

Radway Parish Council

Minutes of an Annual Meeting Of Radway Parish Council Held by video conferencing, on Thursday 18th March 2021 At 8.00pm

PRESENT: Parish Councillors: CLLR SMITH-VINCENT (Chair), CLLR GARDNER, and CLLR WILKINS.

IN ATTENDANCE: MR I WILSON (Clerk) and CLLR FEILDING (Stratford District Council (SDC))

1 Apologies

CLLR WILLIAMS (Warwickshire County Council (WCC)) CLLR RANKIN and CLLR STEPHENS had sent apologies.

2 Declarations of interests and consideration of dispensation requests

There were no declarations of interests or requests for dispensation.

3 Acceptance of Minutes

The minutes of the January OGM, which also included the 2020/21 AGM (previously circulated) were agreed and accepted by the Council subject to tree felling being added to the list of payments.

4 Matters Arising

- (i) Orbit – The clerk had emailed Orbit to ask whether they would be willing to put up no cycling signs on their land by the recreation ground. No response received as yet. The clerk would continue to seek a response.
- (ii) Community Allotments - Although considerable interest in a community allotment was expressed in the questionnaire this has not been translated into people coming forward to participate in such a development. Reluctantly therefore this development will not be progressed at the present time.
- (iii) Parish Plan – The current plan was out of date, it was agreed to look at what would be required to update this and what value this would add when it came to planning consultation.

5 Public Participation

No members of the public were present

6 Parish Council Reports

- (i) Chairman – The budget report (previously circulated) forecast a year-end balance of £27,126.56. Parish Council balances as reconciled to the bank account **totalled** £31350.03, of which £392.72 **was in the** Current Account and £30957.31 was held in the Deposit Account. It was forecast that there would be £27,000 of reserves at the end of 31st March 2021. This was forecast to increase during the coming financial year by £5,800.

The Chairman remained in communication with County Highways regarding the condition of the verges and kerb stones at Westend, the possibility of repeater speeding signs for the village and repainting slow signs on the highway, which WCC now planned to do. WCC Highways have committed to clearing and jetting the cartwash annually and repairing the pot holes identified in the village.

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Thursday 18th March 2021 At 8.00pm

- (ii) Cllr Stephens – (Playground and Website) (email update previously circulated)) It was agreed to include this update with these minutes. It was noted that the weekly playground inspections throughout February showed no new issues. Cllr Rankin is inspecting this month. The playground maintenance sign from Warwick Signs is to be collected and the invoice, for £48.00, will be sent to the clerk.

The contractor will start the Chestnut fencing along the edge of the hard standing within the next few weeks. The clerk had successfully arranged with the garden owner to clear the area needed to start the fencing in the right place. A pedestrian access will be created by the hard standing and the Chairman will obtain a cost to do this.

- (iii) Cllr Wilkins – (Grounds Maintenance, Street Lighting and Street Furniture). The new mower has been ordered and delivery is expected by the end of March. The existing mower will be traded-in with the net cost being £2,265.83. The advice regarding street lights was that the Parish Council should delay considering any upgrade until more was known about Western Power's plans for the village.
- (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections). It was noted that a resident had donated wood chippings for the paths, and these would be distributed by residents. Residents would be asked to donate wood chippings in the future but it was **agreed** that Cllr Rankin should be able to purchase further supplies from a Tree Surgeon if required.
- (v) Cllr Gardner (Parish Council Policies and Green Issues). CLLR GARDNER reported that Parish Council required a compliant GDPR policy and a new privacy statement. The clerk would liaise with Cllr Gardner to provide a template.

It was noted that CLLR GARDNER had established a vibrant group in the village to deal with green issues.

7 District and County Council Reports

CLLR WILLIAMS had provided a report on behalf of WCC (to be circulated) and CLLR FEILDING provided a report on behalf of SDC (to be circulated).

CLLR FEILDING reported that local County Council and Police Crime Commissioner elections would take place on 6th May 2021. He reminded councillors that the green waste collection charge from SDC was being introduced in 2021/22. It was also noted that SDC were updating their Code of Conduct to align with Warwick District Council, with whom plans for amalgamation were being progressed, a public consultation on which would be carried out in due course.

The Chairman reported that refuse lorries had been damaging the kerbs on the village green and asked CLLR FEILDING to raise this with the portfolio holder and officer at SDC so that compensation could be sought from the refuse contractor to

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fund necessary repairs which are the responsibility of the Parish Council.

