

RADWAY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Wednesday, Tuesday 12th December 2017 in the Village Hall, Radway at 7.45pm

Present: Cllr Johnson, Cllr Wilkins, Cllr Feilding, Cllr Jackson, Cllr Stevens.

In attendance: 2 members of the public

1. **Apologies for absence** – County Cllr Williams; Clerk – Kirsty Buttle
2. **Declarations of Interest** - Nothing declared.
3. **Acceptance of the minutes of the previous meeting held on 9th November** – The minutes were proposed, agreed and duly signed.
4. **Questions from the public** –
 - Planning application for The Old Railway, Arlescote Road had not been discussed and may have been overlooked. The boundary on the map shows that it is the responsibility of the Parish Council.
 - **Action – Clerk to write to the planning department for clarification on the matter.**
 - Grit bins – the matter of who is responsible for gritting paths was discussed. The paths have been quite treacherous during the recent adverse weather conditions. **Action – reminder to go out in the newsletter (PP), PC noticeboard and bus stop notice boards about the location of the grit bins – everyone’s responsibility to keep paths as clear as is reasonably possible.**
 - Further discussion resulted in the location of the grit bins – **Action – clerk to contact planning to request help in severe weather conditions.**
 - Website update – this will be taken to the next meeting.
5. **Matters arising from the minutes of the previous meetings:**
 - a) Update on request for dropped curbs – to be discussed at next meeting.
 - b) Trees on the green – no update.
 - c) Costings for curbing of parking area along Langdon Lane – waiting for further quotes - to be discussed at the next meeting.
 - d) Proposal to purchase a large capacity memory stick for the clerk – agreed
 - e) Request to contribute to the cost of an A-frame for the REG group to advertise village events – agreed – **Action - PW to take this forward.**
 - f) Proposal to write to Stratford District council regarding Orbit’s consultation proposing to charge Orbit residents for maintenance in the village – **Action – MJ/clerk to draft raising concerns/objections over the policy and circulate a letter in response**
 - g) Request from the Chambers Trust to plant an oak sapling on the Recreation Ground – agreed. **Action – PW to confirm location of sapling.**
 - h) Feedback from Emergency Practise Day – no official feedback at this time
6. **Report from District Councillor** – an update from Shakespeare England was shared and a summary from the Scrutiny Committee. Cllr Feilding has been approached by Tysoe Primary School to become a school governor which he has accepted.
7. **Report from County Councillor** – The report was circulate before the meeting.
8. **Planning decisions received**

17/03011/TREE – The Grange, Tysoe Road – **no objections**
Amended application to the proposal from Townsend Farm – **Action - MJ to write a report to support the case.**
9. **Financial Report/Administration**

- Bank balances up to November 30th and bank reconciliation were confirmed.
- Financial support for the village hall – further quotes are being sought. **Action – to be discussed at the next meeting.**
- Village questionnaire and precept– **Action – to be discussed at the next meeting.**

Action – JF to confirm figures for the sale of Poppies.

10. Passing of any accounts for payment - All payments were proposed and agreed.

- Radway Gardening club – donation - £192.50
- Peter Wilkins – Christmas trees - £168
- Kingfisher Direct – Grit bin - £118.79
- Round and About – December newsletter – £15.00
- Kirsty Buttle – December salary and November expenses - £236.80
- HMRC – December tax - £32.20
- Mr. G Johnson-Briscoe – December cleaning the bus shelter - £12.00

11. The publication scheme was approved and documents are available on the parish Council website.

12. **AOB** – there appears to have been a noticeable amount of deliveries coming into/through the village – **Action – to be monitored.**

13. Next meeting 11th January 2018 at 7.45om

Meeting closed at 8:45pm

Signed..... Date.....