

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

12, Meadow Way, Fenny Compton, Southam, Warwickshire, CV47 2WD

07713 892835 clerk@radwayparishcouncil.org.uk

All attendees are requested to scan in using the QR code, wear face masks and maintain social distancing to minimise the risks to everyone present.

11th November 2021

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, The Green, Radway, Warwickshire CV35 0UE commencing at **8.00pm** on Thursday 18th November 2021. Please contact the Clerk for further details.

Helen Hide-Wright

Helen Hide-Wright
Clerk to Radway Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting: Parish Council OGM 15th September 2021 (see website and circulated separately).
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings
 - (i) Parish Plan - CLLR Wilkins preparation a Parish Plan
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chairman (Budget & Highways)
 - (ii) Cllr Stephens (Playground and Website)
 - (iii) Cllr Wilkins (Grounds Maintenance, Street Lighting and Street Furniture)
 - (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections)
 - (v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)
7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - Reports previously circulated for questions from the Council.
8. Planning Applications

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(a) The following decisions are to note since our last meeting:

<u>Reference</u>	<u>Date Valid</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
21/02571/LBC	26/08/2021	17/09/2021	Radway Village Hall, Tysoe Road, Radway, CV35 0UE	Installation of community defibrillator to side of porch. Approved
21/01879/FUL	3/09/2021	24/09/2021	Langland House, Farnborough Road, Radway CV35 0UN	Single storey extension to existing kitchen, new feature window to master bedroom, replacement windows and chimney repairs. Withdrawn
21/02124/LBC	3/09/2021	24/09/2021	Langland House, Farnborough Road, Radway CV35 0UN	Single storey extension to existing kitchen, new feature window to master bedroom, replacement windows and chimney repairs. Withdrawn

b) New planning applications since our last meeting:

<u>Reference</u>	<u>Date Valid</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
21/03448/TREE	3/11/2021	24/11/2021	2 Grand Cottages, Tysoe Road, Radway, CV35 0EU	T1 – Contorted Willow – Pollard to around 2m height

c) Planning comments submitted since our last meeting:

<u>Reference</u>	<u>Date Valid</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
21/03232/TREE	20/10/2021	11/11/2021	Townsend Paddocks, Swallow Barn, Farnborough Road, Radway, CV35 0UN	T1 – purple plum x 2 – Reduce height by 1.5metres and spread by approx 0.8metres to shape. – T2 laurel hedge/tree – reduce by 2 metres to the height of the wall. Comment Submitted: No Objection

9. Parish Clerk Appointment - To record the appointment and contractual arrangements of Helen Hide-Wright as Clerk and Responsible Financial Officer to the Council from 1.11.2021, including pension provision with Warwickshire Pension Fund.
10. External Auditor Report 2020/21 To consider report and agree actions as necessary.
11. Precept 2022/23 and budgetary allocation 2022/23 To consider the Chairman's report.
12. Radway Village Hall - request for payment of annual insurance £430.94 and purchase of Fire Extinguisher £94.40
13. Village Christmas trees £150.00
14. Old Graveyard – Update
15. Defibrillator – Update
16. Correspondence - See Attached

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17. Financial Administration – See Attached

18. Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

19. Dates of Next Meeting: Parish Council OGM 20th January 2022 at 8:00pm.

MEETING CLOSES

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Appendix to Agenda for Meeting 18th November 2021

Correspondence and Consultations:

PKF Littlejohn (External Auditor) - Completion certificate and invoice

Warwickshire County Council - notification on e -scooters

Warwickshire County Council - notification on road safety for mature drivers

Warwickshire County Council - notification on the creation of "Voice of Warwickshire"

Stratford District Council - notification on bird flu

Stratford District Council - notification about Social Impact Fund

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Bank balances at 31/10/2021

Deposit Account	£32579.27
Current Account	£ 1806.67
Total	£34385.94

Payments agreed since the last meeting:

Mark Tompkins - installation of bench in recreation ground	£ 450.00
Red Horse Vale Ltd - materials for installation of bench	£ 129.00

Income received since the last meeting

Precept - SDC	£ 5912.00
King John's Lane - WCC contribution	£ 350.00
Deposit Account Interest	£ 0.27

Payments outstanding since last meeting

Sheila Evans - tub management	£ 23.74
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Passing of accounts for payment at this meeting:

External Auditor - PKF Littlejohn	£ 240.00
Accounting Data Services Ltd - Oct/Nov newsletters	£ 63.36
Tim Smith-Vincent - vibrating plate recreation ground	£ 34.56
R W Manwaring - mowing	£ 297.12

Clerk's Salary & Expenses

Net Pay £259.24. RPC pension contribution £57.88. Expenses £17.90