

RADWAY PARISH COUNCIL

Parish Clerk: Kirsty Buttle

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Dear councillors,

I hereby give you notice that an **ORDINARY MEETING** of the Parish Council will be held on **Thursday, 1st March 2018** in the Village Hall, Radway commencing at **7.45pm**

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest**
Members are asked to declare interests in items on the Agenda.
3. **Acceptance of the minutes of the previous meeting held on 11th January**
4. **Questions from the public** - This is the only opportunity to comment during the council meeting unless invited to do so by the Chair.
5. **Matters arising:**
 - a. Update on request for dropped kerbs in the village
 - b. Trees on the Green
 - c. Costings for kerbing of parking area along Langdon lane
 - d. Update on new website
6. **Report from District Councillor**
7. **Report from County Councillor**
8. **Planning applications received**

18/00131/FUL – Spring Cottage, Radway.
9. **Planning decisions received**

17/02906/FUL – The Lodge, The Old Railway, Arlescote Road. **Approved.**
10. **Financial**
 - a. To confirm bank balances of £13,070.97 and £20,042.85 as at 23rd February 2018
 - b. Request from Village Hall for financial support from the Parish Council to help with the cost of repairing the stonework
 - c. Request from REG Group for financial support from the Parish Council
 - d. Leases held with the Parish Council
 - e. Proposal to purchase Royal Wedding Commemorative mugs for under 16's in the Parish

- f. To review the clerks hourly rate as per the clerks contract
- g. Annual check of asset register
- h. To approve the following payments to be made:
Please note: Payment to Mr Briscoe-Johnson has already been made due to need to replace payments for old cheques asap

Mr G Briscoe-Johnson	Repymt of chqs 669 and 684 and Dec cleaning	£60.00
Canx cheques 669 and 684	Canx cheques 669 and 684	-£48.00
Round and About	February newsletter	£15.00
Radway Village Hall	Table tennis contribution	£14.50
Kirsty Buttle	February salary and expenses	£131.27
HMRC	February Tax	£32.20

- i. Proposal to delegate authority to the clerk to make payments for the following budget items up to the total annual budget without requesting pre approval from the council. All payments will be authorised by a councillor before going out and will be reported at subsequent meetings

Admin	1484.00
S137	1500.00
Mower Store/maintenance	472.00
Grass/verge	1200.00
Salary	2132.00
Lighting	1000.00
Churchyard maintenance	220.00
Training	200.00
Maintenance	1050.00
Data & Transparency	150.00

- 11. To consider adopting the new SDC Code of Conduct and associated documents**
- 12. Proposal to hold parish council meetings bi-monthly in future with the option to call extraordinary meetings if required**

K. Buttle

Clerk to the Parish Council

23rd February 2018