

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

07713 892835 clerk@radwayparishcouncil.org.uk

All attendees are requested to wear face masks and maintain social distancing to minimise the risks to everyone present.

11th March 2022

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, The Green, Radway, Warwickshire CV35 0UE commencing at **8.00pm** on Thursday 17th March 2022. Please contact the Clerk for further details.

Helen Hide-Wright

Helen Hide-Wright
Clerk & RFO to Radway Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting: Parish Council OGM 20th January 2022 (see website and circulated separately).
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chairman (Budget & Highways)
 - (ii) Cllr Stephens (Playground and Website)
 - (iii) Cllr Wilkins (Grounds Maintenance, Street Lighting and Street Furniture)
 - (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections) & Crime Prevention
 - (v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)
7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - Reports previously circulated for questions from the Council.
8. Planning Applications
 - (a) SDC Planning decisions: 22/00256/TREE Ivy Lodge, Tysoe Road: Consent with conditions.

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- **22/00010/TREE** The /Holmes, Farnborough Road, Radway: Consent with Condition

(b) SDC Planning applications: 22/00644/TPO: Castle Wood

(c) Planning Appeals: comments submitted by RPC since last meeting.

(d) Planning comments submitted by RPC since our last meeting:

- **22/00256/TREE** Ivy Lodge, Tysoe Road: PC Comment: No Objection

9. 20s Plenty Initiative

10. Old Graveyard – Update & Orchard Project: The Tree Council

11. Defibrillator – Update & Training

12. Apple Pressing Equipment

13. Mowing contract 2022/23 - agree schedule and reimbursement

14. Policies – Standing Orders, Code of Conduct, RPC Policies

15. Correspondence - See Attached

16. Financial Administration – See Attached

Appointment of Internal Auditor

PC Laptop – Grant funds

17. Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

18. Dates of Next Meeting:

Parish OGM, Annual General Meeting, Annual Parish meeting: 19th May 2022

Parish OGM: 14th July 2022

Parish OGM: 15th September 2022

Parish OGM: 17th November 2022

MEETING CLOSES

RADWAY PARISH COUNCIL

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Appendix to Agenda for Meeting 17th March 2022

Correspondence and Consultations:

The Local Government Boundary Commission for England.
123 Waste Service - Stratford District Council

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Bank balances at 28/2/2022

Deposit Account	£29,037.25
Current Account	£ 444.42
Total	£29,481.67

Payments agreed since the last meeting:

Income received since the last meeting

Deposit Account Interest (10.1.22)	£ 0.29
Deposit Account Interest (9.2.22)	£ 0.26

Payments outstanding since last meeting

Sheila Evans - tub management	£ 23.74
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Passing of accounts for payment at this meeting:

Radway Village Hall Hire (20.1.22, 17.3.22)	£ 28.00
First Aid Kit, Emergency Blankets, Wind up Torch	£ 51.42
Kompan Inv 237653	£ 210.00
WALC Annual Membership Renewal 2022/23	£ 150.00
Accounting Data Services Ltd Inv 8527	£ 31.68
Warwickshire County Council Lights Maintenance	£ 100.70
Clerk's Salary	£ 228.24
Clerk's Pension	£ 57.88
Clerk's Monthly Working from home Allowance	£ 26.00
Expenses	£ 25.80
Pay award 2021/22 Backpay	£ 23.40
Pay award 2021/22 Pension	£ 6.23
Queens Platinum Jubilee	£ 500.00

Overview of final recommendations for Stratford-on-Avon District Council

View this map online and explore it in more detail at: consultation.lgbce.org.uk

Follow the review on Twitter: @LGBCE

If you are viewing this page online, click on the map to go straight to our interactive consultation area.

Summary of our recommendations

We have considered all the submissions we received during our consultation on our draft recommendations.

The final recommendations propose that Stratford-on-Avon District Council should have 41 councillors, an increase of five.

