

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

07713 892835 clerk@radwayparishcouncil.org.uk

All attendees are requested to wear face masks and maintain social distancing to minimise the risks to everyone present.

13th May 2022

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, The Green, Radway, Warwickshire CV35 0UE commencing at **7.45pm** on Thursday 19th May 2022. Please contact the Clerk for further details.

Helen Hide-Wright

Helen Hide-Wright
Clerk & RFO to Radway Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting: Parish Council OGM 21st March 2022 (see website and circulated separately).
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chairman (Budget & Highways)
 - (ii) Cllr Stephens (Playground and Website)
 - (iii) Cllr Wilkins (Grounds Maintenance, Street Lighting and Street Furniture)
 - (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections) & Crime Prevention
 - (v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)
7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - Reports previously circulated for questions from the Council.
8. Planning Applications
 - (a) SDC Planning decisions: 22/00644/TPO: Castle Wood

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Appeal Decision: APP/J3720/W/21/3275225 & APP/J3720/W/21/3275228: The Grange Stables, Tysoe Road

(b) SDC Planning applications: 22/01187/LBC & 22/01186/FUL. At: Chestnut Cottage, Tysoe Road. Proposed: Replacement second floor windows, sitting room French doors, boot room window. Installation of secondary glazing. Insertion of rooflight into utility room. Replacement of staircase from first to second floor.

(c) Planning Appeals: comments submitted by RPC since last meeting.

(d) Planning comments submitted by RPC since our last meeting:

9. 20s Plenty Initiative

10. Old Graveyard –

11. Defibrillator – Update & Training

12. Policies – Code of Conduct

13. Correspondence - See Attached

14. Financial Administration – See Attached

Internal and External Audits

Grant applications – WCC £3,000

Direct Debit mandate – Npower Business Solutions

Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

15. Dates of Next Meeting:

Parish OGM: 14th July 2022

Parish OGM: 15th September 2022

Parish OGM: 17th November 2022

MEETING CLOSES

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Appendix to Agenda for Meeting 19th May 2022

Correspondence and Consultations:

Stratford Town Centre <https://ask.warwickshire.gov.uk/>

Code of Conduct Training

123 Waste Service: [123+ Waste Collections | Stratford-on-Avon District Council](#)

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Bank balances at 30.4.2022

Deposit Account	£36,037.26
Current Account	£ 2,291.79
Total	£38,329.05

Payments agreed since the last meeting:

HMRC PAYE £38.02, £44.40, £44.60, £30.82	£ 157.84
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Income received since the last meeting

Deposit Account Interest (9.3.22)	£ 0.23
Deposit Account Interest (11.4.22)	£ 0.30
Current Account Precept (28.4.22)	£6,030.00

Payments outstanding since last meeting

Sheila Evans - tub management	£ 23.74
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Finance Report & Passing of accounts for payment at this meeting:

Radway Parish Council Financial Report: Ordinary Meeting date: 19th May 2022				
Date	Transaction	In	Out	Balance
28.2.22	Opening Balance Current A/C			£444.42
18.3.22	Main Grants (Lottery)	10,000		£10,444.42
18.3.22	Peter Wilkins (reimbursement)		51.41	£10,393.01
18.3.22	Radway Parish Council (Int Trans)	3,000.00		£13,393.01
21.3.22	Accounting Data Services		31.68	£13,361.33
21.3.22	KOMPAN Ltd		210.00	£13,151.33
21.3.22	H Hide-Wright (Salary)		228.24	£12,923.09
21.3.22	H Hide-Wright (Expenses)		25.80	£12,897.29
21.3.22	P Wilkins (PC Dell Laptop)		478.80	£12,418.49
21.3.22	WCC County Fund		100.70	£12,317.19
21.3.22	H Hide-Wright		228.24	£12,089.55
21.3.22	H Hide-Wright	228.24		£12,317.19
21.3.22	Radway Parish Council (Int Trans)		10,000.00	£2,317.19
25.3.22	H Hide-Wright		26.00	£2,291.79
6.4.22	WALC Subs		124.00	£2,167.79
7.4.22	Radway Village Hall – Hire		28.00	£2,139.79
13.4.22	HMRC NDDS PAYE		38.02	£2,101.77
13.4.22	HMRC NDDS PAYE		44.40	£2,057.37
13.4.22	HMRC NDDS PAYE		44.60	£2,012.77

