

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

07713 892835 clerk@radwayparishcouncil.org.uk

14th July 2023

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, Radway, Warwickshire CV35 0UE commencing at **7.30pm** on Thursday 20th July 2023. Please contact the Clerk for further details.

Helen Hide-Wright

Helen Hide-Wright
Clerk & RFO to Radway Parish Council

AGENDA

1. Apologies :
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting:
 - Parish Council OGM 18th May 2023
 - Annual Parish Assembly 21st June 2023
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings.
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chair (Budget & Highways), Grant to Radway Village Hall: Essential Maintenance £3,600
 - (ii) Cllr Hooker (Website/IT, Grounds Maintenance and Street Furniture)
 - (iii) Cllr Mathews (Footpaths, Rights of Way and Street Lighting)
 - (iv) Cllr Rankin (Playground Inspections & Crime Prevention)
 - (v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)
7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - Reports previously circulated for questions from the Council.
8. Planning Applications
 - (a) SDC Planning decisions since our last meeting:
23/01001/VARY Grange Cottage: Permission

(b) SDC Planning applications:

23/01538/LBC Castle Inn

23/01552/FUL Castle Inn

23/01801/TREE Langland House, Farnborough Road, Radway

(c) Planning comments submitted by RPC since our last meeting:

23/01538/LBC Castle Inn – no representation

23/01552/FUL Castle Inn – no representation

9. Replacement street lighting – to discuss the options with E-on
10. Rights of Way responsibilities - to discuss the attached report
11. Website and host - to discuss action to be taken
12. Internal and External audit - to consider the recommendations of the Internal Auditor and update on the External Audit
13. Recreation Ground - to discuss the replacement of the standard picnic benches
14. Training budget 2023/24 – to agree an allocation for Councillor training
15. Correspondence – Campaign to Protect Rural England Membership £100
Westcote Ley Livery
Upper Lighthorne and Surrounding Parishes Primary Care Objectives
Recreation ground – request permission to use mobile bar / food vans
on 16th September 2023
16. Financial Administration – See Attached

Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

14. Dates of Future Meeting:

21st September 2023

16th November 2023

MEETING CLOSES

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Appendix to Agenda for Meeting 20th July 2023

Correspondence and Consultations:

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Bank Balances at 30th June 2023

Deposit Account:	£30,974.57
Current Account:	£ 2,593.60
Total Balance:	£33,568.17

Payments made since the last meeting:	£ 1,975.75
Income received since the last meeting:	£ 52.28
Payments outstanding since last meeting:	£ 0.00

Finance Report and passing of accounts for payment at this meeting:

Accounting Data Services, May Newsletter Inv 9086	£ 31.68
Accounting Data Services, June Newsletter Inv 9131	£ 31.68
Clerk's Salary: June 2023	£ 267.10
Clerk's Salary: July 2023	£ 267.10
Clerk's Salary: Aug 2023	£ 267.10
WCC Pension contribution June, July, Aug 2023	£ 169.08
Working from Home Allowance June, July, Aug 2023	£ 78.00
Clerk's expenses – stationery	£
Hire of village hall (Big Help £21.00 Out & 18 th May 2023 Mtg £14.00)	£ 35.00
Hire of Village Hall for Parish Assembly Inv dated 3.7.23	£ 14.00
T. Gill – Internal Audit. Inv 26 th May 2023	£ 370.00
Information Commissioners Office: Annual Renewal 24.7.23	£ 40.00
WALC (Training) Inv 429	£ 60.00
Grant to Radway Village Hall (Stonework repairs)	£ 3,600.00
NPower Inv 07623343	£ 272.45
Re-stocking of two village tubs (Sheila Evans)	£ 96.43
75 years and over tickets (REG)	£ 127.50
Hostpapa Web Hosting 19 th May 2023 (TRSV)	£ 6.84

Excel Spreadsheet detailing income and expenditure to 30th June 2023