

# Radway Parish Council

Minutes of an Ordinary Meeting Of Radway Parish Council Held by video conferencing, on Thursday 1st December 2020 At 8.00pm

**PRESENT:** Parish Councillors: CLLR SMITH-VINCENT (Chair), CLLR GARDNER, CLLR RANKIN, CLLR STEPHENS and CLLR WILKINS.

**IN ATTENDANCE:** CLLR FEILDING (Stratford District Council (SDC)).

1. Apologies

CLLR C Williams (Warwickshire County Council (WCC)), Mr I Wilson (Clerk)

2. Declarations of interests and consideration of dispensation requests

CLLR WILKINS declared an interest in item 8 Planning application 20/03066/TREE and agreed to not participate in the discussion of this item.  
CLLR SMITH-VINCENT declared a non pecuniary interest in Item 14, Village Hall Grant Request.

3. Acceptance of Minutes

The following additions to be added to the minutes in Item 13, Financial Administration:

- VAT reclaims - on-going
- Bank transfer from HSBC to Lloyds
- Village Hall to be invoiced
- SDC to be invoiced for Grass Cutting

4. Matters Arising

- (i) Former Garden - WALC have advised that the Parish Council need to identify a purpose for the garden before SDC would support compulsory purchase of the land. As we are not at this stage this item will be left off the agenda for forthcoming meetings.
- (ii) St Peter's Church - Feedback on the proposed project was positive following the meeting at the Church.
- (iii) Outdoor table tennis table - Grant was successful in obtaining £400 towards the cost of the outdoor table tennis and the monies have been received in the PC Account. There is a balance of £185 of which the Chambers Trust have agreed to share 50% of this cost with the PC. Agreed that CLLR Smith-Vincent should place the order.
- (iv) Local Government Reform - CLLR Smith-Vincent has a meeting with other local PC Chairs.
- (v) Village Trees - The Forestry Department of Warwickshire CC have stated that the large Ash Trees on Langdon Lane are their responsibility, being within 'Highway Extent'; with Ash die back these may have to be taken out in the future. The tree outside Oriel Cottage will be replaced by Warwickshire CC. CLLR Rankin advised that a member of Radway community has saplings available FOC. All agreed that it would be difficult for the PC to

## Radway Parish Council

Minutes of an Ordinary Meeting Of Radway Parish Council Held by video conferencing, on Thursday 1st December 2020 At 8.00pm  
gain permission to plant these trees.

### 5. Public Participation

One member of the public attended the meeting but no issue were raised.

### 6. District and County Council Reports

CLLR WILLIAMS provided a written report before the meeting (previously circulated) on behalf of WCC and CLLR FEILDING provided a report on behalf of SDC (circulated separately). These can be viewed on the PC website.

CLLR Fielding advised that other parish councils had been successful in obtaining grant funding from HS2.

### 7. Parish Council Reports

#### (i) Chairman

The latest analysis of the current financial position and year end forecast had previously been circulated. Current bank account balance is £23,395.46. It was noted that VAT reclaims amounting to approximately £11,500 were still outstanding and it was hoped that these would be refunded by March 2021 at the latest. Thus, we could expect the year end position to be around £31,500. The capital budget remains unchanged.

#### (ii) Cllr Stephens – (Playground and Website) (report previously circulated)

Playground – Annual inspection complete and report has not highlighted any concerns above 'low risk' category, therefore there is no actions to address. Maintenance / attention of the older pieces of equipment is needed. Cllr Stephens is to work through a plan of actions needed for the older equipment.

Up to date signage has been recommended so residents can report any issues. CLLR Stephens to obtain quotes from Timpsons and Warwick signs and report back.

Website - CLLR Stephens reported that Policies and Procedures now have separate area on the PC Website. The contract for the current website host company is due for renewal in January. Discussions will commence with them and other companies mid December.

#### (iii) Cllr Wilkins – (Trees, Street Lighting and Street Furniture)

## Radway Parish Council

Minutes of an Ordinary Meeting Of Radway Parish Council Held by video conferencing, on Thursday 1st December 2020 At 8.00pm

Trees - all ash trees in the village are showing signs of Ash Die back so will need to be taken out in the future.

Street lighting - there was an issue with a street light shining into the bedroom of a resident. After consultation with the WCC painting of the light has been completed to assist with this.

Can we change to LED lights? CLLR Wilkins to look into this.

Street Furniture - Bench in cricket ground and old graveyard have been installed.

The asset register needs updating to include the Cricket Ground and Graveyard benches.

(iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections)

Footpaths - The broken slat over the verge on Tysoe Road has been reported.

There are a number of very muddy areas particularly at gates. Suggestion to try an area with bark to ascertain whether this will absorb the mud / water. All agreed to a budget of £100. CLLR Rankin will contact the appropriate land owners to gain their permission.