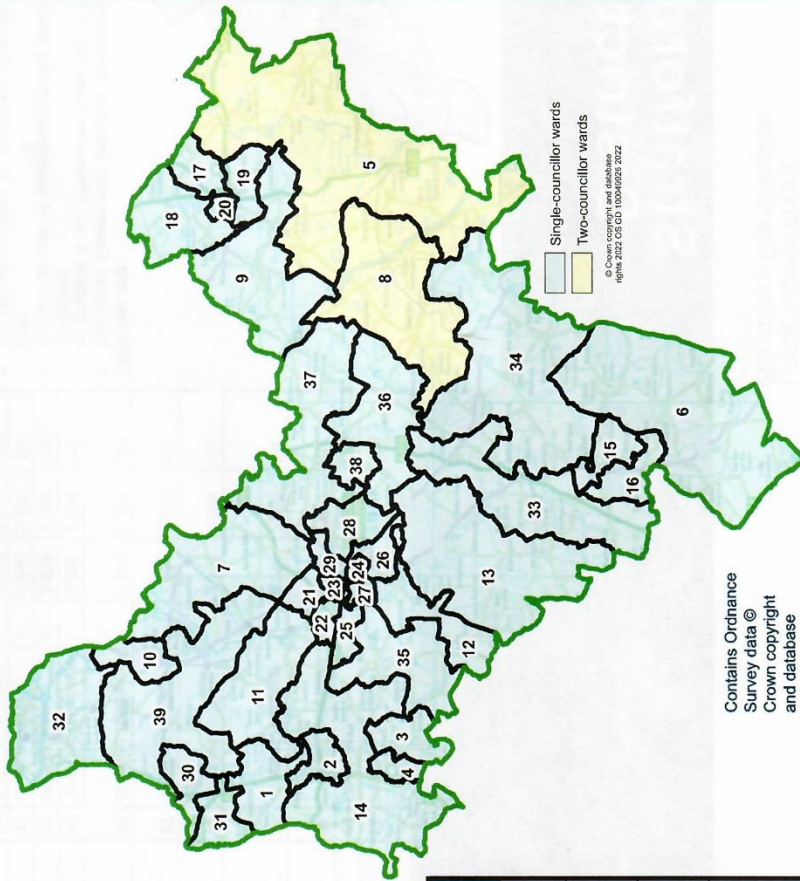
Stratford-on-Avon District Council should have 39 wards, an increase of three. The boundaries of all but two of the existing wards should change.

The 41 councillors should represent 37 single-councillor wards and two two-councillor wards across the district.

An outline of the proposals is shown in the map to the right. A detailed report on the recommendations and interactive mapping is available on our website at: www.lgbce.org.uk.

Find out more at consultation.lgbce.org.uk:

- view the map of our recommendations down to street level.
- zoom into the areas that interest you most.
- read the full report of our recommendations.
- find more guidance on the review process



Single-councillor wards
Two-councillor wards
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Contains Ordnance Survey data © Crown copyright and database rights 2022

Ward Name
1 Alcester East
2 Alcester West
3 Bidford East
4 Bidford West
5 Bishop's Itchington, Fenny Compton & Napton
6 Brilles & Compton
7 Claverdon & Snitterfield
8 Gaydon, Kineton & Upper Lighthorne
9 Harbury
10 Henley-in-Arden
11 Kinwarton
12 Long Marston
13 Quinton
14 Salford Priors & Alcester Rural
15 Shipston North
16 Shipston South
17 Southam East, Central & Stockton
18 Southam North & Long Itchington
19 Southam South
20 Southam West
21 Stratford Avenue
22 Stratford Bishopston
23 Stratford Clopton
24 Stratford Guildhall & Bridgetown
25 Stratford Hathaway
26 Stratford Orchard Hill
27 Stratford Shottery
28 Stratford Tiddington
29 Stratford Welcombe
30 Studley North
31 Studley South
32 Tanworth-in-Arden
33 Tredington
34 Tysoe
35 Welford-on-Avon
36 Wellesbourne East & Rural
37 Wellesbourne North & Rural
38 Wellesbourne South
39 Wootton Wawen

Stage of Review	Description
23 February 2021 - 18 June 2021	Public consultation on warding arrangements
31 August 2021 - 08 November 2021	Public consultation on draft recommendations
1 March 2022	Publication of final recommendations
May 2023	Subject to parliamentary approval - implementation of new arrangements at local elections

Stratford-on-Avon District Council

Final Recommendations on the new electoral arrangements

Our Recommendations

The table lists all the wards we are proposing as part of our final recommendations along with the number of voters in each ward. The table also shows the electorate projections for each of the proposed wards by 2027 so you can see the impact of the recommendations for the future. The table also includes the electoral variances for this year, which tells you how we have delivered electoral equality.