8 Planning

The following had been received since the last meeting:

<u>Reference</u>	<u>Date Valid</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
21/00600/TREE	17/02/2021	16/03/2021	Maerose Langdon Lane Radway Warwick CV35 0UQ	-T1 cherry - Fell.
21/00494/TREE	15/02/2021	10/03/2021	Edge Hill Wood Edgehill	-T31 ash - Fell. -T32 beech - Fell. -T33 beech - Reduce height by up to 5metres. -T34 beech - Remove dead top. -T35 ash - Fell. -T36 tri stemmed ash - Fell all stems. -T37 beech - Reduce height by up to 6metres. -T38 ash - Fell. -T39 ash - Fell.

There had been no comments and the Parish Council had responded to SDC planning accordingly.

The following applications had been decided since the last meeting:

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
20/03436/LBC	03/02/2021	Listed Building Consent Approved	Langland House Farnborough Road Radway Warwick CV35 0UN	Replace existing shallow-pitch plain-tiled roof with a high-performance membrane behind a raised parapet and coping stone
20/03435/FUL	03/02/2021	Permission with conditions	Langland House Farnborough Road Radway CV35 0UN	Replace existing shallow-pitch plain-tiled roof with a high-performance membrane behind a raised parapet and coping stone

It was noted that Listed Building Consent had been approved for Radway Village Hall.

9 Caring for Cotswolds Grant -Old Graveyard

This would be paid to the Parish Council as a percentage (40%) of overall spend, the maximum contribution being £1384.00. Funding is also being made available from the Royal Artillery regiment.

The next stage was to commission a plinth for the bench and an information board about the old church and the Miller vault. Work on the village heritage trail will then start. Latest thinking was that the heritage trail could also be an app and it was suggested that this might be an appropriate project for Kineton High School.

CLLR FEILDING thanked CLLR SMITH-VINCENT for his work to create a village asset with the old graveyard.

Radway Parish Council

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Thursday 18th March 2021 At 8.00pm

10 Verges and Kerb Stones

It was noted that the verges and kerb stones by the registered village greens, owned by the parish council, and as reported earlier had been damaged by SDC's refuse contractor. The meeting **agreed** to lobby SDC for a contribution towards this cost. WCC had advised that soil and gravel over hanging verges in the rest of the village could be cleared by parishioners, but advised the Parish Council to leave as they were for now.

11 Reserves

As previously stated £27,000 reserves will be held as at April 2021, of which £8,000 will be held as a general reserve. It was agreed that the parish council should consider what capital projects to progress in 2021/22 which might include further playground improvements, repairing kerb stones and car parking signage.

12 Correspondence

The following were noted as having been received since the last meeting:

Various – Chestnut Fencing
Calor Gas – Calor Rural Community Fund
WALC – Social Media Skills for Councillors
WALC – WCC Support for Vulnerable Residents
WCC – Community Engagement Packs
Caring for the Cotswolds – Grant Panel Award Letter
ONS – Census Update
PSEE – Addressing the Climate Emergency

Councillors noted that the correspondence on addressing the climate emergency related to an online session held by PSEE earlier this month.

13 Financial Administration

The following accounts were agreed for payment:

I Wilson (Clerk) Salary and Expenses (February and March)	£	342.00
Accounting Data Services - Parish Newsletter	£	31.68
Chestnut fencing at the recreation ground	£	750.00
FN Piles (new lawnmower)	£	3100.00
Warwick Signs - sign for recreation ground	£	48.00

Payments agreed since the last meeting were:

WCC Street lighting	£	99.13
Accounting Data Services - Parish Newsletter	£	31.68
Storage box and lock for table tennis bats and balls	£	69.59

Income received since the last meeting:

Car parking rental Westend	£	52.00
Stratford DC payment for cutting grass in old graveyard	£	330.89
VAT reclaim	£	11871.79

The meeting noted that the clerk would review the insurance cover as part of the annual renewal due in May so that this was aligned to the updated asset register (previously circulated).

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Thursday 18th March 2021 At 8.00pm

14 Future Items

Capital projects.

15 Next Meeting

The next meeting would be an Ordinary Meeting to include the AGM for 2021/22 on Thursday 6th May 2021. This would be a virtual meeting. It was **agreed** to hold the Annual Parish Assembly outside the village hall on Thursday 27th May 2021, weather permitting.

MEETING CLOSED 21:45