

# RADWAY PARISH COUNCIL

[www.radwayparishcouncil.org.uk](http://www.radwayparishcouncil.org.uk)

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD  
07713 892835 [clerk@radwayparishcouncil.org.uk](mailto:clerk@radwayparishcouncil.org.uk)

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, Tysoe Road, Radway, Warwickshire, CV35 0UE commencing at **7.30pm** on **Thursday 19<sup>th</sup> of March 2026**.

Please contact the Clerk for further details.

*Helen Hide-Wright*

Dated: Friday 13<sup>th</sup> March 2026

## AGENDA

1. Apologies :
  - a. To receive apologies for absence: Puffin Pocock.
  - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting:
  - a. Ordinary Meeting 15<sup>th</sup> January 2026 & Extraordinary Meeting 28<sup>th</sup> January 2026.
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings.
  - a) Mobile Phone coverage (Cllr. Simon Hooker investigating)
  - b) Replacement swing seats: Update
  - c) RPC Debit Card: Update
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:
  - (i) Chair (Budget & Finance, Website/IT, Highways, Grounds Maintenance and Street Furniture).
    - Co-option
    - Defibrillator battery 2.2.2023
    - Community Defibrillator Training
    - Village Volunteering Day £50: Hall Hire and refreshments
    - Village Plan / Neighbourhood Development Plan
  - (ii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting)
    - Street Light at West End: Update
    - Query re adoption of section of road and footpath: Update

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(iii) Cllr Gardner (Parish Council Policies, GDPR and Green Issues).

- Parcel Locker Boxes
- Annual Review of RPC Policies & Standing Orders

(iv) Cllr Stephens

- Review of findings of KOMPAN annual inspection
- Repairs and actions from annual inspection report

a. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills and Stratford District Council (SDC): Malcolm Littlewood

## 7. Planning

(a) SDC Planning decisions since our last meeting:

(b) SDC Planning Applications:

(c) SDC Planning Decisions: 26/00109/TREE: Consent with conditions.

(d) Planning updates: 25/01061/PIP: Application going to appeal.

25/03142/FUL: Application withdrawn.

(e) Planning Comments submitted by RPC since our last meeting: 26/00109/TREE: King Johns Lane: RPC Comment: No Representation.

## 8. Correspondence:

First Aid training: Update

Housing Allocations Scheme Consultation

English Devolution & Community Empowerment Bill

Community Speed Watch

Have your say on Local Government Reorganisation in Warwickshire.

Consultation ends 26<sup>th</sup> March 2026.

## 9. Financial Administration a. See Appendix A.

Grant Applications: Tea, Chat and Play: £450

Radway Cricket Club: £800

## 10. Other reports and items for future agendas:

## 11. Dates of Future Meeting, commencing at 7.30pm:

2026: 21<sup>st</sup> May, 16<sup>th</sup> July, 17<sup>th</sup> Sept, 19<sup>th</sup> November.

**Meeting Closes.**

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Appendix A.

## **Financial Administration**

Bank Balances at 28<sup>th</sup> February 2026

Deposit Account:	£ 22,121.04
Current Account:	£ 359.93
Total Balance:	£ 22,480.97

Payments made since the last meeting:	£ 1,168.03
Income received since the last meeting:	£ 73.71
Payments outstanding since last meeting:	£ 0.00

## **Finance Report (Appendix B) and passing of accounts for payment at this meeting:**

Grant Application: Radway PCC: Tea Chat & Play	£ 450.00
Grant Application: Radway Cricket Club	£ 800.00
Chambers Endowment Fund (Annual Rent Recreation Ground 2026)	£ 250.00
WCC Street Light Maintenance 2025/26 Inv10439607	£ 26.78
Accounting Data Services (Newsletter bumper issue) Inv 10324	£ 47.52
Accounting Data Services (Newsletter) Inv 10358	£ 31.68
Sevenside Defibs & Training Ltd (First Aid Training)	£ 402.00
Radway Village Hall (Hire 28 <sup>th</sup> January & 19 <sup>th</sup> March 2026)	£ 32.00
F. N Pile (Mower service)	£ 600.00
Clerk's Salary: March 2026	£ 377.44
Clerk's Salary: April 2026	£ 377.44
WCC Pension contribution March 2026	£ 89.00
WCC Pension contribution April 2026	£ 89.00
Working from Home Allowance March & April 2026	£ 52.00
Clerk's expenses –	£ 13.35

