

Radway Parish Council

Minutes of an Annual Meeting Of Radway Parish Council Held by video conferencing, on
Thursday 21st January 2021 At 8.00pm

PRESENT: Parish Councillors: CLLR SMITH-VINCENT (Chair), CLLR GARDNER, CLLR RANKIN, CLLR STEPHENS and CLLR WILKINS.

IN ATTENDANCE: MR I WILSON (Clerk), CLLR FEILDING (Stratford District Council (SDC)) and three members of the public

1 Election of Chair and Vice Chair

The annual meeting had been postponed in May 2020 due to COVID-19 restrictions. Legislation now allowed this to be held virtually. It was unanimously agreed to appoint CLLR SMITH-VINCENT as Chair and CLLR WILKINS as Vice-Chair for 2020/21.

2 Apologies

CLLR WILLIAMS (Warwickshire County Council (WCC)) and CLLR SECCOMBE (WCC) had sent apologies.

3 Declarations of interests and consideration of dispensation requests

CLLR GARDNER declared an interest in item 9, planning application for The Grange Stables.

4 Acceptance of Minutes

The minutes of the December OGM (previously circulated) were agreed and accepted by the Council.

5 Matters Arising

- (i) Outdoor table tennis table – This has now been purchased and includes 10 bats and 72 balls, further bats can be purchased direct for £15. The council **agreed** to purchase a lockable waterproof box to store 4 bats and six balls in at any one time. It was anticipated that this would cost between £50 and £75.
- (ii) Western Power – Chambers Trust have now written to Western Power and asked that they contact the Parish Council. Nothing has been received from Western Power so this remains as a matter arising.
- (iii) HS2 Grants – The criteria doesn't appear to apply to Radway as grants are only available where there is a significant loss to the community as a result of HS2.
- (iv) No cycling signs by the recreation ground – WCC have confirmed that this land is owned by Orbit Housing. The clerk would write to Orbit to ask whether they would be willing put up signs.

6 Public Participation

A resident proposed a community allotment for the village, which would involve all ages and promote community wellbeing. This may either be:

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- In front of the hedge by the recreation ground; or
- Raised beds on hard standing by the recreation ground; or
- Former garden in the village through a rental arrangement or compulsory purchase by the Parish Council

The meeting discussed this idea and were supportive of the resident taking this idea forward.

7 Parish Council Reports

- (i) Chairman – The budget report (previously circulated) forecast a year end balance of £29,800. This included the purchase of a new mower, receipts for VAT reclaimed owed, AONB grant due for the graveyard and a receipt due from SDC for graveyard maintenance. The clerk would forward CLLR FEILDING details of the amount owing from SDC for him to follow up.

The Chairman remained in communication with County Highways and some jetting had been carried out since the last meeting. CLLR FEILDING would contact CLLR SECCOMBE (WCC) to highlight the general state of the roads in the parish

- (ii) Cllr Stephens – (Playground and Website) (report previously circulated))

Playground – Weekly inspections are being carried out and Kompan have been contacted to provide the maintenance required. It was **agreed** to fund a sign for the playground to attach to the fence at £40 plus VAT.

Website – The hosting has been renewed at a cost of £383.63 and CLLR STEPHENS will update policies and procedure as they are agreed.

Chestnut Fencing – A quote of £1090 in total had been received to put the fence along the hard standing at the recreation ground. It was **agreed** to go ahead with the work at the price quoted and the clerk would contact the owner of the former garden for his permission where construction required access to his property.

- (iii) Cllr Wilkins – (Grounds Maintenance, Street Lighting and Street Furniture)

The new mower has been ordered and delivery is expected by the end of March. We are awaiting a survey by WCC regarding low energy bulbs for the streetlights and agreed that a resident can have some blackout if the streetlight shining into their property is once again a problem.

- (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections)

It was noted that these were particularly muddy following the recent wet weather. CLLR RANKIN had explored putting down mulch to make the paths more passable, but this was not likely to be cost effective. A bag costing £60

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had only covered around 20 metres. Only a permanent solution, such as gravel, would help with this problem and this would not be supported by WCC, SDC or the Parish Council.

CLLR RANKIN would contact the landowners to suggest that they fill the holes by the kissing gates. It was **agreed** that any work should be professionally done to avoid any future liability. CLLR RANKIN would also again contact County Highways for a solution and CLLR FEILDING would also follow up.

(v) Cllr Gardner (Parish Council Policies and Green Issues)

CLLR GARDNER would now work on GDPR policy and circulate for comment. CLLR GARDNER had produced an article for the village newsletter to identify community initiatives and volunteers to address green issues in the village (already circulated). Councillors were asked to provide any comments to CLLR GARDNER.

8 District and County Council Reports

CLLR WILLIAMS had provided a report on behalf of WCC (to be circulated) and CLLR FEILDING provided a report on behalf of SDC. It was noted that the parish council received the WALC COVID-19 update report and it was **agreed** that for consistency this should be used for communicating to the village.

CLLR FEILDING reported that local elections would be taking place in May 2021 with a limited number of polling stations. He asked the waste collection team to let him know when litter pickers would be in the village and that SDC was due to agree a new code of conduct. In relation to waste collection, CLLR GARDNER asked that CLLR FEILDING follow up her request for a waste food caddy with SDC street scene.

CLLR FEILDING reported that the delayed green waste charging would be introduced by SDC in 2021/22, early bird discount information had been posted on the parish council's website. He explained that the council needed to raise money and this was a discretionary service that others charged for.

