RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD
07713 892835 clerk@radwayparishcouncil.org.uk
NALC Civility & Respect Signatory

Dear Councillor,
You are summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall,** Tysoe Road, Radway, Warwickshire, CV35 0UE commencing at **7.30pm** on **Thursday 19th November 2026.** Please contact the Clerk for further details.
Helen Hide-Wright

Dated: Friday 13th November 2026

1. Apologies **:**
    a. To receive apologies for absence:
    b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting: Ordinary Meeting 10th September 2026
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings.
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.

6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:
    (i) Chair (Budget & Finance, Website/IT, Highways, Grounds Maintenance and Street Furniture and Planning).
        - Village Plan – update
        - Green Area Maintenance
        - Budget 2027/28 (Appendix C)
        - Precept 2027/28
        - VAT Reclaim £406.09 received 6th October 2026
        - SDC Mowing of Churchyard grant received £445.37
        - Appointment of Internal Auditor 2027
        - Kompan Inspections – One Year Quote – Nov 2027 - £207.69 & VAT
          - Five-Year Inspection Package - £1,115.36 & VAT
        - Parish Forum
        - EV Charging Points
        - Community Projects

    (ii) Cllr Mathews (Footpaths, Rights of Way, Street Lighting and Planning)
        - Street Light at West End: Update

(iii) Cllr Penny Gardner (Parish Council Policies, GDPR, Green Issues and Planning)

(iv) Cllr Stephens (Play Areas, Crime Prevention and Planning)

- Review of findings of KOMPAN annual inspection
- Repairs and actions from annual inspection report

(v) Cllr Mike Gardner (Traffic matters and Planning).

a. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills and Stratford District Council (SDC): Malcolm Littlewood

7. Planning

(a) SDC Planning decisions since our last meeting:

26/01557/LBC: Sunbeam Cottage: Consent Granted with Conditions

26/01556/FUL: Sunbeam Cottage: Permission with Conditions

(b) SDC Planning Applications: 26/02766/TREE at Radway House, CV35 0UN.

Proposed: T1 (T2 on the plan) – Lombardy poplar – Coppice down from 18 metres to 1.5 metres (previous pruning point)

T2 (T5 on the plan) – Lombardy poplar – Coppice down from 18 metres to 1.5 metres (previous pruning point)

(c) SDC Planning Decisions:

(d) Planning Comments submitted by RPC since our last meeting: 26/02197/FUL Land at Grove End: Submission as an adjoining Parish. RPC Comment: No Representation.

Correspondence: Policing Priorities (Deadline 13th November 2026).

8. Financial Administration a. Appendix A.

Financial Report: Appendix B.

Verification of Accounts to Bank Balance.

10. Other reports and items for future agendas:

11. Dates of Future Meeting, commencing at 7.30pm:

2027: 21st January, 18th March, 20th May, 15th July, 16th September, 18th November.

Meeting Closes.

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Appendix A.

Financial Administration

Bank Balances at 31st October 2026	
Deposit Account:	£ 26,882.66
Current Account:	£ 730.64
Total Balance:	£ 27,613.30
Correction to balances at 31st August 2026:	
Current Account:	£ 640.01
Payments made since the last meeting:	£ 2,204.74
Income received since the last meeting:	£ 7,719.43
Payments outstanding since last meeting:	£ 0.00

Finance Report (Appendix B) and passing of accounts for payment at this meeting

Radway Village Hall (Hire 19th November 2026)	£ 16.00
Accounting Data Services (Newsletter Inv 10446)	£ 47.52
Accounting Data Services (Newsletter Inv 10604)	£ 47.52
Accounting Data Services (Newsletter Inv 10699)	£ 31.68
Accounting Data Services (Newsletter Inv 910484)	£ 31.68
Grant Application: Radway Village Hall : Annual Insurance	£ 469.84
Mr R Manwaring: Mowing	£ 267.50
Clerk's Salary: Nov 2026	£ 346.94
Clerk's Salary: Dec 2026	£ 346.94
RPC Pension Contribution Nov 2026	£ 65.22
RPC Pension Contribution Dec 2026	£ 65.22
Working from Home Allowance Nov & Dec 2026	£ 52.00
Clerk's expenses –	£ 13.35

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RADWAY PARISH COUNCIL 2026 - 2027 FINANCIAL YEAR