Invoices issued: £52.00 J. Schumacher: Rose Cottage Driveway Lease 2026 (payment received 5.2.26)

VAT reclaim submitted for 1.7.25 to 28.2.2020 for £129.88. Received 13<sup>th</sup> March 2026.

**Excel Spreadsheet detailing income and expenditure to 28<sup>th</sup> February 2026**

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## Appendix (B). Financial Report for Meeting 19th February 2026

### RADWAY PARISH COUNCIL 2024 - 2025 FINANCIAL YEAR

28 February 2026

	<u>Actual</u>	<u>Budget</u>
<b>Receipts</b>		
Precept	£13,304.00	£12,793.00
Bank Interest	£130.81	£300.00
SDC Council Tax Support Grant	£0.00	£0.00
Other Income	£52.00	£385.00
VAT Reimbursement	£835.75	£800.00
Community Grants	£3,831.98	£0.00
<b>TOTAL RECEIPTS</b>	<b>£18,154.54</b>	<b>£14,278.00</b>

#### **Administration**

##### **Staff costs:**

Staff Costs: Salary, NI, PAYE	(£3,476.09)	£3,800.00
Staff Pension: Employee & Employer Contributions	(£889.99)	£760.00
HMRC NDDS	£0.00	£200.00
Administration Expenses	(£722.42)	£412.00
Bank Charges	£0.00	£412.00
Audit Fees	(£702.00)	£650.00
Data Protection	£0.00	£35.00
Election Fees	£0.00	£0.00
Councillor Training	£0.00	£250.00
Subscriptions (WALC)	(£197.60)	£150.00
Insurance	(£731.65)	£750.00
<b>Total Administration</b>	<b>(£6,719.75)</b>	<b>£7,419.00</b>

##### **Village Maintenance**

WCC Street Light Maintenance	£0.00	£110.00
Maintenance Budget (Street Furniture)	£0.00	£200.00
Defibrillator	(£256.00)	£50.00
F N Pile Mower Service	(£269.58)	£500.00
Grass Cutting	(£1,263.73)	£1,400.00
NPower Electricity for Street Lights	£0.00	£1,200.00
<b>Total Village Maintenance</b>	<b>(£1,789.31)</b>	<b>£3,560.00</b>

##### **Hall Hire & Playground**

Hall Hire	(£76.00)	£110.00
Play Area Annual Inspection	(£214.28)	£190.00
Chambers Trust - Recreation Ground - Rental	£0.00	£250.00
Recreation Area Maintenance: Equipment & Grounds Maintenance	£0.00	£1,000.00
<b>Total Hall Hire &amp; Playground</b>	<b>(£290.28)</b>	<b>£1,550.00</b>

##### **Communications & IT Expenditure**

Website	(£544.30)	£250.00
Newsletter / Information Sheet	(£316.80)	£320.00
<b>Total Communications &amp; IT Expenditure</b>	<b>(£861.10)</b>	<b>£570.00</b>

##### **Miscellaneous**

Grants	(£462.72)	£750.00
Community Projects	(£4,080.00)	£716.00
Christmas Trees	(£40.00)	£125.00
<b>Total Miscellaneous</b>	<b>(£4,582.72)</b>	<b>£1,591.00</b>

#### **TOTAL PAYMENTS**

**(£14,243.16)      £14,690.00**

#### **Closing Period Bank Balances As At:**

**28 February 2026**

Current Account	£359.93
Deposit Account	£22,121.04
<b>Total Bank Balances</b>	<b>£22,480.97</b>