of green area maintenance.
- WALC Training Sessions £720.00. Proposed: Cllr. Simon Hooker, Seconded: Cllr. Mike Gardner.
- Councillor Responsibilities. It was agreed that Cllr. James Stephens would be responsible for the topic of Crime Prevention and that Cllr. Mike Gardner would be responsible for the topic of Traffic. (Appendix A: Councillor Responsibilities).
- 2026/27 National Salary Award. It was confirmed that the details have been received and implemented.

(ii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting)

- Street Light at West End: No response from National Grid as yet.

ACTION: Clerk to contact National Grid to confirm that RPC has 8 working lights, not 9, since the lights were upgraded. Billing with Npower for electricity usage may need to be adjusted to reflect this.

- WCC Annual Maintenance The details of the lighting inventory has been confirmed by WCC with a maintenance fee of £71.39 for the coming year. Proposed: Cllr. Simon Hooker, Seconded: Cllr. Colin Mathews.

(iii) Cllr Penny Gardner (Parish Council Policies, GDPR and Green Issues). See 6 (i) Village Plan.

(iv) Cllr Stephens

- Review of findings of KOMPAN annual inspection: Cllr. Stephens has reviewed the KOMPAN play area inspection report. There are several items which need to be addressed.
- Repairs and actions from annual inspection report. **ACTION: Repairs will be undertaken before the next KOMPAN inspection in November. A list will be circulated to the PC by Cllr. Stephens. Signage details will be sent to the Clerk for a quote for a new sign with the PC's contact details.**

(v) Cllr Mike Gardner. See 6 (i) Councillor Responsibilities.

- a. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills (Appendix B) and Stratford District Council (SDC): Malcolm Littlewood (Appendix C).

7. Planning

- (a) SDC Planning decisions since our last meeting: None.
- (b) SDC Planning Applications: None.
- (c) SDC Planning Decisions: 26/01023/FUL Magnolia Cottage: Permission with Conditions
26/01368/FUL Hemp Cottage: Permission with Conditions
26/01369/LBC Hemp Cottage: Consent Granted with Conditions
- (d) Planning Comments submitted by RPC since our last meeting:
Warwickshire County Council Planning Consultation: SDC/26CM006, Edgehill Quarry, OX15 6DH
No comment submitted by RPC.

Correspondence: Was circulated to Councillors prior to the meeting.

8. Financial Administration a. Appendix D. Payments proposed : Cllr. Simon Hooker, Seconded: Cllr. Penny Gardner.
Financial Report: Appendix E.

10. Other reports and items for future agendas: Cllr. Simon Hooker reported that the bench next to the Bus Stop is broken. A sign has been fixed to the bench to advise that it is broken.

11. Dates of Future Meeting, commencing at 7.30pm:

2026: 19th November. 2027: 21st January, 18th March, 20th May, 15th July, 16th September, 18th November.

The meeting closed at 8.45pm

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Appendix A.

Councillor Responsibilities / Roles

Responsibility / Role	Current	Proposed
Budget	Simon	Simon
Crime Prevention		James
Footpaths	Colin	Colin
GDPR	Penny	Penny
Green / Environmental Issues	Penny	Penny
Grounds maintenance & street furniture	Simon	Simon
Highways	Simon	Simon
Planning		All
Playground inspection	James	James
Policies	Penny	Penny
Rights of Way	Colin	Colin
Streetlighting	Colin	Colin
Traffic		Mike
Website / IT	Penny / Simon	Penny / Simon

Appendix B: Cllr. Chris Mills.

County Councillor Report

Radway Parish Council Meeting 10th September 2026

Crisis and Resilience Fund Community Grant Fund

Community and voluntary organisations across Warwickshire are invited to apply for a share of £500,000 through Warwickshire County Council's new Crisis and Resilience Community Grant Fund. The fund will support projects that help residents become more financially resilient and reduce the risk of future financial hardship. Launched today 1st September. To ask about support call Warwickshire's Local Welfare Scheme on 0800 408 1448 or 01926 359 182 (Mon-Fri) or visit www.warwickshire.gov.uk/crisisresiliencefund

New childminder grants launched in Warwickshire

To help newly registered childminders cover the initial costs of establishing their childcare business, Warwickshire County Council has opened the application process for new Childminder Start-up Grants. Discover more:

