

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

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Minutes of **Ordinary Meeting** of Radway Parish Council at **Radway Village Hall**, 19th January 2023.

Page 2023/ p 1

The meeting commenced at 7.30pm

1. Apologies:

- a. To receive apologies for absence from Cllr. Clare Rankin, County Councillor Chris Mills.
- b. To consider acceptance of apologies. Proposed: Cllr. Smith-Vincent, Seconded: Cllr. Penny Gardner.

Present: Cllr. Tim Smith-Vincent, Cllr. Penny Gardner, Cllr. Peter Wilkins, 5 members of the public. District Councillor John Feilding.

- c. Resignation of Cllr. Sophie Stephens. The Parish Council has received a letter of resignation from Cllr. Stephens. The Chairman spoke on behalf of the Parish Council in thanking Cllr. Stephens for her work on the Parish Council which has benefitted the residents of the village in many ways. The Parish Clerk notified SDC. The relevant documentation has been displayed on the noticeboard.
- d. Co-option of Simon Hooker. Proposed: Cllr. Peter Wilkins, Seconded: Cllr. Penny Gardner. Simon Hooker completed the Register of Member Interests Form and the Acceptance of Office Form.

2. Declarations of interests and consideration of dispensation requests: None

3. Acceptance of the minutes of the previous meeting:

Parish Council OGM 17th November 2022. Proposed: Cllr. Smith-Vincent, Seconded: Cllr. Wilkins.

4. Matters Arising from the minutes and previous meetings: Cllr. Smith-Vincent confirmed that the Christmas trees were purchased for a good price and thanked the residents who had helped with the decoration of the tree.

5. Public participation:

A member of the public proposed that the Parish Council purchase a spring blossoming hawthorn tree with a plaque to mark the coronation of King Charles III. The Parish Council thanked the resident for their suggestion and will consider it, along with any others that it receives.

A member of the public asked for some space on the noticeboard to advertise the village hall and the hire of the hall. **ACTION: Look into the cost of a larger noticeboard.**

A member of the public asked for the potholes on the access road along the recreation ground, to be repaired as it was dangerous. The Parish Council explained that the road is privately owned by Orbit. **ACTION: The matter will be referred to Paul Richards, at Orbit.**

6. Councillor reports:

- (i) Chairman (Budget & Highways): The flooding issues appear to have been cured by Shakesfield: NB this drain runs parallel to the pavement down to the bus shelter.

Norton's Lane: the water runs in an open gully. The grid at the bottom is blocked and has been reported to SDC but is not a priority to be cleared because it does not represent a risk to property.

- (ii) Cllr Stephens (Playground and Website) – Surfacing the Concrete Area: The annual inspection for the playground highlighted that the swing chains need addressing.

The Parish Council confirmed that a quote has been received from Kompan and is listed for approval at the meeting.

(iii) Cllr Wilkins (Grounds Maintenance, Street Lighting and Street Furniture):

ACTION: Clerk to contact Lee Wragg regarding collection of the sample street light to show to residents.

(iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections & Crime Prevention): Cllr. Rankin submitted her apology, prior to the meeting. Cllr. Smith-Vincent highlighted the forthcoming meeting about crime prevention which RPC is unable to attend.

(v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues): Annual review of policies will commence shortly and in time for the annual meetings.

7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC)

County Councillor Chris Mill had emailed his report.

District Councillor John Fielding:

South West Warwickshire Local Plan

- Work on Westend – Drainage at the Chapel: SDC Planning Officer Alice Cosnett is looking into planning permission granted.
- ID is required for voting (details are in the village newsletter and are on the SDC website).
- The lighting from The Castle has been referred to the Conservation Officer and Enforcement. Trees with TPO's have been removed.

(The Parish Council will write to the Chief Executive, David Buckland, to establish the role of Enforcement and seek advice to prevent/respond to actions taken without or beyond planning permission).

- Ash trees on the green are being inspected in relation to the cables in the area.
- The green bin collection fee can be paid now.

8. Planning Applications

(a) SDC Planning decisions since our last meeting:

22/01530/FUL Great Grounds Farm House, Langdon Lane: Planning Appeal under Household Appeals Service.

22/01662/FUL The Glebe Field, King Johns Lane: Proposed change of use of stable to a holiday let: Refused.

(b) SDC Planning applications:

22/03684/FUL Grange Cottage, Tysoe Road: Single storey rear/side extension behind garden wall to create additional bedroom with en-suite, utility/boot room and shower room.

