

# RADWAY PARISH COUNCIL

Parish Clerk: Kirsty Buttle

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Dear councillors,

I hereby give you notice that an **ORDINARY MEETING** of the Parish Council will be held on **Thursday, 9th November 2017** in the Village Hall, Radway commencing at **7.45pm**

## AGENDA

1. **Apologies for absence**
2. **Declarations of Interest**  
Members are asked to declare interests in items on the Agenda.
3. **Acceptance of the minutes of the previous meeting held on 11<sup>th</sup> October**
4. **Questions from the public** - This is the only opportunity to comment during the council meeting unless invited to do so by the Chair.
5. **Matters arising:**
  - a. Update on request for dropped kerbs in the village
  - b. Trees on the Green
  - c. Costings for curbing of parking area along Langdon lane
  - d. 'No dogs' signs
6. **Report from District Councillor**
7. **Report from County Councillor**
8. **Planning applications received**  
  
**17/02696/FUL** – Townsend Farm, Farnborough Road, Radway.  
  
**Planning decisions received**  
  
**17/02508/LBC** – Peartree Cottage, Farnborough Road, Radway. **Approved.**
9. **Financial**
  - a. Request from Radway Gardening Club for a contribution towards the cost of hall hire - £192.50
  - b. Proposal to purchase two Christmas Trees
  - c. Proposal to purchase a replacement grit bin (200L) for Tysoe Road at a cost of £85 + VAT
  - d. Proposal to purchase a large capacity memory stick for the clerk
  - e. Proposal to instruct a contractor to spray weed treatment on the kerbs, back edges, footpaths and play area at a cost of £180 + VAT

- f. Proposal to support the new table tennis club with a donation of the difference between the attendance income and the rent of the hall for the first 6 months
- g. To consider the methods of financial support of the village hall wall, taking account of the recommended guidelines. Total cost as yet unknown.
- h. Proposal to distribute a questionnaire to the parishioners in order for the parish council to set the precept with confidence
- i. To approve the following payments to be made:

Chq No	Payee	Description	Amt
101694	Radway PCC	Donation to mower	£270.00
101698	Inscape Solutions Ltd	Radway in our own words	£305.00
101699	Round and About	November newsletter	£15.00
101700	Kirsty Buttle	Salary November and Oct expenses	£158.92
101701	HMRC	November Tax	£32.20

**10. To approve the collation of recommended policy documents**

- a. Grant awarding policy and application form
- b. Financial planning policy – to be specifically written to confirm the 10 year plan of the PC with regard to facilities, provisions and benefits for the residents
- c. Disciplinary and grievance policy and procedures
- d. Publication Scheme
- e. Scheme of delegation
- f. Risk assessment
- g. Standing Orders
- h. Financial Regulations
- i. Complaints procedure

**Date of next meeting: 12<sup>th</sup> December 2017**



Clerk to the Parish Council

3<sup>rd</sup> November 2017