

# RADWAY PARISH COUNCIL

Parish Clerk: Kirsty Buttle

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Dear councillors,

I hereby give you notice that an **ORDINARY MEETING** of the Parish Council will be held on **Wednesday, 13th September 2017** in the Village Hall, Radway commencing **7.45pm**

## AGENDA

1. **Apologies for absence**
2. **Declarations of Interest**  
Members are asked to declare interests in items on the Agenda.
3. **Acceptance of the minutes of the previous meeting held on 25<sup>th</sup> July**
4. **Questions from the public**  
This is the only opportunity to comment during the council meeting unless invited to do so by the Chair.
5. **Matters arising from the minutes of the previous meetings:**
  - (a) Parking on the green; update on work
  - (b) Trees on the green update
6. **Report from District Councillor**
7. **Report from County Councillor**
8. **To receive correspondence**
  - (a) Request from the CSW Resilience Team to attend the next parish council meeting to discuss the exercise proposals for the Kineton Emergency Plan.
9. **To receive planning applications**  
  
**17/02508/LBC** – Peartree Cottage, Farnborough Road, Radway. Proposal
10. **To receive planning decisions**  
  
**17/02348/TREE** – The Green, Radway. Proposal: **Approved.**  
  
**17/01932/FUL** – Church Farm, West End. Proposal: **Approved.**
11. **Financial Report/Administration**
  - To confirm bank balances.
  - Acceptance of the bank reconciliation for August 2017
  - To receive the conclusion of the external audit for 16/17

- Proposal to increase the clerks contracted hours to 14 per month as of 01.09.17
- Consideration and agreement of the Spinal Column Point (SCP) to start the new clerk's pay on as of 01.09.17. (SCP details attached).
- Proposal to use the NALC model clerks contract subject to specifics (as per items 11c and d) to be inserted. (Model contract attached).
- Proposal to make a grant to Radway Village Hall for their insurance for the year.
- Proposal to make a grant to the PCC to fund the Churchyard Maintenance.
- New Bank mandate form
- Proposal to purchase additional 'Radway in their own words' books.

**12. Passing of any accounts for payment**

- (a) Radway Village Hall – Village Hall hire - £44
- (b) Npower – Streetlighting – Awaiting invoice
- (c) Mr Manwaring – Grass cutting – Awaiting invoice
- (d) Mr G Johnson-Briscoe – Cleaning the bus shelter Jul/Aug/Sep - £36
- (e) Round and About Publishing Ltd – Printing of the newsletter - £15
- (f) P Briscoe – Village website – Awaiting invoice
- (g) Parking area contractors – Awaiting invoice
- (h) Kirsty Buttle – Salary and expenses – Amount to be agreed under item 11d.

**13. Closure of meeting**

Next meeting 11<sup>th</sup> October 2017.



Clerk to the Parish Council

8<sup>th</sup> September 2017