<https://www.warwickshire.gov.uk/news/article/8069/new-childminder-grants-launched-in-warwickshire>

Improved mental health services for children and young people

A mental health service, called ECHO, was launched on 3 August 2026. The service will provide early support and improved access to community-based mental health care for children, young people and their families so that they can get the help they need before mental health difficulties escalate. Learn more: <https://www.warwickshire.gov.uk/news/article/7908/improved-mental-health-services-for-young-people-in-warwickshire>

Warwickshire Police – We're Listening Campaign

Warwickshire Connected is a free messaging service brought to you by Warwickshire Police, where you can tell them about your priorities and be the first to hear the facts about any incidents and emergencies near you. Join today:

<https://survey.warwickshireconnected.com/Survey/REGISTRATION/985BF47BF2E1F338BE4B4D9712A944AD>

Operation Etone

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Warwickshire County Council and its partners have carried out the largest co-ordinated operation of its kind in the county to tackle the illegal trade of tobacco and vapes. Find out more: <https://www.warwickshire.gov.uk/news/article/7967/operation-etone-cracks-down-on-high-street-dodgy-shops->

Vaping and nicotine information for young people

Young people across Coventry and Warwickshire can now access cloudcontrol.info for clear, honest information about vaping and nicotine, helping them make informed choices about their health. Cloud Control is a space for children and young people to get the real facts about vaping, nicotine pouches, snus, and other nicotine products, so that they can decide what they want to do about them. No lectures or judgement. Just honest information to help them stay in control. Visit www.cloudcontrol.info. Learn more: <https://www.warwickshire.gov.uk/news/article/8050/new-campaign-launched-to-help-children-and-young-people-learn-the-facts-about-vaping-and-nicotine->

Carers

If you provide regular unpaid emotional or physical support to a friend, neighbour, family member or member of the community, you are a carer, you may qualify for free support including opportunities to meet other carers, specialist information and advice and more. Find out more: <https://www.warwickshire.gov.uk/beingacarer>

Living Well and Ask SARA

Make a positive difference to your life or the life of your loved one today. Living Well includes Adult Social Care. Healthy ageing. Health and wellbeing. Financial support. Lifelong learning. Loneliness. Community support. Assistive technology. Information for families

AskSARA for advice about equipment that could make your daily life easier.

Visit <https://www.warwickshire.gov.uk/livingwell> and select Assistive Technology.

Dementia – Alzheimer's Month

September is World Alzheimer's Month. Find out more about support and services available in Warwickshire at

<https://dementia.warwickshire.gov.uk/>

Youth mental health day

We are supporting Youth Mental Health Day, which is taking place 18 September. The theme for this year is #BuildFutureYou.

To find out more about mental health services for young people in Warwickshire visit

<https://www.warwickshire.gov.uk/mental-health-wellbeing/emotional-wellbeing-mental-health-support-young-people>

World Suicide Prevention Day

World Suicide prevention Day is on 10 September. If you want to increase your knowledge, skill and confidence to have a potentially life-saving conversation with someone you're worried about, Zero Suicide Alliance offers a range of free eLearning:

<https://www.zerosuicidealliance.com/suicide-awareness-training-courses> For more information and details of support please

visit [#WSPD2026](https://www.warwickshire.gov.uk/homepage/488/suicide-prevention)

Sorted for School

Warwickshire parents and carers are being reminded of some important things to do to help children be happy, healthy and ready to learn when school starts this week.

Read more: <https://www.warwickshire.gov.uk/news/article/8030/helping-families-prepare-for-a-return-to-learning>

Secondary school place applications now open

Parents and carers of Warwickshire children starting Year 6 this week are being reminded to apply for a secondary school place for September 2027.

Find out more: <https://www.warwickshire.gov.uk/news/article/8072/warwickshire-year-6-children-are-invited-to-apply-for-their-secondary-school-place>

MenB vaccination (Yr13 and under 25s)

If you're in Year 13 (or equivalent), starting university for the first time in 2026 and moving into halls or student accommodation, please book your vaccine early so you're protected before term starts. All those who are eligible can continue to get first doses until 31 December 2026; they can get their second dose up to 31 March 2027. If you are an international student looking to come to the UK – you should receive the first dose in your home country (where possible).