Comment: The PC wish to support this application as it improves the living accommodation whilst having no impact upon the appearance or setting of the cottage. The choice of materials is sympathetic with the existing structure and will complement the surroundings."

Support. Proposed: Cllr. Gardner, Seconded: Cllr. Wilkins

22/03685/LBC Grange Cottage, Tysoe Road: Single storey rear/side extension behind garden wall to create additional bedroom with en-suite, utility/boot room and shower room.

Comment: The PC wish to support this application as it improves the living accommodation whilst having no impact upon the appearance or setting of the cottage. The choice of materials is sympathetic with the existing structure and will complement the surroundings.”

Support. Proposed: Cllr. Gardner, Seconded: Cllr. Wilkins

23/00024/FUL Church Cottage, Tysoe Road: Proposed garden outbuilding to be used as home office and shed.

Support. Cllr. Gardner, Seconded: Cllr. Wilkins

(c) Planning comments submitted by RPC since our last meeting:

- 22/03004/TREE (Magnolia Cottage, Langdon Lane) - No Objection

9. Parish Council Elections 2023 ID is required. Cllr. Smith-Vincent offered to act as coordinator.
ACTION: Clerk to notify SDC.

10. Parish Council Precept 2023/24 This was agreed in November at £12,301.
ACTION: Clerk to submit precept form to SDC.

11. Additional grit bin and repair to road sign Tysoe Road. Highways have to approve the installation of another grit bin. ACTION: Cllr. Wilkins to look into purchase of a new grit bin and costs.
Tysoe Road sign has been knocked off its pole. Action: Clerk to report to Highways, WCC.

12. Westend Village Greens – Sign: ACTION: Cllr. Smith-Vincent will look into possible options.

13. King John's Lane - ground works: It was agreed that drainage should be installed and jointly funded by the Parish, The British Horse Society and Warwickshire Public Footpaths. The quote is circa £3,000 with a total budget of £4,500. The total contribution from Radway PC would be £1,500. Awaiting written confirmation of financial contributions from the other parties.
Jacobs ladder was inspected. As there is an existing handrail, it will be replaced by WCC at their expense. The Parish Council agreed to establish a group of volunteers to clear the steps.
The fallen trees over the lower path through the wood is the landowner's responsibility. WCC and RPC have both spoken to the land agent to clear the path.

14. Recreation Ground – The chains will be replaced for the swings, following the annual report at a total cost of £946.99. Proposed: Cllr. Smith-Vincent, Seconded: Cllr. Wilkins.
The playground files will be handed over to Clare

15. Old Graveyard – Final account - Cotswold National Landscape grant. The interpretation panel has been well received. £450.45 has been donated from the Royal Artillery and a grant application to Cotswold National Landscape will now be submitted base on a cost of £2502.50 excluding VAT.

16. Coronation of King Charles III The Parish Council will consider the idea of planting a tree. If there is an event, the Parish Council expressed an intention to pay the ticket prices for the over-75s, as it has in the past. Any event organisers should approach the PC with details of what they intend to do.

17. Correspondence – South Warwickshire Local Plan
www.southwarwickshire.org.uk/swlp/issuesandoptions

Action: The PC will review the wording in the Core Strategy for submission.

Ordnance Survey: Clerk to confirm as the main contact.

18. Financial Administration – See Attached. Payments were agreed. Proposed: Cllr. Gardner.
Seconded: Cllr. Smith-Vincent.

19. Civility and Respect Pledge: [Civility and Respect Project \(nalc.gov.uk\)](http://nalc.gov.uk) Adoption proposed: Cllr. Smith-Vincent, Seconded: Cllr. Gardner.

Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

14. Dates of Future Meeting:

Parish OGM: 16th March 2023

The meeting closed at 8.30pm.

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Appendix to Agenda for Meeting 19th January 2023

Correspondence and Consultations:

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Bank Balances at 31st December 2023

Deposit Account: £23,050.47

Current Account: £ 4,687.55

Total Balance: £27,738.02

Payments made since the last meeting: £ 344.08

Income received since the last meeting: £ 897.17

Payments outstanding since last meeting: £ 0.00

VAT Reclaim 11.1.2023 £ 4,835.72

Finance Report and passing of accounts for payment at this meeting:

Npower Inv 05836832 dated 5 Jan 2023 £ 203.41

Clerk's expenses: January 2023 £ 7.50

Clerk's Salary: January 2023 £ 384.17

Clerk's Salary: February 2023 £ 280.17

Working from Home Allowance January & February 2023 £ 52.00

WCC Pension contribution January & February 2023 £ 130.00

Excel Spreadsheet detailing income and expenditure to 31st December 2022