

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

07713 892835 clerk@radwayparishcouncil.org.uk

Minutes of **Ordinary Meeting** of Radway Parish Council at **Radway Village Hall**, 18th May 2023.

Page 2023/ p 9

The meeting commenced at 7.40pm

1. Apologies:

- a. To receive apologies for absence from - Clerk, Helen Hide-Wright due to Illness.
Apologies Accepted.

Present: Cllr. Tim Smith-Vincent, Cllr. Penny Gardner, Cllr. Colin Mathews, Cllr Clare Rankin, Cllr Simon Hooker, 1 member of the public and County Councillor Chris Mills

2. Declarations of interests and consideration of dispensation requests:

- a. None

3. Acceptance of the minutes of the previous meeting:

Parish Council OGM 16th March 2023. Proposed: Cllr. Hooker, Seconded: Cllr. Smith-Vincent.

4. Matters Arising from the minutes and previous meetings:

None

5. Public participation:

1 member of the public present. No comments.

6. Councillor reports:

(i) Chairman (Budget & Highways):

a. Budget circulated:

- i) No comments or amendments.

b. Highways

- i) WCC repaired large hole in Westend and marked up other pot holes.
ii) Highways are to send a letter to the owners of Shakesfield about the stones they have placed in front of their property. Cllr. Smith-Vincent spoke to property owners about the letter from Highways.

(ii) Cllr. Hooker (Website/IT, Grounds Maintenance and Street Furniture)

- a. Grit bin was ordered and delivered and is now awaiting Highways to install and fill.

(iii) Cllr. Mathews (Footpaths, rights of Way and Street Lighting):

- a. Cllr. Mathews expressed the Council's appreciation to the village community for the volunteers on the 'Big Help Out' day.
b. Repairs on Jacob ladder handrail - Cllr. Smith-Vincent to pass on details of previous communications and contact details to Cllr. Mathews.
c. King Johns Lane bridle way - the working party decided not to pursue the proposed plans due to potential closure over winter.
d. Cotswold National Landscape role - Cllr. Mathews is a volunteer Parish Warden for the Cotswolds National Landscape including Radway and Ratley & Upton. Beneficial to raise profile of the North Cotswolds.

(iv) Cllr. Rankin (Playground Inspections & Crime Prevention)

- a. Crime prevention: Talk was been postponed and no new date has been set.

b. Playground Inspections continuing and forms are being completed.

(v) Cllr. Gardner (Parish Council Policies, and Green Issues):

a. Policies - Policies updated in line with WALC and previously circulated for comment and adoption:

Code of Conduct, Complaints Procedure, GDPR Privacy Notice, Gifts & Hospitality, Grant Awarding Policy, Risk Assessment, Standing Orders & GDPR

Proposed: Cllr. Smith-Vincent, seconded: Cllr. Hooker.

b. Green Issues- Table Top Sale being organised alongside REG.

7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC)

- Cllr. Chris Mills report circulated and is on Website.
- Cllr. Mills wanted to highlight the Charger Safety warning from Warwickshire Fire and Rescue

8. Planning Applications

(a) SDC Planning decisions since our last meeting:

23/00024/FUL Church Cottage, Tysoe Road: Proposed garden outbuilding to be used as home office and shed.

Approved subject to conditions.

(b) SDC Planning applications:

None

(c) Planning comments submitted by RPC since our last meeting:

23/01001/VARY Grange Cottage Tysoe Road Radway Warwickshire CV35 0UE

Support application.

9. Westend Village Greens -

a. Curb stones have been reinstated by owner of Chapel.

b. Entrance into driveways of Ferndale House & Dale Cottage have been dislodged and soil has been pushed up leaving a land heap. Propose a budget of £500 to reinstate curbs into concrete and remove the land heap. Owners of properties will resurface the driveways. Proposed: Cllr Smith-Vincent, seconded: Cllr. Rankin.

10. Replacement Street Lighting

a. Lighting is maintained by Warwick County Council, the lanterns are now obsolete. WCC were to provide examples of what replacements are available. Helen Hide-Wright will be able to liaise with Cllr. Colin Mathews on her return to work. Action: Cllr. Colin Mathews to liaise with Helen. A public meeting may be required to share the options with villagers.

11. Website

a. Sophie Stephens is continuing to update the current website as and when required.

b. Cllr. Hooker has spoken with Zanna about developing a new website. Propose we pay Zanna. Cllr. Hooker to explore costs with Zanna for agreement by the Council.

c. Cllr. Smith-Vincent stated that Helen Hide-Wright has worked with Ionos for another parish council - this may be something to explore.

12. Coronation of King Charles III

Expenditure incurred on:

75 years and over tickets:	£127.50
Big Help Out provisions:	£32.25
Hire of Village Hall:	£21.00

13. Correspondence - Cllr. Smith-Vincent has received 2 invoices from Bob Manwaring for grass cutting - £150.11 and £320.92. These are to be added to the financial report for payment.

Payment to be made under delegated powers. Proposed: Cllr. Rankin, Seconded: Cllr. Hooker.

14. Financial Administration -

- a. Attached payments agreed. Proposed: Cllr. Smith-Vincent, seconded: Cllr Rankin.
- b. The Parish Council Bank Account requires there to be 3 signatories, therefore a replacement Cllr for Peter Wilkins is needed. Cllr. Hooker was proposed. Proposed: Cllr. Smith-Vincent, Seconded: Cllr. Gardner.

15. Other Report and items for future agenda -

- a. County Councillor Grant Fund - Cllr. Smith-Vincent proposed Radway bid for a replacement Gazebo. Deadline for submission is 18th June Cllr. Rankin to action this.
- b. Training for new councillors and training for dealing with planning applications. Cllr. Gardner to action this.

16. Date of Future Meeting:

Parish Assembly: 21st June 2023 7.30pm

Parish OGM: 20th July 2023

Meeting closed 8.40pm

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

Appendix to Agenda for Meeting 18th May 2023

Financial Administration

Bank Balances at 30th April 2023

Deposit Account:	£27,939.96
Current Account:	£ 7,569.35
Total Balance:	£35,509.31

Payments made since the last meeting:	£ 2,393.55
Income received since the last meeting:	£ 6,150.50
Payments outstanding since last meeting:	£ 0.00

Finance Report and passing of accounts for payment at this meeting:

Zurich annual insurance premium	£ 679.02
WALC annual subscription	£ 136.00
Accounting Data Services, April Newsletter	£ 31.68
Clerk's Salary: May 2023	£ 133.55
WCC Pension contribution March 2023	£ 81.06
Replacement lock for table tennis (T Smith-Vincent)	£ 11.00
Ticket for coronation teas for 75 years and over (REG)	£ 127.50
Provisions for Big Help Out (T Smith-Vincent)	£ 32.25
Hire of village hall for Big Help Out	£ 21.00

Excel Spreadsheet detailing income and expenditure to 30th April 2023