Ward name	No of cllrs	Electorate (2027)	No of electors per cllr	Variance from average %	Ward name (continued...)	No of cllrs	Electorate (2027)	No of electors per cllr	Variance from average %		
1 Alcester East	1	2,547	2,547	-9%	21 Stratford Avenue	1	2,609	2,609	-7%		
2 Alcester West	1	2,879	2,879	3%	22 Stratford Bishopston	1	3,105	3,105	11%		
3 Bidford East	1	2,886	2,886	3%	23 Stratford Clopton	1	2,597	2,597	-7%		
4 Bidford West	1	2,768	2,768	-1%	24 Stratford Guildhall & Bridgetown	1	2,897	2,897	3%		
5 Bishop's Itchington, Fenny Compton & Napton	2	5,890	2,945	5%	25 Stratford Hathway	1	2,991	2,991	7%		
6 Brailes & Compton	1	2,876	2,876	3%	26 Stratford Orchard Hill	1	3,001	3,001	7%		
7 Claverdon & Snitterfield	1	2,658	2,658	-5%	27 Stratford Shottery	1	3,034	3,034	8%		
8 Gaydon, Kineton & Upper Lighthorne	2	5,903	2,952	5%	28 Stratford Tiddington	1	2,660	2,660	-5%		
9 Harbury	1	2,933	2,933	5%	29 Stratford Welcombe	1	2,898	2,898	4%		
10 Henley-in-Arden	1	2,713	2,713	-3%	30 Studley North	1	2,528	2,528	-10%		
11 Kinwarton	1	3,042	3,042	9%	31 Studley South	1	2,880	2,880	3%		
12 Long Marston	1	2,595	2,595	-7%	32 Tanworth-in-Arden	1	2,749	2,749	-2%		
13 Quinton	1	3,045	3,045	9%	33 Tredington	1	2,658	2,658	-5%		
14 Salford Priors & Alcester Rural	1	2,551	2,551	-9%	34 Tysoe	1	2,810	2,810	0%		
15 Shipston North	1	2,516	2,516	-10%	35 Welford-on-Avon	1	2,630	2,630	-6%		
16 Shipston South	1	2,629	2,629	-6%	36 Wellesbourne East & Rural	1	2,824	2,824	1%		
17 Southern East, Central & Stockton	1	2,531	2,531	-10%	37 Wellesbourne North & Rural	1	3,058	3,058	9%		
18 Southern North & Long Itchington	1	2,568	2,568	-8%	38 Wellesbourne South	1	2,673	2,673	-5%		
19 Southern South	1	2,925	2,925	4%	39 Wootton Wawen	1	3,090	3,090	10%		
20 Southern West	1	2,630	2,630	-6%							
Totals					41					114,774	-
Averages										-	2,799



Who we are

- The Local Government Boundary Commission for England is an independent body set up by Parliament.
- We are not part of government or any political party.
- We are accountable to Parliament through a committee of MPs chaired by the Speaker of the House of Commons.
- Our main role is to carry out electoral reviews of local authorities throughout England.

Why Stratford-on-Avon?

- Stratford-on-Avon District Council currently has high levels of electoral inequality: some councillors represent many more - or many fewer - electors than others.
- Therefore the value of your vote, in Stratford-on-Avon District Council elections, varies depending on where you live in Stratford-on-Avon.
- We are seeking to improve levels of electoral equality for local electors

Our proposals

- Stratford-on-Avon District Council currently has 36 councillors. Based on the evidence we received, we recommend that 41 councillors should serve the council in the future.
- We believe our final recommendations meet our statutory criteria to:
 1. Deliver electoral equality for electors
 2. Reflect community interests and identities
 3. Promote effective and convenient local government

Electoral review

- An electoral review examines and proposes new electoral arrangements for a local authority, including:
 - The total number of councillors representing the council's electors ('council size').
 - The names, number and boundaries of wards or electoral divisions.
 - The number of councillors for each ward or division.

Newsletter



Waste Collections



Working together
to deliver Waste Services
stratford.gov.uk | warwickdc.gov.uk

February 2022 | No. 1

What is the 123+ waste collection service?

1

A food waste collection, every week using a food caddy (a small kitchen caddy for inside the property) and a larger food waste bin to use outside and put out for collection.

2

A recycling collection, every two weeks using a wheeled bin for mixed recycling. Stratford District residents will continue to use their existing recycling bins. In Warwick District, a new blue-lidded bin will be provided to replace the current red box/bag recycling containers.

3

A refuse collection, every three weeks using the existing grey wheeled bin.

+

Garden waste collection, every two weeks using the existing green wheeled bin.

Food waste collections

Food waste makes up approximately a third (33%) of householders' refuse bins. Collecting food waste from households weekly using a separate container is a common collection method used by many local authorities in the UK. This method has been proven to increase the amount of food waste recycled and reduces the waste in refuse bins more than other collection methods.

The new food waste recycling service will make it easy for people to recycle their food waste every week. This will help remove any smelly waste from refuse bins and provide more space for other rubbish. It also helps people realise how much food they waste each week and acts as a prompt to reduce avoidable food waste, such as making the most of leftovers, planning meals and creating shopping lists and storing food correctly.

What will residents be able to recycle?

Residents will be able to recycle paper, cardboard, glass bottles and jars, metal tins and cans, plastic bottles, pots, tubs and trays, and food and drink cartons.

