

# RADWAY PARISH COUNCIL

[www.radwayparishcouncil.org.uk](http://www.radwayparishcouncil.org.uk)

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15<sup>th</sup> September 2023

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, The Green, Radway, Warwickshire CV35 0UE commencing at **7.30pm** on Thursday 21<sup>st</sup> September 2023. Please contact the Clerk for further details.

Helen Hide-Wright

Helen Hide-Wright  
Clerk & RFO to Radway Parish Council

## **AGENDA**

1. Apologies :
  - a. To receive apologies for absence: Cllr. Tim Smith-Vincent
  - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting:
  - Ordinary Meeting 20<sup>th</sup> July 2023 and AGM 18<sup>th</sup> May 2023
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings.
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:
  - (i) Chair (Budget & Highways). Community Marquee funding gap REG, Village Hall, Chambers Trust
  - (ii) Cllr Hooker (Website/IT, Grounds Maintenance and Street Furniture)
  - (iii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting) Rights of Way responsibilities
  - (iv) Cllr Rankin (Playground Inspections & Crime Prevention)
  - (v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)
7. Reports from Ward Representatives of Warwickshire County Council (WCC): Chris Mills and Stratford District Council (SDC): Malcolm Littlewood - Reports previously circulated for questions from the Council.
8. Planning Applications
  - (a) SDC Planning decisions since our last meeting:

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23/01552/FUL: Castle Inn, Edgehill: Permission with conditions  
23/01538/LBC: Castle inn, Edgehill: Consent granted with conditions  
23/01801/TREE: Langland House: Consent with conditions  
23/01546/LDP: Certificate of Lawful Proposed Use or Development

(b) SDC Planning applications:

23/01938/DDT (Dead/Dangerous Tree Notice): Egge Cottage

Notified as an adjoining Parish Council:

23/07137/FUL Westcote Stud Ltd, Tysoe Road, Radway. Change of use to a mixed use for a secure dog walking and equestrian land together with the addition of a field shelter and re-location of a field shelter

(c) Planning comments submitted by RPC since our last meeting:

9. Replacement street lighting – to discuss the options: E-on

10. Parish Council Website and host - £700

11. Training Budget 2023/24 - £250

12. Correspondence –

Mobile Library

Revised Bus Service

WCC Councillor grant - £370 awarded towards cost of replacement marquee.

Polling Station Consultation.

13. Financial Administration a. See Attached

- External Audit – Update on External Audit
- £370 grant awarded to RPC for replacement marquee.
- Establishment of variable direct debit mandate for HMRC PAYE

Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

14. Dates of Future Meeting:

16<sup>th</sup> November

**MEETING CLOSES**

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Appendix to Agenda for Meeting 21st September 2023

## Correspondence and Consultations:

*\*Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

## **Financial Administration**

Bank Balances at 31<sup>st</sup> August 2023

Deposit Account:	£31,018.55
Current Account:	£ 582.58
Total Balance:	£31,601.13

Payments made since the last meeting:	£ 2,011.02
Income received since the last meeting:	£ 43.98
Payments outstanding since last meeting:	£ 0.00

## **Finance Report and passing of accounts for payment at this meeting:**

Radway Village Hall Inv 4 <sup>th</sup> Aug 2023	£ 14.00
WALC Inv 482	£ 72.00
Moore Inv 319498	£ 252.00
F. N. Pile Inv 181247	£ 874.00
HMRC PAYE 5.3.22 – 5.7.23	£ 119.20
Accounting Data Services – Newsletter- Inv 9218	£ 31.68
T. Smith-Vincent: Refund HostPapa Hosting: Website	£ 14.39
Clerk's Salary: Sept 2023	£ 267.10
Clerk's Salary: Oct 2023	£ 267.10
Clerk's Salary: Nov 2023	£ 267.10
WCC Pension contribution Sept, Oct, Nov 2023	£ 169.08
Working from Home Allowance Sept, Oct, Nov 2023	£ 78.00
Clerk's expenses – stationery	£ 25.65

## **Excel Spreadsheet detailing income and expenditure to 31<sup>st</sup> August 2023**