

RADWAY PARISH COUNCIL

Minutes of a meeting of the Parish Council held on **Thursday, 29th November 2018** in the Village Hall, Radway at **7.45pm**

Present: Cllr Johnson, Cllr Feilding, Cllr Jackson.

In attendance: Clerk, 3 members of the public.

37. **Apologies for absence** – Cllr Stevens, Cllr Wilkins, County Cllr Williams, Liz Manwaring.
38. **Declarations of Interest** – None.
39. **Acceptance of the minutes of the previous meeting held on 13th September 2018** – The minutes were agreed as an accurate representation of the meeting and were duly signed.
40. **Questions from the public** – A parishioner asked for the cost of the parking area on Langdon Lane. The clerk advised £4550 was spent last year, £75 so far this year there will be another bill for £1460 later this year/early next year. However, a large portion of this was monies given to the council specifically allocated for parking provision in the village. The balance was made up from the previous reserves specifically for parking provision.

A parishioner stated that he doesn't think some parishioners see it as money well spent as it only benefits a few. Cllr Feilding advised that there are now less people parking on the grass which benefits more than the 4 cars parking. The wooden posts on the side of the parking spaces could be removed to make it larger. **Cllr Feilding to organise removal of the wooden posts.** The proper process was followed in obtaining best value and the monies saved up for this purpose have now been spent.

A parishioner stated as the newsletter has already gone out any matters for inclusion would have to wait until the next edition. An invitation to the Christmas Party is going to be sent out soon so the decision regarding the Christmas Tree can be included on that document. Feedback on the matter of cards for the village Christmas tree which is up for discussion on the agenda; if it rains cards would start to disintegrate and look tatty. Some people have offered to laminate cards but they believe the parish should not be encouraging use of plastic; waterproof paper that could be used for the cards.

A parishioner asked how long the PC expect it to take for the Parish Plan to come back from SDC. The chairman advised that SDC have provided some feedback on the plan and they have asked for some pages to be resubmitted in a different format.

A parishioner who is one of the Village Hall Trustees raised concerns about the draft grant awarding policy. He stated they are concerned about point 5 on the first page which states 'funds may not be given for general running costs as a principle set by District Council. He questioned why the District Council is mentioned. The chairman advised that this is a standard policy provided by WALC. The LTN21 from Aug 2012 gives details of the powers of the PC with regards to helping Village Halls and that the PC are given powers to support the village hall in the Local Government Act (LGA) 1972 S133.. The parishioner stated that he believes the PC have a statutory responsibility to support the village hall. The clerk pointed out that the PC have the *power* to support the village hall but not a *statutory responsibility* as a responsibility would mean that the parish council *must* support the village hall whereas a power gives them the *ability to do*

so should they think it appropriate. The Chairman confirmed that the application form is not for the village hall to request funding. This needs to continue as before, as that is not S137 funding. She agreed to meet with the parishioner to discuss this further and provide reassurance. The PC policy which has been set some 8 years or more ago to provide assistance and encouragement for new groups to form in the village and to continue to provide support, including financial to the hall has not changed.

41. Matters arising:

- a. Update on kerbing of parking area along Langdon lane – This has now been arranged to start on 4th December. **Cllr Feilding to ask the contractor to remove the uprights.**
- b. Consideration of replacement of 3 streetlights in the village which are to be removed by Western Power – Western Power have put this plan on hold as some residents would not give permission.
- c. Update on proposal to organise repainting of the Lychgate – A parishioner advised that this no longer needs completing and can be removed from future agendas.
- d. To consider plan put forward by recreation ground working group and to approve questionnaire for residents –PC approved the questionnaire by e-mail in advance of the meeting due to the deadline. The Chairman has been provided with a revised proposal for locations for the play equipment on the recreation ground. One corner of the recreation ground needs to be levelled and the new proposal is to put a small children's play area on that area so hirers of the village hall can use that as a secure play area. The quote for stage 1 of the proposal (toddlers up to 5 years old) is £42k. The second phase will be for older children and the third phase for teenagers and adults. The group of parishioners are looking at different ways to fundraise for this. The deadline for responses to the questionnaire is 30th November. A parishioner asked if the parish council will be taking on responsibility and maintenance of the play area if the group are successful in raising the funds. The Chairman advised that the PC would take this on as the group are acting as a working group of the PC. A parishioner stated that they felt the questionnaire was very badly written and is therefore difficult to respond to. The PC agreed in principal that the revised location (area Y) is better but they think there should be fewer pieces of equipment.