Don't wait, please book your vaccine early so you're protected before term starts. For more information, please visit

<https://orlo.uk/ESG3C>

Chris Mills
County Councillor
Radway

Ward Report – Tysoe Ward.

Including the Parishes of Compton Wynyates, Halford, Honington, Idlicote, Oxhill, Pillerton Persey, Pillerton Priors, Tysoe, and Whatcote.

Overview for September

In August I reported that this is a holiday period with Central Government in recess. and normally little happens in Local Government. This year has been different with Devolution and Local Government Reform, the South Warwickshire Local Plan, reform of the planning system from the 31st of October this year, and the climate that threatened high fire risks in rural areas and future food security: not to mention a change in Prime Minister.

I have little to add to my previous report therefore except to repeat how important it is that Parish Councils encourage their residents to respond to the public consultation on the South Warwickshire Local Plan that will directly affect the communities and all who live in South Warwickshire. As it is drafted this plan will change where we all live until 2050.

Representations can be made via the SDC Website and also be emailed to swlp@warwickdc.gov.uk , or posted to the South Warwickshire Local Team, Stratford-upon-Avon District, Elizabeth House, Church Street, Stratford-upon-Avon, Warwickshire, CV37 6HX.

Devolution and Local Government Reform

At the end of last month, the Government announced that Warwickshire will be administered by two separate Unitary Authorities, North Warwickshire and South Warwickshire. Two such authorities will enable a Mayoral Strategic Authority to be established attracting additional annual funding from Central Government for the implementation of devolved powers. The details of the latter are to be notified. It is possible however that the Government will require a Warwickshire Mayoral Strategic Authority to also combine with another authority such as Worcestershire. No further information is forthcoming on that matter.

The Government has also determined that NHS regions should match the political authorities' geographies. In Warwickshire that would mean removing Coventry from the current sphere which would seem unlikely. Also, there is a review of the number of police forces with a view to reducing the number of forces to increase efficiency. The new South Warwickshire Unitary Authority will comprise Stratford-on Avon and Warwick District Councils. The vesting date for the change is 1st of April 2028.

It seems likely that a separate Fire and Rescue Authority would be set up under a Warwickshire Mayor, but again, no information is coming from Central Government on that subject.

Elections for the current District Councils are due to go ahead in May 2027 as normal but will also elect members for the Shadow Unitary Authority. The electoral Wards (41 in SDC) of the current District Councils will be replaced by the current County Electoral Divisions, 27 in South Warwickshire). Each Division will have two members, except for Bidford & Wellford and Budbrooke & Bishop's Tachbrook which have three elected members each giving a total of 56 members. Parish Council elections will be at the same time as UA elections to ensure Parish Councils do not carry the financial burden of a separate election.

Members elected in 2027 will serve an initial five year term.

An Extraordinary Parish Forum meeting will be held on **22 October 2026 at 6pm**, regarding Local Government Reorganisation. This will be an online meeting via Teams, and a link to the meeting will be forwarded with the agenda five working days prior to the meeting.

Parishes are entitled to send nominated representatives of their Council (usually the Chair and/or their Clerk) to the meeting, with a maximum of two per Council. Additional Parish representatives may attend, subject to written notice being given to the District Council's Democratic Services Team (committeemanagers@stratford-dc.gov.uk) five working days prior to the Forum meeting and subject to the subsequent approval of the Forum Chair.

South Warwickshire Local Plan and Regulation 19 Public Consultation.

The SWLP was approved to be submitted for Regulation 19 at the last Council Meeting. I voted against the motion because I do not believe that the plan is ready and is flawed because the deliverability is based on getting some £400m funding for two new roads and bridges across the River Avon, and in my judgment is not "sound".

The next stage is now in progress and is a public consultation which closes on the 8th of September, although this is not very well publicised in my opinion. Below I have copied the list of face-to-face public meetings that are planned by SDC. You will note that none of the public briefings are scheduled for the South of the district. I have raised this with the Chief Executive, and his deputy has stated that our part of the District is not affected by the plan in so much as housing numbers are not allocated, but that is not the point. The plan will affect everyone, and everyone has a right to comment and express their view. One more face-to-face meeting is due to be announced, and I have requested it to be in Shipstone on Stour.

