

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

The Hermitage, Westend, Radway CV35 0UN
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8th September 2021

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at **Radway Village Hall**, The Green, Radway, Warwickshire CV35 0UE commencing at **8.00pm** on Thursday 16th September 2021. Please contact the Chairman for further details.

Tim Smith-Vincent

Mr Tim Smith-Vincent
Chairman, Radway Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meeting: Parish Council OGM 15th July 2021 (see website and circulated separately).
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings
 - (i) Orbit – feedback from CLLR Fielding re cycling signs, hedge cutting and access to garage
 - (ii) Parish Plan - CLLR Wilkins re cost of Stratford DC preparing a Parish Plan
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Councillor reports: To receive reports for information from councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chairman (Budget & Highways))
 - (ii) Cllr Stephens (Playground and Website)
 - (iii) Cllr Wilkins (Grounds Maintenance, Street Lighting and Street Furniture)
 - (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections)
 - (v) Cllr Gardner (Parish Council Policies, GDPR and Green Issues)
7. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - Reports previously circulated for questions from the Council.

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8. Planning Applications

(a) The following has been received since the last meeting:

<u>Reference</u>	<u>Date Valid</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
21/02571/LBC	26/08/2021	17/09/2021	Radway Village Hall, Tysoe Road, Radway, CV35 0UE	Installation of community defibrillator to side of porch.
21/01879/FUL	3/09/2021	24/09/2021	Langland House, Farnborough Road, Radway CV35 0UN	Single storey extension to existing kitchen, new feature window to master bedroom, replacement windows and chimney repairs.
21/02124/LBC	3/09/2021	24/09/2021	Langland House, Farnborough Road, Radway CV35 0UN	Single storey extension to existing kitchen, new feature window to master bedroom, replacement windows and chimney repairs.

(b) The following decisions are to note since our last meeting: None

9. Parish Clerk Vacancy - Discuss

10. Annual Accounts 20/21 – To receive Internal Auditor's report and agree action plan

11. Consultation on proposed South Warwickshire Council - Discuss

12. Old Graveyard – Update

13. Defibrillator – Update

14. Management of village flower tubs - Review

15. Correspondence - See Attached

16. Financial Administration – See Attached

17. Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

18. Dates of Next Meeting: Parish Council OGM 18th November 2021 at 8:00pm.

MEETING CLOSES

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Appendix to Agenda for Meeting 16th September 2021

Correspondence and Consultations:

British Horse Society – Confirmation of Payment to RPC

PKF Littlejohn (External Auditor) - Confirmation of receipt of completed AGAR

Trevor Gill – Internal Audit Report 2020/21

Warwickshire County Council - payment towards King John's Lane

Warwickshire County Council - confirmation of grant of £300.00 towards bench

Stratford District Council - consultation on formation of South Warwickshire District Council

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Bank balances at 31/8/2021

Current Account	£26928.77
Deposit Account	£ 2890.22
Total	£29818.99

Payments agreed since the last meeting:

4 th Corner Ltd - weed control	£ 248.40
Red Horse Vale Ltd - old graveyard	£ 86.00

Income received since the last meeting

King John's Lane	£ 365.00
Deposit Account Interest	£ 0.45

Passing of accounts for payment at this meeting:

Trevor Gill - internal audit	£ 310.00
J Williams Construction - bench repair and installation	£ 180.00
JNS Architectural Ltd - LBC application	£ 300.00
Tim Smith-Vincent - old graveyard	£ 64.61
Sheila Evans - tub management	£ 23.74
R W Manwaring - mowing	£ 311.94
Chamber's Endowment Trust - rental of recreation ground	£ 250.00

Clerk's Salary & Expenses

None