

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

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Minutes of Ordinary Meeting of Radway Parish Council Thursday 21st September 2023

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The meeting commenced at 7.30pm

1. Present: Cllr. Simon Hooker (Chair), Cllr. Penny Gardner, Cllr. Colin Mathews, Cllr. Clare Rankin, Clerk: Helen Hide-Wright, 1 member of the public. County Cllr. Chris Mills (arrived at 7.55pm).

Apologies :

- a. Apologies for absence: Cllr. Tim Smith-Vincent, Cllr. Malcolm Littlewood.
- b. Acceptance of apologies. Proposed: Cllr. Rankin, Seconded: Cllr. Gardner.

2. Declarations of interests and consideration of dispensation requests: None.

3. Acceptance of the minutes of the previous meeting:

- Ordinary Meeting 20th July 2023 and AGM 18th May 2023. Proposed: Cllr. Rankin, Seconded: Cllr. Gardner. Signed and dated by Cllr. Hooker.

4. Matters Arising from the minutes and previous meetings:

- A resident has contacted Orbit about two trees on Orbit land, for their attention. One of the trees is growing onto the telephone wires.
- A resident has raised questions regarding mowing in the village. The Clerk asked for this and other such matters to be emailed to the Clerk so that they can be investigated and responded to.

5. Public participation: None

6. Councillor reports:

- (i) Chair (Budget & Highways). Community Marquee funding gap REG, Village Hall, Chambers Trust.

- The financial report was circulated prior to the meeting.
- The marquee project has received a grant from SDC of £370.

Local groups have committed to contribute the following funds:

The Radway Events Group: up to £150.

Village Hall Trustees: £50.

The Radway Parochial Church Council: £150.

Chambers Trust: up to £100.

The Chairman will confirm the funding gap to the donors. The Parish Council thanked the donors for their generosity which will benefit the residents. It is likely that the Parish Council will need to add a further £250 to make up the budget for the item.

(ii) Cllr Hooker (Website/IT, Grounds Maintenance and Street Furniture).

- The new picnic table has been installed. Some of the existing tables will be replaced in the future as they are starting to show signs of age.

(iii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting) Rights of Way responsibilities

- The footpath near the graveyard has been reviewed and it was agreed that it will be maintained.
- WCC has confirmed that the Jacobs ladder handrail project is under review.
ACTION: Cllr. Chris Mills will contact the footpaths officer to discuss funding options.

(iv) Cllr Rankin (Playground Inspections & Crime Prevention)

- Cllr. Rankin has undertaken regular play area inspections.

(v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)

- Green Issues: Cllr. Penny Gardner is due to hold meetings with Elenor Warren from SDC and with Tysoe PC regarding environmental issues.

7. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills and Stratford District Council (SDC): Malcolm Littlewood - Reports previously circulated for questions from the Council.

Appendix A: County Councillor Chris Mills.

Appendix B: District Councillor Malcolm Littlewood.

8. Planning Applications

(a) SDC Planning decisions since our last meeting:

- 23/01552/FUL: Castle Inn, Edgehill: Permission with conditions
- 23/01538/LBC: Castle inn, Edgehill: Consent granted with conditions
- 23/01801/TREE: Langland House: Consent with conditions
- 23/01546/LDP: Certificate of Lawful Proposed Use or Development

(b) SDC Planning applications:

23/01938/DDT (Dead/Dangerous Tree Notice): Egge Cottage. Sent to Radway PC for information only. No comment from Radway PC. Proposed: Cllr. Gardner, Seconded: Cllr. Rankin.

Notified as an adjoining Parish Council:

23/07137/FUL Westcote Stud Ltd, Tysoe Road, Radway. Change of use to a mixed use for a secure dog walking and equestrian land together with the addition of a field shelter and re-location of a field shelter. Comment: No Representation Proposed: Cllr. Gardner, Seconded: Cllr. Rankin.

(c) Planning comments submitted by RPC since our last meeting: None

9. Replacement street lighting – Cllr. Mathews contacted Eon. Quote from WCC in June 2022. Cllr. Mathews will continue to investigate the options.

10. Parish Council Website and host - £700. Proposed: Clare, Seconded: Penny.

The parish councillors agreed to continue with the current arrangements for the domain name. The PC will review the options ready for the November meeting.