(v) Cllr Gardner (Parish Council Policies and Green Issues)

Policies - Radway PC website has been updated with agreed Policies and Procedures. Policies for review have been circulated. CLLR Gardner to review the GDPR policy.

Green Issues - Feedback from Climate Change event has been circulated. CLLR Gardner to set up a Village working group.

8. Planning

20/03066/TREE - Gunby Hall - no representation was agreed

20/02968/TREE - Graveyard - no representation was agreed

20/02869/LDE - New House Radway Riding School - CLLR Smith-Vincent reported that he has spoken with SDC planning department and they confirmed that this planning application was to 'regularise' the elevations and did not affect the conditions of the original planning approval. Confirmed in writing. SDC will establish what the equestrian or agricultural conditions of the 1992 plans are.

CLLR Fielding stated that he has reported the concerns to SDC Planning Department that work within the Riding School site has been carried out which does not comply with permission granted.

## Radway Parish Council

Minutes of an Ordinary Meeting Of Radway Parish Council Held by video conferencing, on Thursday 1st December 2020 At 8.00pm

SDC20CM008 - Edgehill Quarry - Warwickshire County Council the variation has been granted permission with conditions

SDC20CM009 - Edgehill Quarry - Erection of 4 dwellings and 10 Eco pods - current status consultations sent.

Both of the above applications can be viewed at [www.warwickshire.gov.uk/planningapplications](http://www.warwickshire.gov.uk/planningapplications).

### 9. Correspondence

The following were noted as having been received since the last meeting:

SDC – Planning Policy & Partner Briefing

WALC – COVID Communications Pack

SDC – UBUS Service

WCC – Become a COVID-19 Community Champion

FCC Communities Fund – Community Action Fund (deadline 2<sup>nd</sup> December)

SDC – Site Allocations Plan Consultation (deadline 18<sup>th</sup> December)

Cotswolds National Landscape (AONB) – Update

WCC – Highways Street Trees

WALC – Local government reform

SDC – Adoption of Revised Statement of Community Involvement

Tysoe Parish Council – TPC Neighbourhood Plan Consultation (deadline 4<sup>th</sup> December)

### 10. Graveyard

Noted that the bench that had been donated has now been installed.

A grant application to Cotswold National Landscape for £2,000 for works in the old graveyard would be submitted by 4<sup>th</sup> December 2020.

### 11. Neighbourhood Plan

Options were considered in the meeting and all agreed that we should develop a Parish Plan. CLLR Fielding stated the Sarah Brooke Taylor could assist with writing this plan. CLLR's Wilkins, Rankin & Gardner to form a working party.

### 12. Western Power

Chambers Trust have met with Western Power to discuss the location of proposed sub-station, as the current proposal is the site it within Chamber Trust land.

Chamber Trust will be responding to Western Power stating that the proposal siting has not got approval.

Radway PC will await Western Power's response to above and further proposals.

### 13. Village Mower

Quotations from 3 companies have been received. The new model will have a slightly smaller deck however it will be more manoeuvrable and the mulching deck spreads the cutting over a wider space and cuts the grass into smaller pieces. It

## Radway Parish Council

Minutes of an Ordinary Meeting Of Radway Parish Council Held by video conferencing, on Thursday 1st December 2020 At 8.00pm

was agreed to pursue the purchase for our existing supplier as it offered the best overall value.

14. Grant Request

The meeting agreed the request from Radway Village Hall for £437.08 to cover annual insurance premium.

15. Financial Administration

The following accounts were agreed for payment:

I Wilson Salary and Expenses (September and October)	£439.00
E-ON (Street lighting)	£402.20
R Manwaring (Grass cutting)	£220.78
CLLR Smith-Vincent (Covid Snake)	£96.48
CLLR Smith-Vincent (Xmas Trees Church & Village)	£50.00

Bank Accounts - HSBC forms to close the account and transfer money into the Lloyds account have been signed and submitted. Awaiting money to be transferred by HSBC. CLLR Smith-Vincent to advise. CLLR Wilkins advised that he still has access to the HSBC account but can no longer action anything.

16. Future Items

- (i) Traffic Calming – Consider further request to WCC to improve existing signs
- (ii) Chestnut fencing for playground.
- (iii) VAT reclaim
- (iv) Consider grant application from HS2
- (v) Cyclists using the pathway in front of the houses facing the recreation ground. Consider whether signs can be erected.

17. Other Reports

The Parish Council asked that attending member of the public give thanks to the residents who look after the plant tubs.

Residents had raised concerns about the recent tractor activity through the village and whether these tractors exceeded the weight limit. This has been noted by the PC but all agreed that no further action can be taken.

15. Next Meeting

The next meeting planned is an Ordinary Parish Council Meeting is planned for Thursday 19th January 2021 at 8.00pm

**MEETING CLOSED 21:05**