A member of the public was allowed permission to speak regarding green waste suggested that this was the 'thin end of the wedge' as SDC service cuts disproportionately hit rural communities like SDC. The resident also noted the tardy responses from SDC in responding to a number of issues raised on this agenda by the Parish. CLLR FEILDING said that he would continue to put the case for rural communities and suggested that any specific complaints should be addressed to both him and SDC Chief Executive.

CLLR FEILDING reported that SDC consultation on gypsy and traveller sites was unlikely to result in there being any sites in Radway. The parish council **agreed** to

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write to SDC in response to this consultation.

9 Planning

The following had been received since the last meeting:

<u>Reference</u>	<u>Address</u>	<u>Proposal</u>	<u>Response</u>
20/03209/FUL	The Grange Stables Tysoe Road Radway CV35 0UE	Demolition of conservatory, erection of extensions and fenestration changes	
20/03210/LBC	The Grange Stables Tysoe Road Radway CV35 0UE	Demolition of conservatory, erection of extensions, fenestration changes and internal alterations.	
20/03544/LBC	Village Hall Tysoe Road Radway CV35 0UE	To rake out and re-point with lime mortar, replacing and repairing damaged stones to South and East elevations. Installation of secondary glazing to hall windows.	
20/03435/FUL	Langland House Farnborough Road Radway CV35 0UN	Replace existing shallow-pitch plain-tiled roof with a high-performance membrane behind a raised parapet and coping stone	No Representation
20/03436/LBC	Langland House Farnborough Road Radway Warwick CV35 0UN	Replace existing shallow-pitch plain-tiled roof with a high-performance membrane behind a raised parapet and coping stone	No Representation

The Parish Council **agreed** to support applications 20/03209/FUL and 20/03544/LBC. The clerk would post comments in support through the planning portal on 22/1/2021.

The following applications had been decided since the last meeting and were noted.

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>
20/03350/TPO	11/01/2021	Tree Preservation Order - Approved Works	Edge Cottage Edgehill Banbury OX15 6DJ
20/03413/TREE	07/01/2021	Tree Works Approved	The Old Stableyard, Fairfax House Langdon Lane Radway CV35 0UQ
20/03066/TREE	12/11/2020	Tree Works Approved	Gunby Hall Langdon Lane Radway CV35 0UQ
20/02869/LDE	14/10/2020	Existing Lawful Development – Permitted	New House Radway Riding School Farnborough Road Radway Warwick CV35 0UN
20/02968/TREE	23/10/2020	Tree Works Approved	Graveyard West End Radway CV35 0UF

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10 2021/22 Precept

This needs to be returned to SDC by 29/1/2021. The council discussed the options and the preferred option for no increase given that balances remained healthy. The precept had been raised by 2% last year and there were no specific capital projects earmarked for the balances forecast to be held at the start of 2021/22. It was unanimously **agreed** to leave the precept unchanged at £11,824.00.

11 Graveyard

CLLR SMITH-VINCENT reported that the grant application had been successful and would be separately identified in the accounts. Good discussions had been held with the Royal Artillery and PCC, who were very supportive. Initially, further trees to be removed costing £180 plus VAT was **agreed**, and then the installation of a concrete slab for the bench (which had been donated). The grant would enable a leaflet of a heritage trail of the village to be produced. CLLR SMITH-VINCENT will provide an update in the village newsletter.

12 VAT Return

CLLR SMITH-VINCENT had submitted a claim for £11,871.79 for the period from 1/4/2017 to 31/12/2020. It was noted that a claim for £1200 for the period 1/4/2017 to 31/3/2018 had been prepared but not been submitted by the previous council.

13 Asset Register

This had been updated for the 2019/20 audit to include the new play equipment. It was **agreed** to review this for the 2020/21 audit. Noted that the benches and table tennis table purchased in 2020/21 now needed to be added to insurance as well as the updated register.

14 Correspondence

The following were noted as having been received since the last meeting:

FOIA Question – Virtual Public Meetings
WALC – End of Year Financial Procedures Training 27/1/2021
SDC – Call for land for new Gypsy and Travelling Show People sites
SDC – Covid-19 Vaccination Update
SDC – South Warwickshire Plan Stakeholder Session 28/1/2021
SDC – Parish & Partner Briefing 12/2020
ONS – Census 2021 Information
WCC – Edgehill Quarry Decision Notification

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15 Financial Administration

The following accounts were agreed for payment:

I Wilson Salary and Expenses (November and January)	£357.00
Charles Chamber's Trust (1 Mar 2020)	£250.00
Accounting Data Services (Newsletter Dec 2020)	£ 31.68
Accounting Data Services (Newsletter Nov 2020)	£ 31.68
E-on (Streetlights Quarterly - Jan 2021)	£202.20
Kompan (Playground Inspection Oct 2020)	£180.00
Red Horse for mulch	£ 56.00

Bank balances at 31/12/2020 were £20535.00 in the Lloyds accounts. The HSBC accounts were now closed and the statements were with the previous clerk. Payments agreed since the last meeting included Sheerclass Computing Ltd. (Website Hosting) for £383.63.

16 Future Items

Capital projects

17 Next Meeting

The next meeting planned is an Ordinary Meeting on Thursday 18th March 2020. This would be a virtual meeting unless advised otherwise

MEETING CLOSED 21:45

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