

# RADWAY PARISH COUNCIL

Minutes of a meeting of the Parish Council held on **Thursday, 10<sup>th</sup> January 2019** in the Village Hall, Radway at **7.45pm**

Present: Cllr Johnson, Cllr Feilding, Cllr Jackson, Cllr Wilkins, Cllr Stevens.

In attendance: Clerk, 2 members of the public.

**50. Apologies for absence** – County Cllr Williams.

**51. Declarations of Interest** – None.

**52. Acceptance of the minutes of the previous meeting held on 29<sup>th</sup> November 2018** – The minutes were proposed, agreed and duly signed.

**53. Questions from the public** – The following questions and answers were raised during the public forum:

*Q. The wording of the minutes under public forum is alleged to be incorrect as it suggests that funds were donated to the Parish Council) PC for parking rather than coming from the precept.*

*A. A large donation was made to the PC for parking so this wording is correct.*

*Q. The minutes state that the invoice for the remainder of the works on the parking area expected to be £1460 but the invoice on this agenda is for £2148. Why is the invoice so much higher than the amount stated at the last meeting?*

*A. The invoice includes £358 of VAT which the council will reclaim so is not a cost to the council. The additional £330 was for the end posts to be removed as requested at the last meeting along with additional work that was only noted by the contractor when they were on site.*

*Q. Someone was meant to be informing me when the meeting dates were confirmed but I have not been informed. Why is this?*

*A. The May meeting date has not yet been confirmed and the clerk was waiting for this to be confirmed before letting the parishioner know. The clerk apologised for her oversight that the parishioner didn't receive confirmation of the January meeting date.*

*Q. Is there still a need to have a housing needs survey for the Parish Plan to be completed?*

*A. Yes the housing needs survey that was included is out of date so a new one is required.*

*Q. When a housing needs survey is completed do they consider how much social housing was in a village and was then sold off?*

*A. No it is done as a standalone survey. They go around everyone in the village and find out who wants to downsize etc.*

*Q. What is the point of selling off social housing if there is further need for social housing in the village?*

*A. Unfortunately SDC have no control over the selling of social housing.*

*Q. Who completes the housing needs survey? Is it independent?*

*A. It is completed by Sarah Brooke-Taylor of WRCC who is independent.*

*Q. Would we see the result before it is published in the plan?*

*A. Yes.*

A parishioner asked that the PC reconsider the grants awarding policy that they are considering as the parishioner feels it is very bureaucratic and is more so than many other PCs do for a much lower amount of money. The parishioner feels there should just be a simplified annual grant to the village hall that would make the Village Hall free at the point of use. A parishioner provided the councillors with a number of Legal topic notes and guidance that he felt may be useful to the PC in regards to the grant awarding policy.

The Chairman advised that the policy is not really aimed at the village hall as the PC is aware that it can fund things for the village hall under separate powers and is more aimed at user groups. The PC is restricted by its own funds and is following guidance by encouraging groups to be self funding. It is also not within its remit to give grants to one body to then give grants to their user groups. Also, that the guidance of self funding halls could be an advantage to the hall as the pc may fund larger one off expenses such as the repairs to the wall.

A councillor asked the clerk if the other PC's that she is clerk to provide funding to their village halls. The clerk advised that a donation of around £500 is made in Lighthorne Heath but the PC don't pay hall hire. In the other 3 parishes that have a village hall or equivalent the PC just pay their hall hire fees and the Village Halls are self funding.

A parishioner raised concerns about a large pot hole around a drain opposite the church on Tysoe Road. **Cllr Feilding to chase up Highways to treat as an urgent repair.**

A councillor thanked the PC for their support for the christmas tree and suggested that a letter of thanks be sent out to the parishioners who allowed use of their electricity for lighting of the tree. **Clerk to send letter of thanks.** The clerk stated that the church tree was funded by a parishioner's donation, not by the PC. The PC also expressed their thanks to those who put together the excellent display of poppies in the church.

