

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Radway Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role): Helen Hide-Wright, Clerk & Responsible Financial Officer

Date: 1.4.22

	£	£
Balance per bank statements as at 31/3/22:		
Current	2,291.79	
Deposit	36,037.48	
[add more accounts if necessary]		
		38,329.27
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
[add more lines if necessary]	0.00	
Add: any un-banked cash as at 31/3/22		-
Net balances as at 31/3/22 (Box 8)		<u>38,329.27</u>