

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

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Minutes of **Ordinary Meeting** of Radway Parish Council at **Radway Village Hall**, 16th March 2023.

Page 2023/ p 5

The meeting commenced at 7.30pm

1. Apologies:

- a. To receive apologies for absence from - none.

Present: Cllr. Tim Smith-Vincent, Cllr. Penny Gardner, Cllr. Peter Wilkins, Cllr Clare Rankin, Cllr Simon Hooker, 3 members of the public. County Councillor Chris Mills and District Councillor John Feilding.

2. Declarations of interests and consideration of dispensation requests:

- a. Cllr Rankin - request for financial support for tea chat & play.
b. Cllr Smith-Vincent non pecuniary interest in Westend

3. Acceptance of the minutes of the previous meeting:

Parish Council OGM 19th January 2023. Proposed: Cllr. Rankin, Seconded: Cllr. Hooker.

4. Matters Arising from the minutes and previous meetings:

None

5. Public participation:

3 members of the public present.

Cllr Feilding advised that Mick Major had sadly passed away on Monday.

Action: Cllr Smith-Vincent to approach the family to ask whether they would like something put in the village newsletter. Cllr Feilding to forward the contact details to Cllr Smith-Vincent.

6. Councillor reports:

(i) Chairman (Budget & Highways):

a. Budget circulated:

- (i) We have been paid by SDC for mowing of the old graveyard.
(ii) Grant has been received from National Cotswold Landscape for the graveyard.
(iii) Pension contribution for Clerk is outstanding, need to finalise how much this should be before payment is made.

b. Highways - footpaths work completed but reports received that it is already crumbling.

Action: Cllr Smith-Vincent to contact county highways.

(iii) Cllr Hooker (Website & IT) - Sophie Stephens is still managing the current website Zanna McKail is developing the new website.

(iv) Cllr Wilkins (Grounds Maintenance, Street Lighting and Street Furniture): Cllr Wilkins stated that the Helen Hide-Wight, Radway Parish Clerk had contacted the lighting company about having a sample to show the residents - no response has been received to date.

(v) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections & Crime Prevention):

- a. Playground: Cllr. Rankin has taken over all playground inspections from Sophie.
- b. Crime prevention: There will be another meeting which Cllr Rankin will attend. Cllr Rankin advised that the box of 'goodies' is still in her possession, Cllr Rankin will advertise this in the village newsletter.

(vi) Cllr Gardner (Parish Council Policies, and Green Issues): Cllr Gardner advised that the annual review of policies has commenced and ready and in time for the AGM.

7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC)

County Councillor Chris Mill had emailed his report, see attached.

District Councillor John Fielding:

- Cllr John Feilding advised that he will be standing down at the end of April 2023.
- Cllr Feilding advised that the Bio Digester planning application had not been decided to date.

8. Planning Applications

(a) SDC Planning decisions since our last meeting:

22/03684/FUL Grange Cottage, Tysoe Road: Single storey rear/side extension behind garden wall to create additional bedroom with en-suite, utility/boot room and shower room.
Granted with Conditions.

22/03685/LBC Grange Cottage, Tysoe Road: Single storey rear/side extension behind garden wall to create additional bedroom with en-suite, utility/boot room and shower room.
Listed Building Consent Approved.

23/00460/TEL28 Telegraph pole supporting fibre cable network -18 The Green. Permitted development

23/00461/TEL28 Telegraph pole supporting fibre cable network - Opposite St Peter's Church. Permitted development

23/00462/TEL28 Telegraph pole supporting fibre cable network - Grass verge Farnborough Road. Permitted development

23/00458/TEL28 Telegraph pole supporting fibre cable network - Westend. Permitted development.

22/03211/FUL 1, Grange Cottages, Tysoe Road: Extension to the rear ground floor of the property as well as conversion of the garage to a workshop.

A new fence-panelled wall is also proposed.

Granted with Conditions

(b) SDC Planning applications:

23/00024/FUL Church Cottage, Tysoe Road: Proposed garden outbuilding to be used as home office and shed.

Pending Consideration.

(c) Planning comments submitted by RPC since our last meeting: None

9. Parish Council Elections 2023

Cllr Smith-Vincent has advertised 2 positions for parish councillors in the village newsletter. Cllr

Smith-Vincent stated that there has been one expression of interest. All Parish Councillors need to complete forms for the upcoming Parish Elections on 4th May 2023. Forms have been distributed to each Councillor.