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Meeting availability or not, it is important that our residents have the chance to make their feelings known and have them taken into account before the final submission of the Regulation-19 draft plan.

Comments can be submitted on-line at the link below, or by email, or by post.

Regulation 19 Consultation

The Regulation 19 consultation of the South Warwickshire Local Plan is now live until Tuesday 8 September 2026.

This Regulation 19 consultation is being undertaken on behalf the Government's Planning Inspector and is focused on specific issues, namely whether the plan meets legal requirements, shows effective joint working between councils and has been properly tested in terms of soundness. It gives residents, businesses and stakeholders the opportunity to have a final say before the document it is submitted to the government for independent examination.

Following the consultation, the plan is scheduled to be submitted to the Secretary of State by 31 December 2026, in line with Government deadlines.

There are a number of events being held for residents to ask questions to officers:

- ***Monday 10 August, 4pm to 7pm - Bidford Parish Council meeting room***
- ***Wednesday 12 August, 4pm to 7pm - Talisman Square, Kenilworth***
- ***Thursday 20 August, 4pm to 7pm - Waterside, Stratford-upon-Avon***
- ***Wednesday 26 August, 4pm to 7pm - Pump Room Gardens, Leamington Spa***

Members of the public are encouraged to respond online via the South Warwickshire Local Plan Consultation Portal where possible.

Representations can also be emailed to swlp@warwickdc.gov.uk , or posted to the South Warwickshire Local Team, Stratford-upon-Avon District, Elizabeth House, Church Street, Stratford-upon-Avon, Warwickshire, CV37 6HX.

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Appendix D.

Financial Administration

Bank Balances at 31st August 2026

Deposit Account:	£ 21,458.60
Current Account:	£ 721.62
Total Balance:	£ 22,180.22

Payments made since the last meeting:	£ 2,226.47
Income received since the last meeting:	£ 19.74
Payments outstanding since last meeting:	£ 0.00

Finance Report (Appendix B) and passing of accounts for payment at this meeting

HostPapa/Zanna Design – Domain Renewal	£ 50.00
Fasthosts/Zanna Design – Email & Web Hosting	£ 300.00
Radway Village Hall (Hire 10 th September 2026)	£ 16.00
WCC Street Light Maintenance	£ 71.39
Sheila Evans – Flower Tubs	£ 92.50
Clerk's Salary: Sept 2026 with backpay	£ 402.34
Clerk's Salary: Oct 2026	£ 346.94
WCC Pension Contribution Sept 2026	£ 75.62
WCC Pension Contribution Oct 2026	£ 65.22
Working from Home Allowance Sept & Oct 2026	£ 52.00
Clerk's expenses –	£ 13.35

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Appendix E: Financial Report

RPC Accounts 2025

RADWAY PARISH COUNCIL 2026 - 2027 FINANCIAL YEAR

31 August 2026

<u>Receipts</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual 31/3/2025</u>	<u>Variance</u>
Precept	£6,850.00	£12,793.00	£12,793.00	(£5,943.00)
Bank Interest	£49.20	£300.00	£312.48	(£250.80)
SDC Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
Other Income	£0.00	£385.00	£815.74	(£385.00)
VAT Reimbursement	£0.00	£800.00	£3,660.99	(£800.00)
Community Grants	£0.00	£0.00	£3,000.00	£0.00
TOTAL RECEIPTS	£6,899.20	£14,278.00	£20,582.21	(£7,378.80)

Administration

Staff costs:

Staff Costs: Salary, NI, PAYE	(£1,656.35)	£3,800.00	(£3,621.55)	£2,143.65
Staff Pension: Employee & Employer Contributions	(£408.05)	£760.00	(£1,237.36)	£351.95
HMRC NDDS (This is not in the current budget Shou	£0.00	£200.00	£0.00	£200.00
Administration Expenses	(£177.95)	£412.00	(£514.99)	£234.05
Bank Charges	£0.00	£412.00	(£4.25)	£412.00
Audit Fees	(£350.00)	£650.00	(£552.00)	£300.00
Data Protection	(£47.00)	£35.00	(£35.00)	(£12.00)
Election Fees	£0.00	£0.00	£0.00	£0.00
Councillor Training	£0.00	£250.00	£0.00	£250.00
Subscriptions (WALC)	(£157.60)	£150.00	(£146.00)	(£7.60)
Insurance	(£757.04)	£750.00	(£707.48)	(£7.04)
Total Administration	(£3,553.99)	£7,419.00	(£6,818.63)	£3,865.01