31 October 2026

	Actual	Budget
Receipts		
Precept	£13,700.00	£12,793.00
Bank Interest	£67.17	£300.00
SDC Council Tax Support Grant	£0.00	£0.00
Other Income	£0.00	£385.00
VAT Reimbursement	£0.00	£800.00
Community Grants	£0.00	£0.00
TOTAL RECEIPTS	**£13,767.17**	**£14,278.00**
Administration		
Staff costs:		
Staff Costs: Salary, NI, PAYE	(£2,406.82)	£3,800.00
Staff Pension: Employee & Employer Contributions	(£590.10)	£760.00
HMRC NDDS (This is not in the current budget Shou	£0.00	£200.00
Administration Expenses	(£366.80)	£412.00
Bank Charges	£0.00	£412.00
Audit Fees	(£350.00)	£650.00
Data Protection	(£47.00)	£35.00
Election Fees	£0.00	£0.00
Councillor Training	(£480.00)	£250.00
Subscriptions (WALC)	(£157.60)	£150.00
Insurance	(£757.04)	£750.00
Total Administration	**(£5,155.36)**	**£7,419.00**
Village Maintenance		
WCC Street Light Maintenance	£0.00	£110.00
Maintenance Budget (Street Furniture)	£0.00	£200.00
Defibrillator	(£67.20)	£50.00
F N Pile Mower Service	(£765.56)	£500.00
Grass Cutting (& Flower Tubs)	(£886.34)	£1,400.00
NPower Electricity for Street Lights	(£230.32)	£1,200.00
Total Village Maintenance	**(£1,949.42)**	**£3,560.00**

Hall Hire & Playground		
Hall Hire	(£88.00)	£110.00
Play Area Annual Inspection	£0.00	£190.00
Chambers Trust - Recreation Ground - Rental	£0.00	£250.00
Recreation Area Maintenance: Equipment & Grounds Maintenance	£0.00	£1,000.00
Total Hall Hire & Playground	**(£88.00)**	**£1,550.00**
Communications & IT Expenditure		
Website	(£346.71)	£250.00
Newsletter / Information Sheet	(£95.04)	£320.00
Total Communications & IT Expenditure	**(£441.75)**	**£570.00**
Miscellaneous		
Grants	£0.00	£750.00
Community Projects	(£434.70)	£716.00
Christmas Trees	£0.00	£125.00
Total Miscellaneous	**(£434.70)**	**£1,591.00**
TOTAL PAYMENTS	**(£8,069.23)**	**£14,690.00**

Closing Period Bank Balances As At:	**31 October 2026**
Current Account	£730.64
Deposit Account	£26,882.66
Total Bank Balances	£27,613.30

RADWAY PARISH COUNCIL

	2026 - 2027 Budget	Proposed Budget 2027-2028
Receipts		
Precept	£13,700.00	£14,000.00
Bank Interest	£150.00	£100.00
Other Income	£452.00	£550.00
VAT Reimbursement	£300.00	£300.00
TOTAL RECEIPTS	**£14,602.00**	**£14,950.00**
Administration		
Staff costs:		
Clerk's Pay, NI & PAYE	£4,400.00	£4,550.00
RPC Pension Contribution	£900.00	£935.00
Administration Expenses	£450.00	£475.00
Audit Fees	£750.00	£775.00
Data Protection - ICO	£50.00	£50.00
Election Fees	£0.00	£0.00
Councillor Training	£250.00	£500.00
Subscriptions (WALC)	£150.00	£165.00
Insurance	£775.00	£800.00
Total Administration	**£7,725.00**	**£8,250.00**
Village Maintenance		
WCC Street Light Maintenance	£100.00	£100.00
Street Furniture Maintenance	£500.00	£500.00
Defibrillator	£50.00	£50.00
F N Pile Mower Service	£500.00	£500.00
Grounds Maintenance (Inc Flower Tubs)	£2,000.00	£2,000.00
NPower Electricity for Street Lights	£360.00	£400.00
Total Village Maintenance	**£3,510.00**	**£3,550.00**
Hall Hire & Playground		
Hall Hire	£130.00	£130.00
Play Area Annual Inspection	£210.00	£230.00
Chambers Trust - Recreation Ground - Rental	£250.00	£250.00
Recreation Area Maintenance: Equipment & Gr	£1,000.00	£500.00
Total Hall Hire & Playground	**£1,590.00**	
Communications & IT Expenditure		
Website	£400.00	£400.00
Newsletter / Information Sheet	£350.00	£350.00
PC Laptop Microsoft Office subscription	£90.00	£90.00
Total Communications & IT Expenditure	**£840.00**	**£840.00**
Miscellaneous		
Grants	£1,000.00	£1,000.00
Community Projects	£250.00	£250.00
Christmas Trees	£150.00	£150.00
Total Miscellaneous	**£1,400.00**	**£1,400.00**
TOTAL PAYMENTS	**£15,065.00**	**£14,040.00**