

# RADWAY PARISH COUNCIL

Minutes of a meeting of the Parish Council held on **Thursday, 13<sup>th</sup> September 2018** in the Village Hall, Radway at **7.45pm**

Present: Cllr Johnson, Cllr Feilding, Cllr Stevens, Cllr Jackson.

In attendance: Clerk, 4 members of the public.

26. **Apologies for absence** – Cllr Wilkins, County Cllr Williams.
27. **Declarations of Interest** – None.
28. **Acceptance of the minutes of the previous meeting held on 19<sup>th</sup> July** – The minutes were proposed, agreed and duly signed.
29. **Questions from the public** – Where are we with the Parish Plan? This has been sent to SDC and the council are waiting for approval from SDC. A parishioner stated that they welcome the fact that the parish council is bringing in place a policy for grant awarding to allow it to be transparent and clear to groups what information they need to provide but he is concerned that this could have an impact on the village hall finances as there are many groups within the village that apply for grants to help with costs within their group and if they can no longer obtain grants from the parish council then they may no longer be able to run and therefore hire the village hall. A parishioner asked if the new policy means that if the group already has a good income source that they would not be able to get a grant. A councillor advised that it is possible that they wouldn't get a grant but it depends on many variables such as their need, how much the parish council has left in the fund for the relevant financial year and other individual information regarding their income and outgoings. What did the S137 fund go on last year? Village Hall insurance, the REG group, The Thursday Club, Radway Gardening Club and Table Tennis club contribution. Would it be an option for the village hall to apply for the full S137 grant every year to allow them to offer all local groups use of the village hall for free? This would need to be investigated further and advice sought because it would not enable any group outside the village hall to apply and it could be effectively delegating financial responsibility, which is expressly unlawful. What are the new road markings at the top of Edge Hill for as they are confusing for drivers? They were for the tour of Britain cycle race but it is not known if they will fade soon. It was agreed that the **clerk should contact Highways to ask if they will be removed soon.**
30. **Matters arising:**
  - a. Update on kerbing of parking area along Langdon lane – WCC have approved the work and the contractor has been instructed.
  - b. Update on overgrown hedges over footpaths – Letters have been sent to the property owners. **If the work is not completed by the end of September the clerk should inform WCC.**
  - c. Update on discussions with orbit regarding The Green – Orbit have advised that they want to hand back the Green areas in parishes in the District. Cllr Feilding is concerned that they are creating a liability for Parish Councils and this cost will have to go on the Precept. The Parish Champion has agreed that this has to be treated as a whole matter and is looking into this and taking advice from WALC. Chris Kettle – District Cllr for Northend and Avon Dassett

will be trying to obtain a lump sum from Orbit for all parishes if they hand the land back.

- d. Consideration of replacement of 3 streetlights in the village which are to be removed by Western Power – All 3 lights are on Langdon Lane. In the past solar lighting has been considered so this should be reconsidered. The other option is to leave that area without streetlights as there are parishes that don't have any streetlights at all and they are happy with that. **It was agreed that the parishioners should be asked via the newsletter what they think about this.** It may be cheaper to get the lights reinstated by Western Power at a cost to the parish council. **Clerk to ask Western Power for a price to get the lights put back in.**
  - e. Parking on verges – Tysoe Road – It was agreed that parishioners should be asked not to park on grass verges or footpaths. **Puffin to put in newsletter.**
  - f. Proposal to organise repainting of the Lychgate – There are parishioners who have volunteered to repaint/treat the gate but they would like advice on what product they should use on the gate to ensure it is compliant. **Cllr Feilding will ask the SDC Conservation Officer for advice.**
- 31. Report from County Councillor** - The County Cllr is still unwell so there is no report.
- 32. Report from District Councillor** – The report is available on the parish council website.
- 33. Planning applications received**
- 18/02163/LBC** - Castle Inn, Edge Hill Lane, Edgehill. **Approved.**
- 18/02304/FUL** – 5 The Green, Radway. **Object – The parish council are concerned that the boundary of the extension is too close to the neighbouring property and that it is overdevelopment of the site due to the large size of the extension.**
- 34. Planning decisions received** – None.
- 35. To approve the following policies/documents:**
- a. Financial and Business Risk assessment – Proposed and agreed.
  - b. Grant Awarding Policy – It was agreed to add an item at the bottom saying that the PC are happy to be contacted for advice and guidance about the application process and that the parish council financial year runs from 1<sup>st</sup> April to 31<sup>st</sup> March. After some discussion it was felt that further consideration is needed regarding timings of applications and funds being released, the percentage of funds being released throughout the year etc in order to ensure that there is a fair chance for all organisations to apply for the funds.  
**Councillors to consider these items and e-mail Cllr Johnson with their thoughts to allow Cllr Johnson to put together a final draft policy to be considered at the next meeting.**
- 36. Financial**
- a. To confirm bank balances of £16,136.32 and £20,054.12 as at 7<sup>th</sup> September 2018 – The bank stmts were not available at the meeting. **Cllr Johnson to check the online banking stmts to confirm the balances were correct.**

- b. Request from Radway Thursday Club for a grant to help with the cost of hiring the village hall for meetings – total cost for the last year was £163 – Proposed and agreed to make a grant of £163. **Clerk to make payment on receipt of bank details.**
- c. To note and approve the following payments made since the last meeting using delegated powers: Proposed and agreed.

30.07.18	BACS	Kirsty Buttle	July salary	£175.00
16.08.18	BACS	WCC	Processing fee for dropped kerb	£75.00
16.08.18	BACS	Kirsty Buttle	Salary August	£175.00
06.08.18	DD	ICO	Data protection fee	£35.00

- d. To note receipts received since last meeting: Noted.

07.09.18	HSBC	Interest	£4.27
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- e. To approve payment of the following invoices: Proposed and agreed.

Kirsty Buttle	Expenses - travel and phone calls	£20.48
Bob Manwaring	Garage rent	£85.62
Bob Manwaring	Grass cutting	£542.23

**Date of next meeting – Thursday 29<sup>th</sup> November**

Meeting closed at 9:03pm.

Signed..... Date.....