

RADWAY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Thursday 11th January 2018 in the Village Hall, Radway at 7.45pm

Present: Cllr Johnson, Cllr Wilkins, Cllr Feilding, Cllr Jackson, Cllr Stevens.

In attendance: 2 members of the public, Cllr C Williams

1. **Apologies for absence** – None.
2. **Declarations of Interest**
Members are asked to declare interests in items on the Agenda – None.
3. **Acceptance of the minutes of the previous meeting held on 12th December** –
The minutes were proposed, agreed and duly signed.
4. **Questions from the public** – A parishioner raised concerns that the new grit bin has been placed in the position of the old one which is not a suitable location as the bin regularly gets damaged by cars there. Cllr Wilkins advised that he still has the new bin and is awaiting collection by WCC so they can sit it on a firm base in the new location. **Action: Cllr Wilkins to contact Cllr Williams to chase up collection and fitting.** A parishioner asked why the agenda was not on the noticeboard before the meeting. Due to the council having a new clerk there had been some confusion over who was responsible for putting these up hence the notice being missed. It was confirmed that in future a councillor would put the notice up when the clerk sends out the agenda with a reminder for the agenda to be displayed. Concerns were raised about blocked gullies. **Action: Cllr Wilkins to ask Mr Manwaring if he can help clear the gullies through the winter.** A parishioner asked if the letter that was agreed at the last PC meeting has been sent. It hasn't yet been sent as further information was required. It seems that there are only 5 orbit residents in Radway who would be paying for the grass cutting of the whole of The Green that is owned by Orbit. The Green is used by everyone in the village and is not exclusively used by Orbit residents so it does not seem right that Orbit can charge those 5 people for this area. **Action: Cllr Johnson to put together draft letter to be sent out by clerk when agreed by the councillors.**
5. **Matters arising:**
 - a. Update on request for dropped kerbs in the village - A parishioner would like to have dropped Kerbs outside the village hall. The safer roads team will consider any applications and give a quote after checking if they are compliant. Cllr Williams advised that dropped kerbs must be least 10 metres from a corner so it may not be possible to have one outside the village hall. The charges for dropped kerbs are up to £1500 each. **Action: Cllr Johnson to take a photo of the proposed location and send to Cllr Williams.**
 - b. Trees on the Green – No further details from Orbit yet. Cllr Feilding is still chasing this up.
 - c. Costings for kerbing of parking area along Langdon lane – Cllr Feilding is awaiting a second quote.
 - d. Feedback from the Emergency Practice day – The final feedback is not yet available.

6. **Report from District Councillor –**
- The Judicial Review of the OCCG consultation on changes to the Horton Hospital was lost and the judge ruled the consultation lawful.
 - During a presentation from BDUK, a team who deal with Superfast Broadband, councillors were advised that 4% of Stratford District can't be supplied quickly and easily with Broadband.
7. **Report from County Councillor –** Cllr Williams read out his report which can be found on the Parish Council website.
8. **Planning – None received –** The council was informed by Cllr Feilding that the Townsend Farm application went through without being referred to the planning committee after some amendments were made to the application.

9. **Financial**

- a. To confirm bank balances of £13,503.12 and £20,042.85 as at 5th January 2018 – The balances were checked and confirmed.
- b. To receive and accept bank reconciliation to 31st December 2017 – The reconciliation was checked and signed.
- c. To consider the methods of financial support of the village hall wall, taking account of the recommended guidelines. Total cost as yet unknown. – Cllr Johnson has met with the village hall committee and explained how funds were raised previously to fund the play area and that this method could be used to fund village hall. The lowest quote so far is £3800 + VAT. The council would not be able to contribute that amount as it is half the current annual precept. The Village Hall Committee will try to raise as much money as they can and will come back to the parish council to make a request to top up the funds when a lower amount is required. A parish council grant awarding policy will be put together in the meantime to ensure the process of applying for grants from the council is more transparent. **Action: Councillors to consider what they consider an acceptable amount to donate to the Village Hall before the next meeting. Clerk and Councillors to work on a grant awarding policy.**
- d. Consideration of the budget and resulting precept for 2018/19 – It was proposed and agreed that the budget for 2018/19 will be £9408 resulting in a precept of £11254 due to the need to increase the general reserves to be within the recommended amounts and to prepare for upcoming projects.
- e. To approve the following payments to be made: Proposed and agreed.

Npower Ltd	Electricity Oct to Dec	£167.15
Kirsty Buttle	January salary	£128.80
HMRC	January Tax	£32.20
Radway Village Hall	Village hall hire Sep to Dec	£44.00

- f. To note the following receipts: Noted.

HSBC	Interest	£2.00
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10. **To consider and approve the Disciplinary and Grievance Policy and Procedures –** The policy was proposed and agreed.

11. **To agree the next 3 meeting dates** – The next 3 meetings will be held on 1st March, 19th April and 17th May (Annual Parish Meeting and Annual meeting of the Parish Council).

Meeting closed at 8:40pm.

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