

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

Oakley, 2 School Hill, Mollington, Oxfordshire, OX17 1BL
07725 071616 clerk@radwayparishcouncil.org.uk

12 June 2020

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council by **Zoom video conferencing** commencing at **8.00pm** on Thursday 18th June. Please contact the clerk for details if you wish to join the meeting.

Ian M Wilson

Mr Ian Wilson
Clerk to Radway Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meetings: Parish Council OGM March 2020 (see website and circulated separately).
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings
 - (i) Bench by the cricket ground
 - (ii) Flooding
 - (iii) Traffic Calming - update
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - For information, restricted to a maximum of 10 minutes each.
7. Councillor and clerk reports: To receive reports for information from councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chairman (Budget – report circulated separately)
 - (ii) Cllr Stephens – (Playground and Website – report circulated separately)
 - (iii) Cllr Wilkins – (Trees, Street Lighting and Street Furniture)
 - (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections)
 - (v) Cllr Gardner (Parish Council Policies and Green Issues)
8. Planning Applications
 - (a) The following have been received since the last meeting:

RADWAY PARISH COUNCIL

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Reference	Status	Address	Proposal
20/01246/TPO	Pending Consideration	Castle Inn Edge Hill Lane Edgehill Banbury OX15 6DJ	-T1 sycamore - Crown reduce lateral branches by up to 3metres over property and shape to balance.
20/01216/TREE	Pending Consideration	Graveyard West End Radway	-T1 sycamore - Fell.
20/01073/FUL	Pending Consideration	The Holmes Farnborough Road Radway CV35 0UN	First floor extension and internal alterations to form additional bedroom

(b) There haven't been any applications decided since the last meeting.

9. Correspondence

See Attached

10. Former Garden

SDC Planning and Environmental Health Guidance

11. Tysoe Road

Felling of three dead trees

12. Radway Welcome Pack (circulated separately)

To consider the "Radway Welcome Pack" and its publication

13. Financial Administration – See attached and budget report (circulated separately)

(i) 2019/2020 Accounts

(ii) VAT Reclaim 2018/19 and 2019/20

14. Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

15. Dates of Next Meetings: 17th September 2020 – OGM

Please note we are planning to hold a parish assembly (public meeting) on 15th October 2020

MEETING CLOSSES

RADWAY PARISH COUNCIL

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Appendix to Agenda for Meeting 18th June 2020

Correspondence and Consultations:

The following items received since the last meeting are highlighted for noting and/or discussion:

1. WALC – Weekly News (Includes COVID-19 Guidance and Updates from NALC, SDC & WCC)
2. SDC – Parish & Partners Briefing
3. Calor – Rural Community Fund
4. Complete weed control –Spraying Paths and Concrete Area
5. Cotswold Conservation Board – Mowing of Roadside Verges (Guidance)
6. Open letter from Robert Jenrick (MP) – Local Authority Emergency Funding for COVID-19
7. SDC- Local Development Scheme (Planning)
8. PKF Littlejohn – Limited Assurance Audit Reporting
9. SDC – Small Business COVID-19 Grants

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Radway Cash Book balances at June 2020

Current Accounts (see attached bank reconciliation)	£13999.53*
Reserve Account (see attached bank reconciliation)	£ 9142.24
Total	£23141.77

Passing of accounts for payment at this meeting:

I Wilson Salary and Expenses (March, April and May)	£ 497.00
E-ON (Street lighting)	£ 200.20
R Manwaring (Grass cutting – March, April & May)	£ 337.82
Zurich Insurance (Annual Insurance)	£ 459.52
WCC (Street lighting Maintenance)	£ 96.78
Village Hall Hire January and March 2020	£ 23.00
Sheerclass (Website hosting)	£ 57.45

*Includes half year precept from SDC

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Clerk's Salary & Expenses

Salary March, April and May 2020 42hrs @ £11.00 =

£462.00

Expenses:

Travel=

£ 5.00

Office (£10 per month)=

£ 30.00

Total =

£497.00

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Bank Reconciliations at 2/2020

Community A/C Bank Statement at 6/2020 (available at the meeting)	£12999.53
Lloyds Current A/C	£ 1000.00

Less:
Payments presented after latest statement:

Add:

Cash book – Current Account	£13999.53
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Business A/C Bank Statement at 10/2019 (available at the meeting)	£9142.29
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Less:
Nil

Add:

Cash book - Business Money Manager Account (Reserves)	£9142.29
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