

Radway Parish Council

Parish Clerk: Helen Hide-Wright, 12 Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD. Tel: 07713 892835. www.radwayparishcouncil.com

To All Members of the Council.

**You are hereby summoned to attend the
Annual Meeting of Radway Parish Council (Mtg 1).
Thursday 19th May 2022, 7.30pm at Radway Village Hall.**

Residents of the Parish are invited to attend and will be given an opportunity at the Parish Meeting to raise any matters that they wish with the Parish Council.

Signed by the Clerk (the Proper Officer): Helen Hide-Wright

Date 13 May 2022

AGENDA

1. Election of Chairman and b. Vice Chairman (Completion of acceptance of Office Forms).
2. Data Protection Officer, Data Protect
3. Declarations of Interest.
4. Public Participation –To receive any questions from the public. (Time limit of 3 minutes per speaker).
5. To receive apologies and reasons for absence
6. Acceptance of minutes dated 6 May 2021
7. Matters arising from the minutes of the last Annual Meeting
8. Finances.
 - a. RFO certification of accounts: Properly representing receipts and payments 2021-22 financial year
 - b. Approval of RPC Statement of Accounts 2021-22
 - c. Signing and dating of RPC Account Statement
 - d. Approval of Fixed Assets Register 2021-22
 - e. Audit: Annual Governance Statement 2021-22:
 - f. Audit: Accounting Statement 2021-21
 - g. Internal Audit Report 2021-22
9. Annual Review and formal adoption of:
 - a. The Emergency Plan
 - b. The Non-Financial Standing Orders
 - c. The Councillors Code of Conduct
 - d. Banking Standing Orders and variable amount Direct Debits: Information Commissioners Office, Clerk, Warwickshire Pension Fund, Npower, HMRC NDDS, R. Manwaring.
10. Charities Reports
11. Meeting Dates 2022: 14 July, 15 September, 17 November

The Annual Parish Assembly Meeting will be held on 1st June 2022 at Radway Village Hall, commencing at 7.30pm.