

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

Oakley, 2 School Hill, Mollington, Oxfordshire, OX17 1BL
07725 071616 clerk@radwayparishcouncil.org.uk

29 April 2021

Dear Councillor

You are hereby summoned to attend an **Annual General Meeting** of the Parish Council by **Zoom video conferencing** commencing at **8.00pm** on Thursday 6th May. Please contact the clerk for details if you wish to join the meeting.

Ian M Wilson

Mr Ian Wilson
Clerk to Radway Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Election of Chair and Vice-Chair for 2021/22
4. Acceptance of the minutes of the previous meetings: Parish Council OGM 18 March 2021 (see website and circulated separately) (Previous AGM minutes already approved)).
5. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings
 - (i) Orbit – No cycling signs
 - (ii) Parish Plan
 - (iii) Verges and kerb stones in Westend
6. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
7. Councillor reports: To receive reports for information from councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chairman (Budget; Note: £750 Spend on Chestnut Fencing to be taken from Capital) & Highways))
 - (ii) Cllr Stephens (Playground and Website; Including Transparency Checklist)
 - (iii) Cllr Wilkins (Grounds Maintenance, Street Lighting and Street Furniture)
 - (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections)
 - (v) Cllr Gardner (Parish Council Policies; including Updated GDPR Policy and Privacy Notice and Green Issues)
8. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - Reports previously circulated for questions from the Council.

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9. Planning Applications

(a) The following has been received since the last meeting

<u>Reference</u>	<u>Date Valid</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
21/00536/TREE	07/04/2021	30/04/2021	Sunbeam Cottage Tysoe Road Radway Warwick CV35 0UE	-T1 willow - Fell. -T2 Prunus - Crown reduction by 2metres.

(b) There following decisions are to note since our last meeting:

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>	<u>Delegated or Committee</u>
21/00600/TREE	31/03/2021	Tree Works Approved	Maerose Langdon Lane Radway Warwick CV35 0UQ	-T1 cherry - Fell.	Delegated
20/03544/LBC	18/03/2021	Listed Building Consent Approved	Village Hall Tysoe Road Radway CV35 0UE	To rake out and re-point with lime mortar, replacing and repairing damaged stones to South and East elevations. Installation of secondary glazing to hall windows.	Delegated
21/00494/TREE	16/03/2021	Tree Works Approved	Edge Hill Wood Edgehill	-T31 ash - Fell. -T32 beech - Fell. -T33 beech - Reduce height by up to 5metres. - T34 beech - Remove dead top. -T35 ash - Fell. -T36 three-stemmed ash - Fell all stems. -T37 beech - Reduce height by up to 6metres. -T38 ash - Fell. -T39 ash - Fell. (not in Conservation Area).	Delegated

10. Annual Accounts 20/21 – Receive AGAR Forms (to be circulated) and Agree Audit Arrangements.

11. Insurance 21/22 – Updated Asset Register and Insurance Renewal for 2021/22 (Due in June 2021)

12. Defibrillator - Discuss

13. Correspondence - See Attached

14. Financial Administration – See Attached

15. Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

16. Dates of Next Meetings: Parish Council OGM 15th July 2021 at 8:00pm.

MEETING CLOSES

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Appendix to Agenda for Meeting 6th May 2021

Correspondence and Consultations:

SDC – Councillor Code of Conduct (New National Code)
SDC – Infrastructure Funding Statement
WALC – 2020/21 Final Accounts and Audit Arrangements
WALC - Subscription Renewal
WALC – Youth Champions
WALC – Stratford Area Committee
Zurich – Insurance Renewal
Severn Trent Water – Unregistered Land (Solicitor Enquiry)
Calor Gas - Rural Community Fund

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Bank balances at 30/4/2021

Current Account	£ 6114.89
Deposit Account	£28263.59
Total	£34378.48

Payments agreed since the last meeting:

None

Income received since the last meeting

Stratford DC 1 st instalment for 2021/22 precept	£5912.00
VAT Reclaim	£1263.35
Interest	£0.24

Passing of accounts for payment at this meeting:

I Wilson Salary and Expenses (April)	£ 171.00
Accounting Data Services - Parish Newsletter (10 months)19/20	£ 316.80
Tim Smith-Vincent (Reimburse for grass seed at old graveyard)	£ 12.50
WALC - subscription	£ 123.00
GWF Services - chestnut fencing to recreation ground	£ 750.00

Clerk's Salary & Expenses

Salary April 20/21 14hrs @ £11.50 =	£161.00
Expenses:	
Travel=	£
Office (£10 per month) =	£ 10.00
Total =	£171.00

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