**54. Matters arising:**

- a. Update on kerbing of parking area along Langdon lane – The kerbing has been completed. The posts and rails were removed as requested for an additional cost but Orbit noticed the posts were missing so they replaced them. Cllr Feilding has asked Orbit to organise removal of the posts.
- b. Parish Plan – SDC have today advised the PC that a housing needs survey is required to provide further evidence for the plan. It was proposed and agreed to instruct a housing needs survey. **Cllr Johnson to contact WRCC to instruct the survey.**

**55. To agree whether to have the concrete area of the play area sprayed at a cost of £70 or to have all concrete areas in the village sprayed at a cost of £180 – It was proposed and agreed to have all concrete areas in the village at a cost of £180. Clerk to instruct contractor to complete in April.**

**56. Report from District Councillor –** The Police and Crime Commissioner has sent out a survey to get opinions from the public on what the police precept should be spent on. Parishioners can complete the survey online at: <http://www.surveymonkey.co.uk/r/WarksPrecept19-20>. The increase on band D is likely to be around 1.5% from the District Council. Orbit are going to do some work along the pavement near the Green and some work regarding a leak from pipes.

**57. Report from County Councillor –** Cllr Williams has asked Cllr Johnson to take pictures regarding some parking issues which she has sent. Cllr Williams is currently unwell so no feedback has been received as yet. It was agreed that the **clerk should forward the most recent County Council report from Cllr Bob Stevens to the parish councillors** so they have an update on what is going on in the County Council.

**58. Planning applications received**

**18/03491/LBC –** Village Hall, Tysoe Road, Radway. **Support. The Parish Council fully support this application as it will ensure the building remains in a safe and sound condition for all users now and in the future.**

**18/03434/FUL –** Church Farm, West End, Radway. **No representations.**

**19/00007/TREE –** Oriel Cottage, Tysoe Road, Radway. **Support.**

**59. Planning decisions received**

**18/03092/FUL -** Burlecote, Langdon Lane, Radway. **Approved.**

**18/02752/FUL -** Spring Cottage, Farnborough Road, Radway. **Approved.**

**18/02711/FUL –** Peartree Cottage, Farnborough Road, Radway. **Approved.**

**60. To approve the following policies/documents:**

- a. Grant Awarding Policy – The Chairman advised that she has sought advice from 2 training providers and they both feel that the policy document and the application form is fine and should be approved. As some concerns have been raised about the user friendliness of the application form the Chairman suggested that the policy should be approved and the application form can be changed and a preamble can be added. It was proposed and agreed to adopt the policy. **Chairman to e-mail updated application form to all councillors and Clerk to put on next agenda for approval.**

**61. Financial**

- a. To confirm bank balances of £4,943.92 and £34,069.26 as at 3<sup>rd</sup> January 2019 – The balances were checked and confirmed as correct.
- b. To confirm acceptance of the Oct to Dec bank reconciliation as correct – Proposed and agreed.
- c. Proposal to fund a new fence around the back of the Village Hall – The recreation area working group have asked if the PC will fund some new fencing at the back of the village hall. The councillors agreed that in order for them to approve such a project they would need to see detailed costs and the specification before approval to ensure an appropriate child safe fence is installed. Cllr Stevens to obtain prices and specification for the fence. **Clerk to put item on next agenda for consideration.**
- d. To agree the budget and precept for 2019/20 – It was proposed and agreed that an increase of around 3% should be made as the PC still do not have sufficient general reserves as per guidelines. An additional £1k has been put in the budget for the recreation ground and £3k for the Village Hall wall. It was proposed and agreed that the budget for 2019/20 is £12,480 resulting in a precept of £11,592 with the shortage being covered by surplus from 18/19.
- e. To note and approve the following payments made since the last meeting using delegated powers: Noted and approved.

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|----------|------|---------------------|------------------------------------|---------|
| 03.12.18 | BACS | Radway Village Hall | Contribution - insurance           | £442.50 |
| 03.12.18 | BACS | Radway PCC          | Contribution - service of mulchers | £240.00 |
| 19.12.18 | BACS | Kirsty Buttle       | December salary                    | £175.00 |

- f. To note receipts received since last meeting: Noted.

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| 07.12.18 | HSBC | Interest | £15.14 |
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- g. To approve payment of the following invoices: Proposed and agreed.

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|------------------------|-------------------|-----------|
| Radway Village Hall    | Village Hall hire | £66.00    |
| Peter Wilkins          | Christmas Tree    | £80.00    |
| M B Wigram Groundworks | Dropped kerbs     | £2,148.00 |
| Bob Manwaring          | Grass cutting     | £89.76    |
| Kirsty Buttle          | Expenses - stamps | £8.04     |

Meeting closed @9:15pm

Signed..... Date.....