

Radway Parish Council

Minutes of an Ordinary Meeting Of Radway Parish Council Held by video conferencing, on Thursday 17th September 2020 At 8.00pm

PRESENT: Parish Councillors: CLLR SMITH-VINCENT (Chair), CLLR GARDNER, CLLR RANKIN, CLLR STEPHENS and CLLR WILKINS.

IN ATTENDANCE: MR I WILSON (Clerk), CLLR FEILDING (Stratford District Council (SDC)) and CLLR WILLIAMS (WARWICKSHIRE COUNTY COUNCIL (WCC)).

1 Apologies

No apologies had been received.

2 Declarations of interests and consideration of dispensation requests

CLLR SMITH-VINCENT declared an interest in item 8 (a) planning application 20/02084/FUL. It was **agreed** that he would not be involved in any of the council's discussions and this item would be chaired by CLLR WILKINS.

3 Acceptance of Minutes

The minutes of the June OGM (previously circulated) were agreed and accepted by the Council.

4 Matters Arising

- (i) Bench by the cricket ground – CLLR WILKINS reported that the bench had been ordered and would be delivered by the end of October. Fixing mechanism for the bench had also been ordered and this allow the bench to be moved at a later date
- (ii) Flooding – CLLR SMITH-VINCENT reported that there had not been any problems since the jetting carried out by WCC, though there had not been any significant rainfall. When asked County Highways had not received a report of the findings from the jetting survey
- (iii) Former Garden – County Highways had issued a formal notice and the overgrown hedge had now been cut back. The action to arrange a meeting with WALC to discuss options for purchase remained outstanding.

5 Public Participation

There was one member of the public present. The resident invited members of the Parish Council to discuss a proposed project at St. Peter's Church. It was proposed that the meeting be held in the church as there would be no more than six people present and the church was a COVID secure building. CLLR SMITH-VINCENT would liaise with councillors and the resident to arrange a meeting during the week ending 25th September 2020.

6 District and County Council Reports

CLLR WILLIAMS provided a report (previously circulated) on behalf of WCC and CLLR FEILDING provided a report on behalf of SDC (circulated separately).

CLLR WILLIAMS reported that WCC was working with Coventry and Solihull to co-

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ordinate testing for COVID-19 in the region. Although rates were increasing there had not been any noticeable issue affecting care homes within Warwickshire.

CLLR WILLIAMS noted that the government was consulting on a planning white paper, which sought to increase the use of local plans and the housing supply. Discussions in Warwickshire had just started on local government reform, with an aim to move to unitary authorities. The consultation in Warwickshire was expected to take around two years and would consider three options:

- North and South Warwickshire two unitary authorities
- Warwickshire single unity authority
- Status quo without moving to a unitary authority

CLLR WILLIAMS would keep the parish council updated on progress and how this might effect Radway Parish Council.

CLLR WILLIAMS also reminded the meeting that his grant fund would be taking bids for community projects, to be allocated by the end of September. It was expected that each project approved could be allocated around £400. The meeting was to consider a bid by the council (see item 10).

CLLR FEILDING noted the on-going review of parish and ward boundaries, which sought to ensure equal representation of populations, which would be subject to consultation by 2023. He reminded the meeting that SDC and Warwick District Council were already in talks about how best to share services in light of the planned local government reform. It was noted that CLLR FEILDING had met with SDC and WCC planners recently to discuss the quarry planning application (see item 8 (a)). CLLR FEILDING also reported overgrown paths in the village, and it was noted that CLLR RANKIN was already acting to clear these and would also work with the relevant residents (see item 7 (iv)).

7 Parish Council Reports

(i) Chairman

The latest analysis of the current financial position and year end forecast had previously been circulated. It was noted that VAT reclaims amounting to approximately £11,500 were outstanding and it was hoped that these would be refunded by March 2021 at the latest. Thus, we could expect the year end position to be around £30,000. Given the uncertainties created around Covid 19 and the potential changes to local government it was agreed not to commit to further capital projects with the exception of replacing the village mower. CLLR WILKINS and Mr Manwaring would seek three quotes for a new mower and would report back to the next meeting of the parish council.

