

RADWAY PARISH COUNCIL

www.radwayparishcouncil.org.uk

Oakley, 2 School Hill, Mollington, Oxfordshire, OX17 1BL
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13 March 2020

Dear Councillor

You are hereby summoned to attend an **Ordinary Meeting** of the Parish Council at the **Village Hall, Radway on Thursday 19th March 2020** commencing at **8.00pm**.

Ian M Wilson

Mr Ian Wilson
Clerk to Radway Parish Council

AGENDA

1. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
2. Declarations of interests and consideration of dispensation requests: Councillors must declare their interest in items to be discussed. Any requests for dispensations must be applied for in advance of the meeting.
3. Acceptance of the minutes of the previous meetings: Parish Council OGM January 2020 (see website and circulated separately).
4. Matters Arising from the minutes and previous meetings: Matters arising from the minutes, including those which have been carried over from past meetings
 - (i) Bench by the cricket ground
 - (ii) Flooding – Including closure of Farnborough Rd (See also correspondence item (v))
 - (iii) Traffic Calming - update
 - (iv) Standing Orders and Financial Regulations – adopt and publish
5. Public participation: The public are invited to address the Council on any relevant matter for a maximum of 3 minutes each. Issues raised by the public may be added to the agenda of the next meeting.
6. Reports from Ward Representatives of Warwickshire County Council (WCC) and Stratford District Council (SDC) - For information, restricted to a maximum of 10 minutes each.
7. Councillor and clerk reports: To receive reports for information from councillors on their agreed portfolio and any other significant matters raised between meetings:
 - (i) Chairman (Budget – report circulated separately)
 - (ii) Cllr Stephens – (Playground and Website – report circulated separately)
 - (iii) Cllr Wilkins – (Trees, Street Lighting (see also correspondence item (viii)) and Street Furniture)
 - (iv) Cllr Rankin (Footpaths, Rights of Way and Playground Inspections)
 - (v) Cllr Gardner (Parish Council Policies and Green Issues)
8. Planning Applications
 - (a) None have been received since the last meeting:

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(b) The following has been decided since the last meeting:

- (i) 19/03489/TPO: Egge Cottage Edge Hill Lane Edgehill Banbury OX15 6DJ

Trees within garden area : shorten back or remove small diameter growth (less than 10cm diameter) back to growth points, where overhanging or conflicting with existing trees. (This consent does not cover works to the mature woodland trees. Any proposed works to these would need to be submitted within a new separate TPO application)

Tree Preservation Order - Approved Works

- (ii) 19/03555/TREE: Langland House Farnborough Road Radway CV35 0UN

T1 birch: remove. -T2 beech: reduce crown by 30%, 1-1.5 meters retaining crown spread 8 metres, crown thin 10%. -T3 beech: reduce crown by 30%, 1-1.5 meters retaining crown spread 7 metres, crown thin 10%. -T4 beech: reduce crown by 25% 1 meters retaining crown spread 6 metres, crown thin 10%. -T5 willow: pollard/reduce crown by 50% to reduce loading on main limbs. -T6 ash: Remove lowest limb overhanging garden.

Tree Works Approved -Tree Consent with Conditions

9. Correspondence – See attached appendix; including various guidance to parish councils for COVID19 (item (i)).

10. Grant Requests

- (i) PCC – Contribution to maintaining churchyard
(ii) Radway Events Group – Request to sponsor VE Day Celebration

11. Financial Administration – See attached appendix and budget report (circulated separately)

- (i) 2019/2020 Audit of Accounts – Appoint Internal Auditor.
(ii) Grass cutting 2020/21 – Review of hourly rate

12. Other reports and items for future agenda:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

13. Date of Next Meeting: 8:00 pm on 20th May 2020 at Radway Village Hall

14. Forward Meeting Dates for 2020/21:

- 16th April 2020 – Annual Parish Assembly
21st May 2020 – OGM
17th September 2020 – OGM
15th October 2020 – Public Meeting (Mid-Year Assembly)
19th November 2020 – OGM

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21st January 2021 – OGM

18th March 2021 - OGM

MEETING CLOSES

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Appendix To Agenda for Meeting 19th March 2020

Correspondence and Consultations:

The following items received since the last meeting are highlighted for noting and/or discussion:

- (i) WALC – COVID-19 Guidance and awareness for Parish Councils
- (ii) WALC – VE Day Government Guidance
- (iii) WALC – Consultation on dormant assets
- (iv) WALC – Stratford Area Committee letter from John Crossling
- (v) SDC – Temporary Closure of D6429 (Farnborough Rd, Radway) 27/3/2020 (see item 4 (ii))
- (vi) WALC – Training Event 26th March – Engaging Your Youth Community
- (vii) WALC – Request to support Local Electricity Bill
- (viii) WCC – Costs to repair Pole Bracket at Tysoe Road/Langdon Lane (see item 7 (iii))
- (ix) WCC – Consultation Day (Communities Strategy) 1/4/2020
- (x) Rob Cooper – End of Project Report Village Hall Sound System
- (xi) Julia Douthwaite – Village Hall Hire charges from 1/2/2020

**Councillors are respectfully requested to forward any relevant correspondence to the clerk for inclusion on the agenda, prior to the next meeting.*

Financial Administration

Radway Cash Book balances at March 2020

Current Account (see attached bank reconciliation)	£8971.31
Reserve Account (see attached bank reconciliation)	£9142.24
Total	£18113.55

Passing of accounts for payment at this meeting:

I Wilson Salary and Expenses (January and February)	£ 493.00
E-ON (Street lighting)	£ 202.00
Wicksteed (Playground inspection)	£ 72.00
WCC (Street lighting maintenance)	£ 96.78
Peter Wilkins (Consultation Printing)	£ 20.00

Total PC Balance to be c/fd 19th March 2020 **£17229.77**

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Clerk's Salary & Expenses

Salary January and February 2020 38hrs @ £11.00 =

£418.00

Expenses:

Travel=

£ 15.00

Office (£10 p/m (4 months not previously claimed & January & February 2020))=

£ 60.00

Total =

£493.00

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Bank Reconciliations at 2/2020

Community A/C Bank Statement at 1/2020 (available at the meeting) £5149.83

Less:

Payments presented after latest statement:

Add:

Village Hall Fund Reimbursement £3481.98

Parking Rental £ 52.00

Chambers Trust £ 287.50

Cash book – Current Account £8971.31

Business A/C Bank Statement at 10/2019 (available at the meeting) £9120.24

Less:

Nil

Add:

Interest £ 22.29

Cash book - Business Money Manager Account (Reserves) £9142.29