

RADWAY PARISH COUNCIL

Parish Clerk: Kirsty Buttle

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Dear councillors,

I hereby give you notice that an **ORDINARY MEETING** of the Parish Council will be held on **Wednesday, 11th October 2017** in the Village Hall, Radway commencing at **7.45pm**

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest**
Members are asked to declare interests in items on the Agenda.
3. **Acceptance of the minutes of the previous meeting held on 13th September**
4. **Report from Dave Whittle at CSW regarding the Emergency Contingency Plans at the Defence Munitions Base in Kineton**
5. **Questions from the public** - This is the only opportunity to comment during the council meeting unless invited to do so by the Chair.
6. **Matters arising from the minutes of previous meetings:**
 - a. Request for dropped kerbs in the village
 - b. Trees on the green update
 - c. To receive quotes for a bench
7. **Village items**
 - a. Footpaths
 - b. Condition of hedge around plot opposite Hemp Cottage on Langdon Lane
8. **Report from District Councillor**
9. **Report from County Councillor**
10. **Planning applications received**
17/03011/TREE – The Grange, Tysoe Road, Radway.
11. **Financial Report/Administration**
 - a. Consideration and agreement of the Spinal Column Point (SCP) to start the new clerk's pay on as of 01.09.17. (SCP details attached).
 - b. Proposal to make a grant of £270 to the PCC to help fund the Churchyard maintenance

- c. Proposal to sign up to online banking and aim to make the majority of payments online in future. This will need to be set up with two users being involved in every payment.
- d. Proposal to purchase additional 'Radway in their own words' books.
- e. Proposal to instruct Sheerclass Computing to set up a new parish council website at a cost of £500 to £800 (quote to be confirmed) and to cancel any existing contracts for the website.
- f. Proposal for a councillor and the clerk to attend 'The three P's' training at a cost of £30 plus travel
- g. Consideration of location for storing archived parish council documents

12. Passing of any accounts for payment

Round and About Publishing	October Newsletter	£15
Wicksteed Playgrounds	Annual play inspection	£54
Microstar Software Ltd	Hosting of website	£90
Kirsty Buttle	Salary and expenses	TBC (item 13a) and £23.85
HMRC	Tax	TBC (item 13a)
WALC	Training for 2 members	£30

13. To consider dates for the next 3 meetings

K. Buttle

Clerk to the Parish Council

6th October 2017