11. Training Budget 2023/24 - £250 Proposed: Cllr. Rankin, Seconded: Cllr. Mathews.

12. Correspondence –

- Mobile Library – New electric vehicles are arriving shortly.
- Revised Bus Service - https://tiscon-maps-stagecoachbus.s3.amazonaws.com/Timetables/Midlands/Leamington%20Timetables/Current/S77A_TT_220725.pdf
- WCC Councillor grant - £370 awarded towards cost of replacement marquee. The funds have arrived into the bank account.
- Polling Station Consultation. RPC has confirmed that Radway Village Hall is the facility within the village.

13. Financial Administration a. See Attached

- External Audit – The external audit has been completed.
- £370 grant awarded to RPC for replacement marquee.
- The precept payment has arrived into the account.
- Establishment of variable direct debit mandate for HMRC PAYE
Proposed: Cllr. Gardner, Seconded: Cllr. Mathews.

Other reports and items for future agenda:

The DVLA regulations regarding licensing of sit on mowers have been reviewed. They confirm that no road license is required for a sit on mower.

Marquee budget of £250 for November agenda.

14. Dates of Future Meeting:

16th November

MEETING CLOSED at 8.40pm.

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Appendix to Agenda for Meeting 21st September 2023

Financial Administration

Bank Balances at 31st August 2023

Deposit Account:	£31,018.55
Current Account:	£ 582.58
Total Balance:	£31,601.13

Payments made since the last meeting:	£ 2,011.02
Income received since the last meeting:	£ 43.98
Payments outstanding since last meeting:	£ 0.00

Finance Report and passing of accounts for payment at this meeting:

Radway Village Hall Inv 4 th Aug 2023	£ 14.00
WALC Inv 482	£ 72.00
Moore Inv 319498	£ 252.00
F. N. Pile Inv 181247	£ 874.00
HMRC PAYE 5.3.22 – 5.7.23	£ 119.20
Accounting Data Services – Newsletter- Inv 9218	£ 31.68
T. Smith-Vincent: Refund HostPapa Hosting: Website	£ 14.39
Clerk's Salary: Sept 2023	£ 267.10
Clerk's Salary: Oct 2023	£ 267.10
Clerk's Salary: Nov 2023	£ 267.10
WCC Pension contribution Sept, Oct, Nov 2023	£ 169.08
Working from Home Allowance Sept, Oct, Nov 2023	£ 78.00
Clerk's expenses – stationery	£ 25.65

Excel Spreadsheet detailing income and expenditure to 31st August 2023

Appendix A: County Councillor, Chris Mills.

County Councillor report Radway Parish Council Meeting 21st September 2023

Suicide Prevention

If you are struggling or know someone else who is, visit Dear Life for advice and access to support: <https://www.dearlife.org.uk/>

Help from WCC

If you are struggling with money and need help now, Warwickshire County Council can help with:

Food. Energy and water bills. Money advice. Aspects of family life. Accessing emergency food. Mental health support.

Find help here: <https://costoflivingwarwickshire.co.uk/home/i-need-urgent-help>

Migrant Communities Grant Fund

The Warwickshire County Council's Migrant Communities Grant Fund is a grant aimed at community and voluntary sector organisations which support asylum seeker, refugee, and migrant communities. The Fund pot of £35,000 is to support small-scale projects across Warwickshire that support the following outcome: *People fleeing conflict and persecution can rebuild their lives in Warwickshire, fulfil their aspirations and contribute to the social, economic and cultural life of the communities they live in.* The grant opened on Monday 4 September at 9am with the **deadline of Sunday 15 October at 5pm.**

<https://www.warwickshire.gov.uk/migration-services/migrant-communities-grant-fund>

The grant webinar providing more information and an opportunity to get support with the application will be taking place on 20 September at 6.30pm.

To register for the webinar, please visit: <https://www.eventbrite.co.uk/e/wcc-migrant-communities-grant-fund-webinar-tickets-710201691377?aff=oddtcreator>

Domestic abuse accommodation

Warwickshire County Council and domestic abuse service provider Refuge, have used Government funding to offer a new way to provide safe accommodation to anyone who may be affected by domestic abuse.

Read more: <https://www.warwickshire.gov.uk/news/article/4473/warwickshire-county-council-commissions-domestic-abuse-accommodation-which-is-equitable-and-accessible-for-all>

Safe device charging

In the wake of a recent house fire believed to have been caused by a tablet charger, Warwickshire Fire & Rescue Service is urging residents to exercise caution when charging electronic devices.

Read more: <https://www.warwickshire.gov.uk/news/article/4478/warwickshire-fire-rescue-service-issues-warning-about-charger-use-after-devastating-house-fire>

Supporting young people and their mental health

Everyone experiences ups and downs in their mental health. Learning how to protect your mental health and create positive mental health habits from an early age can help young people deal with stressful times.