(ii) Cllr Stephens – (Playground and Website) (report previously circulated)

Playground – Date for annual inspection to be arranged and that the roundabout needed attention. CLLR STEPHENS asked councillors for their thoughts on replacing fencing by the hard-standing area. It was **agreed** that

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CLLR STEPHENS would source quotes and find out whether planning permission would be required as this was in the conservation area.

The meeting also discussed the possibility of installing a further bench but it was agreed not to progress at the present time.

Website – CLLR STEPHENS had discussed hosting arrangements with the Sheerclass, and will report back to the next meeting. The website would be updated to include the Radway 2020 information booklet and the parish council policies and procedures.

The meeting discussed whether it was necessary to have a separate parish council Facebook page. The clerk advised that other parish councils used a village page where one existed. It was **agreed** to post parish council consultations on planning etc on the village website.

(iii) Cllr Wilkins – (Trees, Street Lighting and Street Furniture)

Permission granted to cut down trees in the conservation area (see item 8b). Western power are suggesting that the parish council will have to install new street poles, CLLR WILKINS will report further in due course. The bench for the cricket ground is now sourced (see item 4(i)), the council have been donated a bench for the old graveyard (see item 11) by a resident and it was **agreed** that this should be publicised, with a thankyou in the November newsletter.

Noted that Orbit are to provide a grass cutting plan and a report on the condition of the tree for the areas that they are responsible for, in the meantime the parish council has cut the grass around the car parking area. CLLR FEILDING agreed to follow this up with SDC.

(iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections)

It was reported that the new footpath in Westend had caused some concern among residents and while the installation had all been legitimately carried out CLLR RANKIN would continue to liaise with the landowner. CLLR RANKIN reported that overgrown areas were being cut back (see item 6), though a couple of areas required strimming. It was also noted that work by WCC was outstanding to fix the rail at the Jacob's ladder, though it remained passable.

(v) Cllr Gardner (Parish Council Policies and Green Issues)

Noted the updated policies previously circulated to councillors, including a simplified grants awarding process, and **agreed** to adopt these with comments received and uploaded to the parish council website. The meeting discussed the need to be aware of the financial position of groups requesting grants and it was **agreed** that the latest accounts should be requested when a request was sought.

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CLLR GARDNER had arranged to attend the WALC course on climate change.

8 Planning (CLLR WILKINS chaired this part of the meeting)

(a) The following had been received since the last meeting:

<u>Reference</u>	<u>Date Valid</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
20/02084/FUL	11/08/2020	08/09/2020	Methodist Chapel West End Radway	Change of use of Methodist Chapel to dwelling (C3) and all associated works, including demolition of existing single storey rear lean-to and erection of single storey rear lean-to extension.

It was noted that the parish council had posted their objection to this application after consultation with neighbours on 8th September 2020, this was publicly available on the SDC planning portal. While CLLR WILKINS, CLLR GARDNER and CLLR RANKIN supported the objection CLLR STEPHENS did not.

The parish council had also provided comments to Warwickshire County Council regarding the proposed quarry application for Ratley (SDC20CM008 & 009). CLLR FEILDING reported that both SDC and WCC planned to oppose this application and the applicant would then appeal to the planning inspectorate. At present all parties were seeking a compromise.

Since the agenda had been issued an application for Tree Works at Spring Cottage had been received and any comments were requested to the clerk.

(b) The following applications have been decided since the last meeting.