42. To receive the playground inspection report and agree any actions required

- a. Proposal to obtain a quote for the pressure wash of the surfaces suggested – Proposed and agreed.
- b. Proposal to obtain a quote for the two repairs mentioned – Proposed and agreed.
- c. Proposal to obtain a quote to repair the bench slats – Proposed and agreed.
- d. Proposal to instruct a contractor to spray the concrete area – Proposed and agreed.
- e. Proposal to organise an additional cut of the grass asap – Proposed and agreed.

43. Report from District Councillor – The report can be found on the PC website.

44. Planning applications received

18/03092/FUL - Burlecote, Langdon Lane, Radway – **No representation.**

18/02752/FUL - Spring Cottage, Farnborough Road, Radway – **No representations.**

18/02711/FUL – Peartree Cottage, Farnborough Road, Radway. **Object – We support the residents which surround this development in that the loft conversion is acceptable but the windows reduce privacy. We would like to see some compromise in regards to the neighbours concerns.** This has since been updated to include opaque windows. It was agreed that **Cllr Johnson should speak to the neighbours to obtain their views on the amendments and advise the clerk if the objection should be withdrawn.**

18/03390/FUL – The White House, Tysoe Road, Radway - **No representations.**

45. Planning decisions received

18/02304/FUL – 5 The Green, Radway. **Approved.**

18/02750/TREE – Rose Cottage, Tysoe Road, Radway. **Approved.**

46. To approve the following policies/documents:

- a. Grant Awarding Policy – Defer to next meeting.

47. Financial

- a. To confirm bank balances of £6,161.22 and £34,054.12 as at 22nd November 2018 – The balances were checked and confirmed as correct.
- b. To confirm acceptance of the Jul to Sep bank reconciliation as correct – The reconciliation was checked and approved.
- c. Proposal to close the bank account with HSBC and open a new account with Lloyds TSB – Proposed and agreed.
- d. Request from Village Hall for a grant of £442.50 to cover the cost of their insurance – Proposed and agreed.
- e. Request from Village Recreation Ground Upgrade Group for a grant of £33 to cover the cost of hall hire for their first event to be held on 14th and 15th Dec – Proposed and agreed.
- f. Request from PCC for a grant of £240 to cover the cost of servicing the mowers used to mow the Churchyard – Proposed and agreed.
- g. Proposal to purchase a Christmas Tree for the parish at a cost of up to £100 and request that parishioners be allowed to put cards on the tree – It was proposed and agreed to purchase a tree at a cost of up to £100. It was agreed to try cardboard stars on the tree for this year to see how it goes. If it does not work then waterproof paper can be used next year. **Cllr Johnson to purchase 50 stars for the tree which will be reimbursed by the PC.**
- h. To note and approve the following payments made since the last meeting using delegated powers: Proposed and agreed.

21.09.18	BACS	The Thursday Club	Grant for hall hire	£163.00
01.10.18	BACS	Kirsty Buttle	September salary	£175.00
29.10.18	BACS	E-on	Electricity Jul to Sep	£163.77
29.10.18	BACS	Wicksteed Leisure Ltd	Annual play inspection	£72.00
29.10.18	BACS	Kirsty Buttle	October salary	£175.00
29.10.18	BACS	Radway School Endowment Trust	Rent for rec ground 2017	£250.00

- i. To note receipts received since last meeting: Noted.

27.09.18	SDC	Precept	£5,627.00
08.10.18	Danahur	Pynt for lease	£45.00

- j. To approve payment of the following invoices: Proposed and agreed.

Accounting Data Services Ltd	1 month newsletter printing	£26.40
Accounting Data Services Ltd	6 months newsletter printing	£158.40

48. To agree next 2 meeting dates in January and March – 10th January, 7th March, 15th May. Clerk to confirm dates with Village Hall and e-mail dates to Puffin for newsletter when confirmed.

49. Proposal to close the meeting to the public and press to discuss the following matters:

- a. Request from parishioner(s) to reconsider the length of the parking lease renewals – As the PC has a duty to get best value for the village it needs to have the opportunity to increase the value of the lease gradually over the coming years to an appropriate amount as the fees have been too low for too long, therefore the PC agreed that the lease term should remain as two years.
- b. Request from parishioner(s) to reconsider the fee for the parking lease renewals – Based on legal guidance the PC agreed that £52 per year is well below the expected rate for the present time and is not an unreasonable amount so will remain at £52.

Signed..... Date.....

DRAFT