

RADWAY PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Monday, 19th June 2017 at 7.45pm

Present: Cllrs: M. Johnson (Chairman) (MJ), J. Jackson (JJ), H. Stevens (HS), P. Wilkins (PW), J. Feilding (JF) as parish and district councillor. Also present C. Hill (Clerk) and 3 members of the public

1. Apologies for absence

County Cllr. Williams (holiday).

2. Declarations of Interest

MJ declared a pecuniary interest in item 14(c) as a family member is a recipient. PW declared a pecuniary interest in item 14(f) as a recipient.

3. Acceptance of the minutes of the previous meeting (May 2017)

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by MJ.

4. Questions from the public

The hedge on the land next to the recreation field has not been cut back. MJ suggested that the Parish Council arranges for it to be cut back and the cuttings are returned to the land owner.

ACTION: The Clerk to ask our contractor if he is able to cut it back.

Badgers in gardens were mentioned. MJ said that there is nothing we can do.

5. Matters arising from the minutes of the previous meeting

(a) Sinking pipe and footway repairs; update

JF reported that on 11th July the footway will be repaired.

(b) Village Hall Trustees update

MJ explained that we require either a combination lock or more key holders for access to the village hall in an emergency.

(c) Bench; to agree purchase of new bench

MJ confirmed that the old bench has been removed.

ACTION: MJ to look for quotes for benches.

(d) Parking on the green; work starting beginning of July

The Clerk reported that work should start at the beginning of July. JF agreed to meet with the contractors to ensure that the contractors are aware of the pipe. It was further agreed that letters would be sent to residents to ensure that cars are not parked where the work is to take place.

ACTION: JF to liaise with the contractors. The Clerk to draft letters to residents.

(e) Recreation field; dogs update

PW said that he has tried to contact the dog warden. The Clerk reported that the dog warden is putting together a box with signage, spray, etc. to loan to parishes to try and stop dog fouling.

ACTION: PW to request the box once it has been produced.

(f) Upton House meeting feedback

JF reported that trees are being trimmed back slowly.

6. To receive report from District Council

- (a) To receive report
JF reported that Jeremy Wright MP will be pursuing the issues with moving services from the Horton Hospital. JF said that he is on the Overview and Scrutiny Committee which is looking at tourism. He will be pursuing better Broadband.

7. To receive report from County Council

- (a) To receive report
No new report.
- (b) Bus service changes; update
It was reported that the bus has stopped arriving on a Sunday. JF said that it will be restarting on 24th July.

8. To receive correspondence

- (a) letter from contractor regarding additional work
This was discussed and it was agreed that the small hedge will not require cutting for a number of years and the cemetery is not our responsibility.
ACTION: The Clerk was asked to respond.
- (b) letter regarding Chambers Trust
The letter confirms the name of the trust and the name of the bank account. Councillors agreed to sign a new lease in the name of The Charles Chambers Radway School Endowment Trust. A copy is attached to these minutes.
- (c) letter regarding bus service
See item 7(b).
- (d) Bio-diversity project for the old churchyard
Councillors agreed that they could not justify a project on land not owned by the parish council.
- (e) Oak tree
Councillors expressed concern regarding the health of this tree. It was agreed that a tree surgeon should be asked to look at it.
ACTION: MJ to arrange for a tree surgeon to look at the tree.
JF reported that the tree outside number 18 is hanging very low. Orbit is aware of the problem and will be carrying out work on this tree and the tree at the far end. PW said that the work on the Willows looks good.

9. To receive planning applications

- (a) 17/01585/TREE - Peartree Cottage, Farnborough Road
No comments or objections were raised.
- (b) 17/01589/FUL - Hemp Cottage, Langdon Lane
No comments or objections were raised.
- (c) 17/01590/LBC - Hemp Cottage, Langdon Lane
No comments or objections were raised.

10. To receive results from planning applications

- (a) 17/01413/LBC - Hemp Cottage; withdrawn
- (b) 17/01184/TREE - Peartree Cottage, Farnborough Road; no objection
- (c) 17/00823/LBC - School House, Tysoe Road; granted

11. Financial Report/Administration

- (a) Bank balances
Community Account; £20,467.66
Interest has been added to the Business Money Manager account.
- (b) To review asset register
Circulated prior to the meeting. It was agreed that the asset register showed an accurate record.
- (c) Internal auditor's recommendations
These were noted. The Clerk explained that she doesn't have time to reconcile the bank 4 times a year. She understand that the new clerk will be working 4 hours a week and this should allow for this recommendation to be implemented. The accounts were reconciled at the end of the year. The payments to G Johnson-Briscoe are regular payments which have been agreed in the budget. The invoice for the hall hire was shown to councillors.
- (d) To approve 2016/17 accounts
JF proposed that this be approved, seconded JJ and carried unanimously. MJ and the clerk signed the accounts.
- (e) To agree annual play area inspection
The Clerk was asked to arrange this.
ACTION: The Clerk to arrange for the play area to be inspected.

12. To consider and approve the annual governance statement

The questions were read out and councillors responded. It was agreed that MJ and the clerk should sign the statement. MJ and the clerk signed.

13. To consider and approve the 2016/17 accounting statements

Councillors agreed that the statements should be signed. MJ and the clerk signed the statements.

MJ and PW did not take part in this item.

14. Passing of any accounts for payment

The following accounts were proposed for payment by JJ, seconded by JF and carried unanimously:

- (a) Mrs. C. Hill - gross salary (May) - £116.34
- (b) Round and About Publishing Ltd. - newsletter (June) - £15.00
- (c) Mr. G. Briscoe-Johnson - cleaning the bus shelter (June) - £12.00
- (d) Mr. R. Manwaring - grass maintenance - £253.71
- (e) npower - street lighting - £82.07
- (f) Mr. P. Wilkins - reimbursement for purchase of sand bags - £138.00
- (g) FN Pile and Sons - mower service - £495.31
- (h) Zurich Municipal - annual insurance - £348.67
- (i) Mr. A. James - internal audit fee - £50.00

15. Closure of meeting

Next meeting will be on Tuesday, 25th July 2017
Meeting closed at 8.35pm.