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
20/01073/FUL	14/07/2020	Permission with conditions	The Holmes Farnborough Road Radway CV35 0UN	First floor extension and internal alterations to form additional bedroom
20/01246/TPO	07/07/2020	Tree Preservation Order - Approved Works	Castle Inn Edge Hill Lane Edgehill Banbury OX15 6DJ	-T1 sycamore - reduce lateral branches by up to 2metres, pruning back to target growth points, to take weight out of asymmetric crown, where it extends over adjacent gardens. Prune to balance the remainder of crown.
20/01589/TREE	03/08/2020	Tree Works approved with conditions	Church Cottage Tysoe Road Radway CV35 0UE	Application for tree felling in CA (T1 - small leylandii - Fell T2 - multi stem holly -

Signed _____

Chair September 2020

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<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
				Pollard to 4metres from ground level)

9 Correspondence

The following were noted as having been received since the last meeting:

Radway COVID 19 Snake – Correspondence regarding permanent location and preservation

Village Hall Trustees - Quote for order to resurface the floor

Overgrown Hedge – Correspondence with WCC and landlord

Western Power – Electricity network alterations

Kenneth Dunn – Internal Audit

Langdon Lane Matted Parking Upkeep

WRCC Halls – Re-opening your village hall

Radway Information 2020

Playground re-opening (guidance)

WALC – Annual PC Meetings

WALC- SDC briefing on Site Allocations Plan

WALC – Climate Change 24/9/2020

CLLR WILLIAMS – WCC Community Grants

Information Commissioner – Confirmation of Renewal

Local Electricity Bill – Reintroduction in House of Commons

The parish council **agreed** that the COVID 19 snake should be preserved, to be kept in the bus shelter and thanked a resident for their kind donation towards this. It was suggested that a plaque be installed to commemorate the snake. This would be shared in the village newsletter.

The Village Hall projects listed under correspondence would be cost neutral to the parish council and the clerk could now invoice the Village Hall Trustees.

The internal audit was complete and the 2019/20 accounts were with the external auditor.

Noted that the Radway 2020 information booklet had been well received and the clerk would write on behalf of the council to thank the compilers for all their hard work.

10 Community Projects

The meeting discussed projects which could go forward to the WCC councillor fund this month. The suggestions were a contribution towards playground fencing, a bench for the playground or an outdoor table tennis table. After some discussion it

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was **agreed** that CLLR SMITH-VINCENT apply for a £400 grant towards the cost of the outdoor table tennis table, which it was expected would cost around £700.

11 Graveyard

Noted that a bench had been donated (see 7 (iii)) and the sycamore tree would be removed on 12th October. The grass cutting by the parish council was going well and the clerk could now invoice SDC.

12 Local Government Reform

The clerk reported that WALC favoured two unitary authorities for North and South Warwickshire and had asked that local communities be consulted as to any changes to parish boundaries or responsibilities.

13 Financial Administration

The following accounts were agreed for payment:

I Wilson Salary and Expenses (June, July and August)	£ 508.34
E-ON (Street lighting)	awaiting invoice
R Manwaring (Grass cutting)	£ 395.68
ARC (Village Hall Heating Upgrade)	£2292.91
Radway 2020 Pack (Printing)	£ 226.00
WALC annual subscriptions £60	£ 183.00

The latest accounts as at 17th September 2020 had a balance of £18,337.41 with a forecast year end position of approximately £30,000.

14 Future Items

- (i) Neighbourhood Plan - Consider producing a Radway Neighbourhood Plan
- (ii) Traffic Calming – Consider further request to WCC to improve existing signs
- (iii) Parking Issue – Copy letter sent to Orbit to be sent to residents parking inconsiderately
- (iv) Clerk's working arrangements – these had been reviewed and he would primarily work for Radway PC on a Thursday

15 Next Meeting

The next meeting planned is an Ordinary Meeting on Thursday 19th November 2020. It was **agreed** under the current COVID-19 restrictions not to hold the parish assembly (public meeting) on 15th October 2020. However, it was **agreed** to put a piece in the newsletter reminding residents that parish councillors were available to listen to any feedback or issues.

MEETING CLOSED 21:45

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