In Warwick District, a new blue-lidded wheeled bin will be provided to replace the current red box/bag recycling containers. Residents will no longer need to sort their recycling – it can all be mixed together in the new bin. We just ask that it is clean, dry and loose (e.g. no plastic carrier bags, black sacks, etc.). And the good news is... we will finally be able to collect food and drink cartons (e.g. Tetrapaks) for recycling!

In Stratford District, residents can continue to recycle as normal - there are no changes to the recycling service.

Refuse and recycling collections for flats

Our aim is to provide a recycling service for all residents living in flats, however this can sometimes be challenging in terms of space and access.

In Stratford District, a comprehensive refuse and recycling service for flats is already provided.

In Warwick District, we have been reviewing the refuse and recycling services currently provided to flats and looking at

what improvements can be made.

We hope to be able to introduce a recycling service to those flats currently without, wherever possible. We also hope to improve signage on bins and communication with residents of flats who already have a recycling scheme in place to ensure they know how to make best use of the service.

Further details will follow in due course.

1

Properties with sack collections

One of the benefits of the 123+ collection service is that there can be different methods of collection on the same street (e.g. a mix of wheeled bins and sacks) which is not something that Warwick District Council has been able to accommodate before.

We have recently written to all properties in Stratford and Warwick Districts currently receiving a refuse collection using sacks to ask if they have space on their property to store wheeled bins for refuse and/or recycling. Residents have until 4 March 2022 to request bins. All bins requested by the deadline will be provided free of charge and delivered in spring/summer 2022, prior to the start of the new service. Charges will apply to any wheeled bins requested after the deadline.

If properties do not have room to store wheeled bins, we will continue to collect refuse in sacks and recycling in boxes/bags.

From 1 August 2022, the new service for these properties (regardless of whether they use sacks or wheeled bins) will be as follows:

- Food waste collection - every week using a food caddy (a small kitchen caddy for inside the property) and a larger food waste bin to use outside and put out for collection.
- Recycling collection - every two weeks using boxes or a new blue-lidded wheeled bin for mixed recycling
- Refuse collection - every two weeks using sacks or a grey wheeled bin
- Garden waste collection - every two weeks using a green wheeled bin (optional)

Additional refuse capacity

We will be encouraging residents to reduce their waste by recycling as much as possible using the blue-lidded wheeled bin and food waste bins. The size of the grey bin should be adequate if residents are using the new recycling services fully.

Households which meet the following criteria will be able to request additional refuse capacity:

- six (6) or more permanent occupants in the Household; or
- two (2) or more children in disposable nappies; or
- residents with a medical need using incontinence products.

Fly-tipping

The experience of other Councils who have moved to three-weekly refuse collections is that there was very little or no increase in fly-tipping of household waste.

However, this will be monitored very closely in both Stratford and Warwick Districts and enforcement action taken wherever possible.

A fly-tipping CCTV trial is currently underway in the Sydenham area of Warwick District. Results of the trial will be shared in due course.

Nappies

To avoid smells, we recommend residents double bag all used disposable nappies and tie tightly before placing them in the grey bin as well as emptying any 'solids' down the toilet beforehand.

If there is still concern about nappies causing smells, then we would advise washing the bin occasionally with washing up liquid and/or boiling water.

We appreciate that households with children in nappies may also produce a larger quantity of waste. Households with two or more children in disposable nappies permanently living at the same address will be able to request additional refuse capacity. Further details will be provided in due course.

Absorbent Hygiene Products

With incontinence/colostomy type waste, the advice is to double bag it and tie it tightly before putting in the grey refuse bin, removing air to slow down decomposition.

This type of waste is non-hazardous and therefore poses no risk to human health.

Any hazardous waste (such as swabs and dressing from infectious wounds) will continue to be collected weekly as part of our clinical waste service.

Steps to keep bins clean

We will be providing the following advice to residents who have concerns about smells:

1. Close bin lids to keep pests away and minimise any smells.
2. Recycle your food regularly.
3. Put your food bin out for collection every week, even if it is not full.
4. Keep bins and food caddy cool.
5. Store your bins out of direct sunlight if you can, as heat can speed up the generation of smells.
6. Regularly wash your bins out with hot soapy water.
7. Sprinkle some soda and a twist of lemon to get rid of lingering odours.
8. Use old newspaper to absorb excess moisture and avoid mouldy stuff getting stuck in the corners of your food caddy. You can wrap your food scraps in newspaper or line your food caddy with it.

Communications

A comprehensive communications plan has been developed to support the 123+ service change. Please find our 3-month rolling plan of communications activity attached.