

Radway Parish Council

Minutes of an Ordinary Meeting of Radway Parish Council held at Radway Village Hall, on Thursday 15th July 2021 at 8.00pm

PRESENT: Parish Councillors: Cllr Smith-Vincent (Chair), Cllr Rankin, Cllr Stephens and Cllr Wilkins.

IN ATTENDANCE: WCC Cllr Mills and SDC Cllr Feilding and one member of public.

1 Apologies

CLLR Gardner and Mr Wilson.

Cllr Smith-Vincent informed the meeting that Mr Wilson had resigned as Parish Clerk, with effect from 9th July 2021.

2 Declarations of interests and consideration of dispensation requests

None

3 Acceptance of Minutes

The minutes of the 6th May AGM agreed.

4 Matters Arising

(i) Orbit – CLLR Feilding to contact Orbit in respect of the cycling signs, hedge cutting and access to garage.

(ii) Parish Plan – CLLR Wilkins to ascertain the cost of Stratford DC preparing a Parish Plan.

(iii) Fencing of playground, Tysoe Road - chestnut fencing had been donated and was now installed.

5 Public Participation

No matters raised.

6 Parish Council Reports

(i) Chairman – The budget report (previously circulated) showed a balance of £30,216.89 at 30th June 2021 reconciled to the bank account. A VAT reclaim of £870.93 for the 1st quarter of the year has now been received.

The Chairman remained in communication with County Highways and was pleased to confirm that new 30 mph repeater signs had been installed and the sunken grids repaired. An order to reinstate the worn SLOW road markings was to be placed. The drains at the cartwash had been inspected and although old were adequate provided the reservoir in The Grange was kept clear.

(ii) Cllr Stephens – (Playground and Website) (email update previously circulated).

It was confirmed that the Cllr's email addresses were all working.

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A new bench for the playground had been ordered and a grant application towards its cost had been submitted to Warwickshire County Council.

The new sign had been installed.

No issues had been raised from the weekly inspections.

- (iii) Cllr Wilkins – (Grounds Maintenance, Street Lighting and Street Furniture). Cllr Rankin agree to contact Western Power to ascertain the ownership of all the lamp posts in the village. Agreed not to replace any street lamps until a decision on under ground cabling had been resolved.

It was noted that the bench on Langdon Lane had collapsed and would need to be repaired or replaced. The cost of its repair to be ascertained.

- (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections). The initial phase of improvements to King John's Lane had now been completed. Given the time of year, Cllrs were requested to cut back any growth on the pathways when out walking.

The wood chippings had greatly improved the pathways and more would be needed in the autumn.

- (v) Cllr Gardner (Parish Council Policies and Green Issues). Cllr Gardner's report was noted and the correspondence from Mike Trotman. It was agreed to discuss the issue of distributing a paper copy of the newsletter on her return.

7 District and County Council Reports

The reports submitted prior to the meeting were noted. Of particular interest was the investigation by WCC of 20mph speed limits.

8 Planning

It was noted that the planning application for Applecross Fields had been withdrawn and no further applications submitted.

9 Annual Accounts 20/21

The original Internal Auditor had been unable to undertake the audit for 2020/21 so a new auditor, Trevor Gill, had been appointed from the WALC list. He has completed the financial aspects of the audit and the Annual Governance and Accountability Return (AGAR) forms have been completed for consideration. The AGAR for 2020/21 was approved and would be forwarded to the external auditor with a covering letter.

Cllr Smith-Vincent would continue to work with the internal auditor to complete the audit.

It was noted that the asset register had been revised giving a total value as at 31 March 2021 of £53,001.00.

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10 Weed Control

Two quotes had been obtained and the lower quote from 4th Corner Ltd had been accepted. The weed spraying is scheduled to take place on 16th July 2020.

11 King John's Lane

The first phase of the work had now been completed and the bridleway is much improved. Donations from villagers and local livery stables amounting to £550.00 have been received. Warwickshire Wildlife Trust, Warwickshire County Council and the British Horse Society have agreed to contribute £977.00. The need for any further work to the bridleway will be evaluated in the autumn.

12 Old Graveyard

The last of the heavy work is scheduled to take place on 20th July which will involve moving the headstone fragments around the remaining wall of the former church. This will involve fixing a weed membrane and spreading Cotswold chipping before the stone fragments are moved.

13 Defibrillator

Cllr Smith-Vincent had taken the advice from West Midlands Ambulance Service on what defibrillator to install. Their recommendation will cost £1480.00 and requires a 5-amp electrical connection. Following discussion with the Village Hall Trustees it has been agreed that the defibrillator could be sited on the right-hand side of the front porch. The cost of providing the electrical connection will be £100.00 and the Village Hall Trustees have agreed to cover the running cost of the defibrillator. Before the defibrillator can be installed Listed Building, Consent will need to be obtained at a cost of £300.00. Free training on the use of the defibrillator will be provided by West Midlands Ambulance Service.

14 Correspondence

The following were noted:

4th Corner & Complete Weed Control– Quotes for Weed Control Work
British Horse Society – Details of Planned Payment to RPC
WALC – Cemetery Management Training
Warwickshire Wildlife Trust – Confirmation of Payment to RPC
Amelia Coleman – Land Enquiry West End
Trevor Gill – Internal Audit Arrangements 2020/21
Sarah Phillips – King John's Lane
Zurich Insurance – Confirmation of PC Renewal
Radway Events Group – July Garden Party
WCC – Consultation on Cycling in Warwickshire
WCC – Support for Vulnerable Residents
Battlefields Trust – Comment on 21/01679/AGNOT (Applecross Fields)
Mike Trotman regarding GDPR issues

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15 Financial Administration

Bank balances at 30/6/2021

Current Account	£ 4159.50
Deposit Account	£26057.39
Total	£30216.89

Payments agreed since the last meeting:

Secondary Glazing Radway Village Hall	£ 3188.00
King John's Lane	£ 1287.50
Zurich (PC Annual Insurance)	£ 466.59
Old Graveyard	£ 696.06
Recreation Ground	£ 533.45
Accounting Data Services (Newsletter)	£ 95.04
FN Pile & Sons	£ 18.29

Income received since the last meeting

Radway Village Hall secondary glazing	£2656.67
VAT Reclaim	£ 870.93
King John's Lane	£ 827.00
Interest	£ 0.45

Passing of accounts for payment at this meeting:

I Wilson Salary and Expenses (May & June)	£ 388.00
Accounting Data Services - Parish Newsletter (2019 - 2020)	£ 31.68
Mr R W Manwaring	£ 495.20
Tree work, King John's Lane	£ 350.00
Information Commissioner's Officer (Direct Debit)	£ 35.00

16 Next Meeting

The next meeting will be an Ordinary General Meeting at the village hall on Thursday 16th September 2021 at 8.00pm.

MEETING CLOSED 21:10

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