Village Maintenance

WCC Street Light Maintenance	£0.00	£110.00	(£26.14)	£110.00
Maintenance Budget (Street Furniture)	£0.00	£200.00	(£13,622.00)	£200.00
Defibrillator	(£67.20)	£50.00	(£80.94)	(£17.20)
F N Pile Mower Service	(£765.56)	£500.00	(£497.62)	(£265.56)
Grass Cutting (& Flower Tubs)	(£713.34)	£1,400.00	(£1,732.58)	£686.66
NPower Electricity for Street Lights	(£162.66)	£1,200.00	(£1,754.19)	£1,037.34
Total Village Maintenance	(£1,708.76)	£3,560.00	(£17,713.47)	£1,751.24

Hall Hire & Playground

Hall Hire	(£72.00)	£110.00	(£112.00)	£38.00
Play Area Annual Inspection	£0.00	£190.00	(£205.71)	£190.00
Chambers Trust - Recreation Ground - Rental	£0.00	£250.00	(£250.00)	£250.00
Recreation Area Maintenance: Equipment & Grounds Maintenance	£0.00	£1,000.00	(£1,613.76)	£1,000.00
Total Hall Hire & Playground	(£72.00)	£1,550.00	(£2,181.47)	£1,478.00

Communications & IT Expenditure

Website	£0.00	£250.00	(£878.58)	£250.00
Newsletter / Information Sheet	(£95.04)	£320.00	(£348.48)	£224.96
Total Communications & IT Expenditure	(£95.04)	£570.00	(£1,227.06)	£474.96

Miscellaneous

Grants	£0.00	£750.00	(£891.22)	£750.00
Community Projects	(£434.70)	£716.00	(£3,600.00)	£281.30
Christmas Trees	£0.00	£125.00	(£130.00)	£125.00
Total Miscellaneous	(£434.70)	£1,591.00	(£4,621.22)	£1,156.30

TOTAL PAYMENTS

(£5,864.49)	£14,690.00	(£32,561.85)	£8,725.51
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Closing Period Bank Balances As At:

31 August 2026

Current Account	£640.01
Deposit Account	£21,458.60
Total Bank Balances	£22,098.61

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	Apr	May	Jun	Jul	Aug	Sep
Receipts						
Precept	£6,400.00					
Bank Interest	£8.95	£10.68	£9.83	£9.84	£9.90	
Other Income						
VAT Reimbursement						
TOTAL RECEIPTS						
Administration Expenses & Staff Costs						
Clerk's Pay, NI & PAYE	£430.99	£273.19	£273.19	£405.99	£272.99	
RPC Pension Contribution	£81.61	£81.61	£81.61	£81.61	£81.61	
Administration Expenses	£26.00	£39.35	£26.00	£39.35	£26.00	
Audit Fees	£350.00					
Data Protection - ICO				£47.00		
Election Fees						
Councillor Training						
Subscriptions (WALC)		£157.60				
Insurance		£757.04				
Bank Charges	£4.25	£4.25	£4.25	£4.25	£4.25	
Total Administration						
Village Maintenance						
WCC Street Light Maintenance						
Street Furniture Maintenance						
Defibrillator	£402.00	£67.20				
F N Pile Mower Service				£765.56		
Grass Cutting & Flower Tubs	£123.75		£192.09	£397.50		
NPower Electricity for Street Lights	£92.05			£70.61		
Total Village Maintenance						
Hall Hire & Playground						
Hall Hire		£40.00		£32.00	£16.00	
Play Area Annual Inspection						
Chambers Trust - Recreation Ground - Rental						
Grounds Maintenance						
Total Hall Hire & Playground						
Communications & IT Expenditure						
Website						
Newsletter / Information Sheet		£31.68		£63.36		
PC Laptop Microsoft Office subscription						
Total Communications & IT Expenditure						
Miscellaneous						
Grants						
Community Projects		£32.70				
Christmas Trees						
Total Miscellaneous						
TOTAL PAYMENTS						