Read more about the support available

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<https://www.warwickshire.gov.uk/news/article/4433/supporting-young-people-and-their-mental-health>

Taking care of your memory

September is World Alzheimer's Month and Warwickshire County Council is using the month to help people learn more about dementia.

Read more: <https://www.warwickshire.gov.uk/news/article/4477/taking-care-of-your-memory>

Reducing chances of developing dementia

There is currently no way we can completely prevent dementia, but research suggests there are some simple things we can do to reduce the risk of developing certain types of dementia. For further information visit <https://dementia.warwickshire.gov.uk/reducing-your-risk/>

Caring for someone with dementia

If you or someone you know has dementia, there are services available to support you. Support services can help you to navigate a dementia diagnosis, understanding what the next steps are and help you to manage the changes in your life.

Find out more at <https://dementia.warwickshire.gov.uk/>

RAAC in Warwickshire schools

Warwickshire County Council has produced an update about reinforced autoclaved aerated concrete (RAAC) in the County's schools.

WCC maintained schools: of these, one school has been impacted - Outwoods Primary School in Atherstone. Warwickshire County Council invested £170k of its capital over the summer in mitigations and had agreed these with DfE.

Academy schools in the County: Myton and Aylesford Schools in Warwick have been affected. Other academies may be identified through ongoing DfE surveys, but we cannot advise on the progress of these as they are not overseen by WCC. Both academies have longer mitigation periods. We are offering all help and support to the schools, including potential temporary solutions.

Read more: <https://www.warwickshire.gov.uk/news/article/4479/reinforced-autoclaved-aerated-concrete-raac-in-warwickshire-update>

Support for children and young people returning to school this September

Warwickshire County Council (WCC) is offering guidance and support for parents and carers to help their children and young people return to school in September.

Read more here: <https://www.warwickshire.gov.uk/news/article/4422/support-for-children-and-young-people-returning-to-school-this-september>

Huge boost for electric vehicle charging in Warwickshire

It's great news for residents as new government funding will allow charging points in the County.

The Council has been allocated £3.295m from Tranche 1 of the government's Local Electric Vehicle Infrastructure (LEVI) Capital Fund, which is made available to regions so that they can increase the number of EV charging points in their area.

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Based on current estimates, this funding will allow for the delivery of 2000 charging sockets at both on-street and in car park locations. The Council has already begun its discussions with partners in the Districts and Boroughs to identify suitable sites

The Council is also carrying out a trial to allow home-charging on terraced streets through the use of cable protectors, which forms a part of its commitment to providing a range of charging options that address the needs of anyone wanting to switch to an electric vehicle in Warwickshire. This new guidance can be found

here: <https://api.warwickshire.gov.uk/documents/WCCC-1615347118-1185>

Secondary school applications

Parents and carers of children starting in Year 6 this week are being asked to apply for their child's secondary school place by the deadline of 31 October 2023.

Read more: <https://www.warwickshire.gov.uk/news/article/4474/warwickshire-year-6-children-are-invited-to-apply-for-their-secondary-school-place>



Appendix B: District Councillor: Malcolm Littlewood

District Councillor Report September 2023

Still little to report still. The new administration is only just getting to grips with the agreed work plan.

1. The Performance Monitoring Report for Q1 [2023/24] shows that many targets have been missed. Of the 22 items that should have been completed by this date,
 - a. 1 achieved,
 - b. 2 partially achieved,
 - c. and 19 on-going.

2. Things that have been resolved
 - a. A new project to re-instate over retirement age concessionary parking in Stratford upon Avon for SoA District residents.
 - i. This has led to increase parking fees in other centres such as Rugby, Southam, and Shipston on Stour.
 - ii. Concessionary parking permits are £50 p.a. restricted to four hours.
 - b. SDC have endorsed the Cotswold National Landscape Management Plan 2023 – 25. SWH on the Board.
 - c. Approval to Procure Guest House/Hotel Framework to discharge of Duties regarding Homelessness.
3. Ellen Badger. Lobbying WCC to engage aggressively with SWHT to reinstate local care beds.

Other news

Stratford-on-Avon District Council's Cabinet has agreed to transfer the shopmobility service to Active Mobility to safeguard future provision.

In July, Stratford-on-Avon District Council's Cabinet backed an existing plan to support the long-term growth of the University of Warwick Innovation Campus Stratford upon Avon at Wellesbourne.

The Lench Meadows is to become Local Nature Reserve. Stratford-on-Avon District Council's Cabinet has agreed to support the designation of Lench Meadows as a Local Nature Reserve and be managed for wildlife for the long-term future.