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19.4.22	WPF		72.97	£1,939.80
21.4.22	H Hide-Wright		271.91	£1,667.89
25.4.22	H Hide-Wright		26.00	£1,641.89
28.4.22	SDC Precept	6,030.00		£7,671.89
30.4.22	Balance			£7,671.89
Summary of Balances				
Date	Transaction	In	Out	Balance
28.2.22	Opening Balance: Deposit A/C			£29,037.35
9.3.22	Bank Interest	£0.23		£29,037.48
18.3.22	Internal Transfer		£3,000.00	£26,037.48
21.3.22	Internal Transfer	£10,000.00		£36,037.48
11.4.22	Bank Interest	£0.30		£36,037.78
30.4.22	Balance			£36,037.78
30.4.22	TOTAL BALANCES			£43,709.67
PAYMENTS List 19th May 2022				
				£
WALC Local Council Climate Change course			BACS	18.00
Accounting Data Services			BACS	31.68
Npower Business Solutions Inv 03167632			BACS	335.77
PAYE Authorisation 2022/23			BACS	540.00
R. Manwaring (Mowing)			BACS	750.00
Hide-Wright Expenses 15.3.22-15.5.22			BACS	23.90
Hide-Wright May Salary			BACS	279.14
Hide-Wright May Pension			BACS	58.90
Hide-Wright June Salary			BACS	279.14
Hide-Wright June Pension			BACS	58.90
H Hide-Wright WFHA May			BACS	26.00
H Hide-Wright WFHA June			BACS	26.00
Total Payments				£2,427.43
Transfers from current to deposit a/c				£0.00
Total Payments and Transfers				£

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RADWAY PARISH COUNCIL 2022 - 2023 FINANCIAL YEAR

30 April 2022

	<u>Actual</u>	<u>Budget</u>
<u>Receipts</u>		
Precept	£6,030.00	£12,060.00
Bank Interest	£0.30	£3.00
Other Income	£0.00	£2,584.00
VAT Reimbursement	£0.00	£500.00
TOTAL RECEIPTS	£6,030.30	£15,147.00

Administration

Staff costs:

Clerk's Pay	(£271.91)	£3,300.00
RPC Pension Contribution	(£72.97)	£700.00
Administration Expenses	(£153.02)	£400.00
Audit Fees	£0.00	£300.00
Information Commissioners Office Annual Renewal	£0.00	£35.00
Election Fees	£0.00	£0.00
Councillor Training	£0.00	£200.00
Subscriptions (WALC)	(£124.00)	£125.00
Insurance	£0.00	£470.00
Total Administration	(£621.90)	£5,530.00

Village Maintenance

WCC Street Light Maintenance	£0.00	£200.00
Tea, Chat & Play Support (Churchyard Maint.)		£350.00
Maintenance Budget		£2,437.00
Defibrillator		£50.00
King John's Lane		£500.00
Weed Control		£250.00
F N Pile mower service		£250.00
Grass Cutting (R W Manwaring)		£1,200.00
E-on Electricity for street lighting	£0.00	£1,000.00
Total Village Maintenance	£0.00	£6,237.00

Hall Hire & Playground

Hall Hire	(£28.00)	£100.00
Play Area Annual Inspection		£220.00

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Chambers Trust - Recreation Ground		£250.00
Recreation Area Maintenance: Equipment & Ground Works		£1,000.00
Total Hall Hire & Playground	(£28.00)	£1,570.00

Communications & IT Expenditure

Website	£0.00	£150.00
Newsletter / Information Sheet	£0.00	£320.00
Total Communications & IT Expenditure	£0.00	£470.00

Miscellaneous

Grants	£0.00	£250.00
Other - Section 137	£0.00	£500.00
Village Hall Insurance	£0.00	£430.00
Christmas Trees	£0.00	£160.00
Total Miscellaneous	£0.00	£1,340.00

<u>TOTAL PAYMENTS</u>	(£649.90)	£15,147.00
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Closing Period Bank Balances As At:

30 April 2022

Current Account	£7,671.89
Deposit Account	£36,037.78
Total Bank Balances	£43,709.67