

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

07713 892835 clerk@radwayparishcouncil.org.uk

22nd September 2022

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, The Green, Radway, Warwickshire CV35 0UE commencing at **7.30pm** on Thursday 29th September 2022. Please contact the Clerk for further details.

Helen Hide-Wright

Helen Hide-Wright
Clerk & RFO to Radway Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting:
 - Parish Council OGM 27th July 2022
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings.
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from Councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chairman (Budget & Highways)
 - (ii) Cllr Stephens (Playground and Website) – Surfacing the Concrete Area
 - (iii) Cllr Wilkins (Grounds Maintenance, Street Lighting and Street Furniture)
 - (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections & Crime Prevention)
 - (v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)
7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - Reports previously circulated for questions from the Council.
8. Planning Applications
 - (a) SDC Planning decisions since our last meeting:
 - 22/01828/FUL - Chestnut Cottage, Tysoe Road, CV35 0UE: Consent with conditions
 - 22/01829/LBC - Chestnut Cottage, Tysoe Road, CV35 0UE: Consent with conditions

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(b) SDC Planning applications:

22/01662/FUL The Glebe Field, King Johns Lane: Proposed change of use of stable to a holiday let - pending consideration

22/00929/TPO Castle Wood Edgehill: Pending consideration

(b) Planning comments submitted by RPC since our last meeting:

None

9. Parish Clerk - agree sickness arrangements
10. Anaerobic Digester - to consider Acorn's proposal at Hardwick Farm, Lower Tysoe
11. Old Graveyard – Interpretation panel
12. Bus services to Radway - to consider the recent changes
13. Initial budgetary considerations for 2023/24
14. Correspondence - See Attached
15. Financial Administration – See Attached

Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

- Mowing of Orbit land

14. Dates of Future Meeting:

Parish OGM: 17th November 2022

MEETING CLOSES

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Appendix to Agenda for Meeting 29th September 2022

Correspondence and Consultations:

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Letter from Mr and Mrs R W Manwaring

Financial Administration

Bank Balances at 31.08. 2022

Deposit Account:	£ 10,500.70
Current Account:	£ 36,039.88
Total Balance:	£ 46,540.58

Payments agreed since the last meeting:	£ 3,269.52
Income received since the last meeting:	£ 8159.91
Payments outstanding since last meeting:	£ 0.00

Finance Report and passing of accounts for payment at this meeting:

RTC Safety Surfaces Ltd (Recreation Ground Project) Inc VAT	£ 20,767.20
Sophie Stephens (reimbursement for HostPapa, website hosting payment)	£ 14.39
H. Hide-Wright September Salary	£ 127.45
H. Hide-Wright October Salary	£ 127.45
H. Hide-Wright September Pension	£ 58.90
H. Hide-Wright October Pension	£ 58.90
WFHA September	£ 13.00
WHFA October	£ 13.00
Village Hall 5th August 2022	£ 14.00
Accounting Data Services 31st August 2022	£ 31.68
Kompan Basketball hoop Inc VAT	£ 3,269.52
Sophie Stephens (reimbursement for Red Horse, to soil for recreation ground)	£ 63.00
R W Manwaring (village mowing)	£ 430.00
F N Pile and Sons (Belt for village mower)	£ 47.35

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Finance Report:

RADWAY PARISH COUNCIL 2022 - 2023 FINANCIAL YEAR

31 August 2022

	<u>Actual</u>	<u>Budget</u>
<u>Receipts</u>		
Precept	£6,030.00	£12,060.00
Bank Interest	£1.21	£3.00
Other Income -Playground Fund	£8158.40	£2,584.00
VAT Reimbursement	£0.00	£500.00
TOTAL RECEIPTS	£14,189.61	£15,147.00
<u>Administration</u>		
Staff costs:		
Clerk's Pay	(£1061.95)	£3,300.00
RPC Pension Contribution	(£339.27)	£700.00
Administration Expenses	(£363.84)	£400.00
Audit Fees	(340.00)	£300.00
Information Commissioners Office Annual Renewal	(£35.00)	£35.00
Election Fees	£0.00	£0.00
Councillor Training	£0.00	£200.00
Subscriptions (WALC)	(£124.00)	£125.00
Insurance	(£482.53)	£470.00
Total Administration	(£2,746.59)	£5,530.00
<u>Village Maintenance</u>		
WCC Street Light Maintenance	(£335.77)	£200.00
Tea, Chat & Play Support (Churchyard Maint.)		£350.00
Maintenance Budget		£2,437.00
Defibrillator		£50.00
King John's Lane		£500.00

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Weed Control		£250.00
F N Pile mower service	(£392.42)	£250.00
Grass Cutting (R W Manwaring)	(£125.04)	£1,200.00
E-on Electricity for street lighting	(£521.04)	£1,000.00
Village Tubs	(£78.20)	£78.20
Old Graveyard	(£54.00)	£0.00
Total Village Maintenance	(£1,506.47)	£6,315.20
Hall Hire & Playground		
Hall Hire	(£151.00)	£100.00
Play Area Annual Inspection		£220.00
Chambers Trust - Recreation Ground		£250.00
Recreation Area Maintenance: Equipment & Ground Works	(£144.00)	£1,000.00
Recreation Ground Project	(£710.60)	£20,030.60
Total Hall Hire & Playground	(£1,005.60)	£21,600.60
Communications & IT Expenditure		
Website		£150.00
Newsletter / Information Sheet	(£126.72)	£320.00
Total Communications & IT Expenditure	(126.72)	£470.00
Miscellaneous		
Grants	£0.00	£250.00
Other - Section 137	(£339.21)	£500.00
Village Hall Insurance	£0.00	£430.00
Christmas Trees	£0.00	£160.00
Total Miscellaneous	(£339.21)	£1,340.00
<u>TOTAL PAYMENTS</u>	(£5724.59)	£35,255.80

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Date	Transaction	In	Out	Balance
10.7.22	Opening Balance: Deposit A/C			£36038.37
11.7.22	Bank Interest	£0.32		£36038.69
9.8.22	Bank Interest	£1.19		£36039.88
31.8.22	Balance			£36039.88
31.8.22	TOTAL BALANCES both A/Cs			£46540.58
PAYMENTS List August & September 2022				£
	RTC Safety surfaces Ltd		BACS	£20767.20
	Sophie Stephens (HostPapa)		BACS	£14.39
	H. Hide-Wright September Salary		BACS	£127.45
	H. Hide-Wright October Salary		BACS	£127.45
	H. Hide-Wright September Pension		BACS	£58.90
	H. Hide-Wright October Pension		BACS	£58.90
	WFHA September		BACS	£13.00
	WHFA October		BACS	£13.00
	Village Hall 5th August 2022		BACS	£14.00
	Accounting Data Services 31st August 2022		BACS	£31.68
	Kompan		BACS	£3269.52
	Sophie Stephens (reimbursement for Red Horse, to soil for recreation ground)		BACS	£63.00
	R W Manwaring (village mowing)		BACS	£430.00
	F N Pile and Sons (Belt for village mower)		BACS	£47.35
	Total Balance less Payments			£25035.84
	Balance less Payments			£21504.74