

RADWAY PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Wednesday, 12th April 2017 at 7.45pm

Present: Cllrs: J. Feilding (Chairman and District Cllr) (JF), J. Jackson (JJ), M. Johnson (MJ), H. Stevens (HS) and P. Wilkins (PW). Also present C. Hill (Clerk) and 3 members of the public

1. Apologies for absence

County Cllr. C. Williams (CW) (personal commitment).

2. To consider co-opting Ms. Hilary Stevens to the Parish Council

JJ proposed that Ms. Stevens be co-opted to the Parish Council, seconded and carried unanimously. HS signed the declaration of office form.

3. Declarations of Interest

MJ declared a pecuniary interest in item 12(c) as a family member is a recipient and item 12(f) as a trustee. She also declared a personal interest in 11(d) as she knows the person.

4. Acceptance of the minutes of the previous meeting (March 2017)

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by JF.

5. Questions from the public

A resident asked about item 6(b). The Chairman explained that our representative would be mentioning this at the Village Hall Trustees Meeting. It relates to requiring another emergency contact in the event of an emergency.

Concern was raised regarding inadequate lighting by the garages. A suggestion was made that solar lights could be positioned on a resident's wall. This would mean that Orbit would not have to be approached which could take a considerable time. MJ and the Clerk to investigate.

The garage doors were rattled at 10.45pm earlier this week.

ACTION: The Clerk to make the Police aware.

The cottage fence, against the recreation field, currently displays a sign. The fence is being replaced. MJ said that she would speak to the owners to make sure that they are happy with the sign being erected on their fence.

ACTION: MJ to liaise with the residents.

Concern expressed about dogs on the recreation field.

ACTION: PW to speak to the dog warden.

6. Matters arising from the minutes of the previous meeting

(a) Sinking pipe and footway repairs; update

JF gave a report on matters connected with Orbit. He said that the grass would be cut every 2 weeks. The willow trees are being looked at. Replacing the Weeping Willow would be difficult to sort. Broken fence has been removed. Within 28 days the path outside number 1 should be repaired. It was agreed that if it is not repaired by 28th April then the Clerk should request permission for the Parish Council to arrange for it to be repaired and for Orbit to

reimburse the parish for the cost. The sinking pipe outside number 26 will be looked at.

ACTION: JF to chase Orbit if repairs are not carried out.

- (b) Village Hall Trustees; request passed to representative
ACTION: May agenda item.
- (c) Recreation Group Working Party update
No new update
- (d) Sand bags update
PW reported that the container has arrived. It was agreed that 50 bags should be ordered.
ACTION: PW to order 50 bags.
- (e) Bench; quotes plus to agree position and removal of old bench
Councillors agreed that the old bench should be removed as soon as possible.
ACTION: MJ to progress this plus obtain quotes for a new bench.
- (f) Parking on the green; review quote
JF reported that Orbit have accepted that County Highways own most of the land on Langdon Lane apart from a strip. Councillors agreed that posts should be erected on the land with reflective strips to stop cars parking up to the fence. 2 quotes have been obtained for parking on the green. JF confirmed that County Highways has given permission for this work. The Clerk confirmed that this work is in the budget. JF said that 2 residents have provided references for one company. Although Thomas Fox was slightly cheaper concern was expressed that Thomas Fox might not be able to do the work quickly. MJ proposed that ProGardens Ltd. carry out this work, seconded and carried unanimously.
ACTION: The Clerk to instruct ProGardens to carry out this work.
- (g) Old Churchyard; mowing
JF confirmed that the old churchyard will be mowed twice a year by the District Council. If it requires additional mowing it was suggested that volunteers should be sought.

7. To receive report from County Council

No report.

JF updated the meeting on District Council matters. The District Council is concerned about changes to the Horton Hospital. Parishes in Warwickshire were not informed of the consultation and nor were the doctors surgeries.

8. To receive correspondence

- (a) Councillor vacancy; withdrawal of 3 candidates
The Clerk reported that 3 candidates had withdrawn.

9. To receive results from planning applications

- (a) 16/03099/FUL - land off Langdon Lane; refused

10. To appoint a new clerk

JF, MJ and PW interviewed Kirsty Butler. They agreed that she would be ideal for the role and is fully qualified. It was agreed that she should be appointed. JF to liaise with Kirsty.

ACTION: JF to liaise with Kirsty Butler.

11. Financial Report/Administration

- (a) Bank balances
Community Account; £16,658.54
Interest has been added to the Business Money Manager account.
- (b) To consider a risk assessment
This was circulated prior to the meeting. Councillors agreed to accept this document. A copy is attached to these minutes.
- (c) Request from the Thursday Club for section 137 funding
Councillors approved this request.
- (d) To appoint an internal auditor.
It was agreed that Adrian James should be appointed again this year.
ACTION: The Clerk to contact Mr. James.

MJ did not take part in this item.

12. Passing of any accounts for payment

The following accounts were proposed for payment by PW, seconded by JJ and carried unanimously:

- (a) Mrs. C. Hill - gross salary (Mar) - £115.18
- (c) Mr. G. Briscoe-Johnson - cleaning the bus shelter (Apr) - £12.00
- (d) Radway Village Hall - hire of hall for REG (section 137) - £130.00
- (e) Warwickshire County Council - Street light maintenance - £91.06
- (f) Radway School Endowment Trust - rent for the recreational area - £250.00
- (g) npower - street lighting - £163.51

13. Closure of meeting

Next meeting will be on Wednesday, 10th May 2017

Meeting closed at 8.35pm.