

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD
07713 892835 clerk@radwayparishcouncil.org.uk
NALC Civility & Respect Signatory

Dear Councillor,

You are summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, Tysoe Road, Radway, Warwickshire, CV35 0UE commencing at **7.30pm** on **Thursday 10th September 2026**.

Please contact the Clerk for further details.

Helen Hide-Wright

Dated: Friday 4th September 2026

1. Apologies :
 - a. To receive apologies for absence: Cllr. Malcolm Littlewood.
 - b. To consider acceptance of apologies.
 2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
 3. Acceptance of the minutes of the previous meeting: Ordinary Meeting 23rd July & Extraordinary Meeting 6th August 2026
 4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings.
 5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
 6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chair (Budget & Finance, Website/IT, Highways, Grounds Maintenance and Street Furniture).
 - Village Plan – update
 - Green Area Maintenance
 - WALC Training Sessions £720.00
 - Councillor Responsibilities
 - 2026/27 National Salary Award
 - (ii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting)
 - Street Light at West End: Update
 - WCC Annual Maintenance
 - (iii) Cllr Penny Gardner (Parish Council Policies, GDPR and Green Issues).
 - (iv) Cllr Stephens
 - Review of findings of KOMPAN annual inspection
 - Repairs and actions from annual inspection report
 - (v) Cllr Mike Gardner
- a. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

and Stratford District Council (SDC): Malcolm Littlewood

7. Planning

- (a) SDC Planning decisions since our last meeting:
- (b) SDC Planning Applications:
- (c) SDC Planning Decisions: 26/01023/FUL Magnolia Cottage: Permission with Conditions
26/01368/FUL Hemp Cottage: Permission with Conditions
26/01369/LBC Hemp Cottage: Consent Granted with Conditions
- (d) Planning Comments submitted by RPC since our last meeting:
Warwickshire County Council Planning Consultation: SDC/26CM006, Edgehill Quarry, OX15 6DH

Correspondence:

8. Financial Administration a. Appendix A.

Financial Report: Appendix B.

10. Other reports and items for future agendas:

11. Dates of Future Meeting, commencing at 7.30pm:

2026: 19th November.

Meeting Closes.

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

Appendix A.

Financial Administration

Bank Balances at 31st August 2026

Deposit Account:	£ 21,458.60
Current Account:	£ 721.62
Total Balance:	£ 22,180.22

Payments made since the last meeting:	£ 2,226.47
Income received since the last meeting:	£ 19.74
Payments outstanding since last meeting:	£ 0.00

Finance Report (Appendix B) and passing of accounts for payment at this meeting

HostPapa/Zanna Design – Domain Renewal	£ 50.00
Fasthosts/Zanna Design – Email & Web Hosting	£ 300.00
Radway Village Hall (Hire 10 th September 2026)	£ 16.00
WCC Street Light Maintenance	£ 71.39
Any mowing or strimming invoices	
Sheila Evans – Flower Tubs	£ 92.50
Clerk's Salary: Sept 2026 with backpay	£ 402.34
Clerk's Salary: Oct 2026	£ 346.94
WCC Pension Contribution Sept 2026	£ 75.62
WCC Pension Contribution Oct 2026	£ 65.22
Working from Home Allowance Sept & Oct 2026	£ 52.00
Clerk's expenses –	£ 13.35

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

RPC Accounts 2025

RADWAY PARISH COUNCIL 2026 - 2027 FINANCIAL YEAR

31 August 2026

<u>Receipts</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual 31/3/2025</u>	<u>Variance</u>
Precept	£6,850.00	£12,793.00	£12,793.00	(£5,943.00)
Bank Interest	£49.20	£300.00	£312.48	(£250.80)
SDC Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
Other Income	£0.00	£385.00	£815.74	(£385.00)
VAT Reimbursement	£0.00	£800.00	£3,660.99	(£800.00)
Community Grants	£0.00	£0.00	£3,000.00	£0.00
TOTAL RECEIPTS	£6,899.20	£14,278.00	£20,582.21	(£7,378.80)
Administration				
Staff costs:				
Staff Costs: Salary, NI, PAYE	(£1,656.35)	£3,800.00	(£3,621.55)	£2,143.65
Staff Pension: Employee & Employer Contributions	(£408.05)	£760.00	(£1,237.36)	£351.95
HMRC NDDS (This is not in the current budget Sho	£0.00	£200.00	£0.00	£200.00
Administration Expenses	(£177.95)	£412.00	(£514.99)	£234.05
Bank Charges	£0.00	£412.00	(£4.25)	£412.00
Audit Fees	(£350.00)	£650.00	(£552.00)	£300.00
Data Protection	(£47.00)	£35.00	(£35.00)	(£12.00)
Election Fees	£0.00	£0.00	£0.00	£0.00
Councillor Training	£0.00	£250.00	£0.00	£250.00
Subscriptions (WALC)	(£157.60)	£150.00	(£146.00)	(£7.60)
Insurance	(£757.04)	£750.00	(£707.48)	(£7.04)
Total Administration	(£3,553.99)	£7,419.00	(£6,818.63)	£3,865.01
Village Maintenance				
WCC Street Light Maintenance	£0.00	£110.00	(£26.14)	£110.00
Maintenance Budget (Street Furniture)	£0.00	£200.00	(£13,622.00)	£200.00
Defibrillator	(£67.20)	£50.00	(£80.94)	(£17.20)
F N Pile Mower Service	(£765.56)	£500.00	(£497.62)	(£265.56)
Grass Cutting (& Flower Tubs)	(£713.34)	£1,400.00	(£1,732.58)	£686.66
NPower Electricity for Street Lights	(£162.66)	£1,200.00	(£1,754.19)	£1,037.34
Total Village Maintenance	(£1,708.76)	£3,560.00	(£17,713.47)	£1,751.24
Hall Hire & Playground				
Hall Hire	(£72.00)	£110.00	(£112.00)	£38.00
Play Area Annual Inspection	£0.00	£190.00	(£205.71)	£190.00
Chambers Trust - Recreation Ground - Rental	£0.00	£250.00	(£250.00)	£250.00
Recreation Area Maintenance: Equipment & Grounds Maintenance	£0.00	£1,000.00	(£1,613.76)	£1,000.00
Total Hall Hire & Playground	(£72.00)	£1,550.00	(£2,181.47)	£1,478.00
Communications & IT Expenditure				
Website	£0.00	£250.00	(£878.58)	£250.00
Newsletter / Information Sheet	(£95.04)	£320.00	(£348.48)	£224.96
Total Communications & IT Expenditure	(£95.04)	£570.00	(£1,227.06)	£474.96
Miscellaneous				
Grants	£0.00	£750.00	(£891.22)	£750.00
Community Projects	(£434.70)	£716.00	(£3,600.00)	£281.30
Christmas Trees	£0.00	£125.00	(£130.00)	£125.00
Total Miscellaneous	(£434.70)	£1,591.00	(£4,621.22)	£1,156.30
TOTAL PAYMENTS	(£5,864.49)	£14,690.00	(£32,561.85)	£8,725.51

Closing Period Bank Balances As At:

31 August 2026

Current Account	£640.01
Deposit Account	£21,458.60
Total Bank Balances	£22,098.61