10. Request for financial support for Tea, Chat and Play - a grant of £400.00 for the year 2023 has been received to maintain the provision of this weekly meeting in the village hall. Agreed - Proposed: Cllr. Smith-Vincent , Seconded: Cllr. Wilkins.
11. Additional grit bin; repair to road sign Tysoe Road; replacement strimmer and new notice board
 - a. Additional grit bin - we need to acquire an additional bin to go near Bleak Cottage. Cllr Wilkins proposing we purchase a 200 litre bin at a cost of £220.80 excl VAT. Agreed - Propose Cllr Rankin, Second Cllr Smith-Vincent.
 - b. Repair to road sign - This is the responsibility of the District Council, Cllr Smith-Vincent to chase.
 - c. Replacement Strimmer - Cllr Wilkins advised that the existing trimmer is difficult to start and is getting too heavy for our gardener to use. Cllr Wilkins recommends a Stihl rechargeable battery strimmer which uses our current attachments, therefore more cost effective. The cost is £916 inc VAT which includes 2 batteries. Currently the delivery from Stihl is expected August this year. Agreed to Pre order - Propose Cllr Rankin, Second Cllr Smith-Vincent. The village gardener, Bob, will be responsible for storing and recharging the batteries.
 - d. New Notice Board - The Trustees of the Village Hall asked if they could use part of the existing notice board in front of village hall. To acquire a board that is double the size of the current notice board would cost over £1000. Cllr Smith-Vincent to explore other options and speak to the Trustees.
 - e. Litter pickers - Cllr Rankin requested that the Parish Council purchase some litter pickers in readiness for the King's Coronation. Cllr Smith-Vincent to contact SDC to ascertain whether they can provide these.
12. Westend Village Greens – The owner of the Methodist Chapel has agreed to reinstate grass verges at their expense. Removal of wooden fencing posts - agreed budget of £150 Propose Cllr. Smith-Vincent, Second Cllr Rankin. No Parking on Verges signpost will be reviewed after the work on the greens has been completed. The on going decision making process of SDC planning department in respect of the approval of a condition - a letter has been drafted and circulated for comment. All agreed that this should be sent from the Clerk to John Careford and Tony Perks and copied to David Buckland. Chris Mills requested that he be copied in on the communication - Action Cllr Gardner.
13. Village Mowing 2023 - Cllr Smith-Vincent proposed that we increase the salary of the village gardener to reflect the increase to the national living wage of £10.42 per hour from 1st April. Propose Cllr Smith-Vincent, Second Cllr Rankin. Action - Cllr Smith-Vincent to inform Bob.
14. Fibre Cable Network - Cllr. Rankin contacted Voneous and was advised that no poles will be required for the installation of broadband to the village. This was provide verbally, waiting for written confirmation.
15. King John's Lane - There was a proposal to do more drainage works on the upper part of King John's lane bridle path. The overall cost would be in the region of £3000. Radway Parish Council could not cover this cost. The funding from British Horse Society maybe conditional that the lane is closed during the winter which is unacceptable. Warwick County Council are reviewing whether they could provide any funding. Cllr. Smith-Vincent advised that the handrail on Jacobs ladder will be repaired.

16. Coronation of King Charles III Parish Council agreed to fund tickets for villagers aged 75 years and over and a drink to toast to the King. Budget of £150 Propose Cllr Hooker second Cllr Rankin.

17. Correspondence - None

18. Financial Administration - the 2022 payment to the Chambers's Trust will be made immediately and the the payment for 2023 will be in next financial years accounts.

a. Attached Payments agreed - propose Cllr Smith-Vincent and Second Cllr Wilkins.

19. Other Report and items for future agenda - None

20. Date of Future Meeting:

Parish AGM and OGM: 18th May 2023

Meeting closed 8.30pm

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Appendix to Agenda for Meeting 16th March 2023

Financial Administration

Bank Balances at 28th February 2023

Deposit Account:	£27,909.14
Current Account:	£ 3,812.40
Total Balance:	£31,721.54

Payments made since the last meeting:	£ 1,563.27
Income received since the last meeting:	£ 1,421.36
Payments outstanding since last meeting:	£ 0.00

Finance Report and passing of accounts for payment at this meeting:

Rental for the Recreation Ground for 2022 from the Chamber's Trust	£ 250.00
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Accounting Data Services, February Newsletter	£ 31.68
Clerk's Salary: March 2023	£ 267.10
Working from Home Allowance March 2023	£ 26.00
WCC Pension contribution March 2023	£ 81.06

Excel Spreadsheet detailing income and expenditure to 28th February 2023