

## RADWAY PARISH COUNCIL

### Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Wednesday, 13<sup>th</sup> March 2017 at 7.45pm

Present: Cllrs: J. Feilding (Chairman) (JF), M. Johnson (MJ) and P. Wilkins (PW). Also present County Cllr. C. Williams (CW), C. Hill (Clerk) and 8 members of the public

The Chairman said that Cllr. Jackson has thanked us for our kind words and support.

**1. Apologies for absence**

Cllr. J. Jackson (personal commitment).

**2. Declarations of Interest**

MJ declared a pecuniary interest in item 10(c) as a family member is a recipient.

**3. Acceptance of the minutes of the previous meeting (February 2017)**

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by JF.

**4. Questions from the public**

It was reported that a resident is concerned about parking outside his property if matting is placed on The Green. Councillors agreed to liaise with the resident.

**ACTION: Councillors to liaise with the resident.**

Concern was expressed that it is difficult to comment on items on the agenda now. JF explained that this is the only time when residents can speak. The resident asked how many candidates had expressed an interest in the vacancy. JF said 4. He explained that the Parish Council would be considering whether to ask 3 independent people to be involved in the interview process. A resident said that she thought the candidates would be told who had applied and then they could meet and decide who is co-opted. The Clerk explained that she has suggested to councillors that each candidate be interviewed by a panel. The panel will make a recommendation to the Parish Council. A resident asked about the 50mph signage on the B4100. The Clerk said that she understood that they had started to erect the signage at the Oxfordshire border. Residents asked about a drop kerb outside the village hall. JF said that he has spoken to County Highways but there is no funding at present. He will be pursuing this. It would have been nice if the whole village could have been connected to generators during the power cut. Councillors explained that this is a matter for Western Power. Orbit has mowed their grass but they have missed the area between 26 to 34 The Green.

**ACTION: JF to liaise with Orbit.**

We are still waiting for Piles to service the mower. JF asked if our contractor could please chase Piles. Could he please also mend the hedging post.

A resident asked if the recreation area could please be tidied.

**5. Matters arising from the minutes of the previous meeting**

(a) Sinking pipe and footway repairs; update

**ACTION: JF to chase Orbit.**

(b) Parking; request submitted to County Highways

JF confirmed that County Highways have agreed that we can arrange for this work to be carried out. PW reported that £800 would need to be spent on matting. It was agreed that we should go ahead with this and request help from our contractor.

**ACTION: JF to organise.**

- (c) Village Hall trustees; request passed to representative  
This will be discussed at the next Village Hall meeting.
- (d) Book launch feedback  
PW thanked everyone for their help. He said that it was a success. £250 was raised plus approximately £95 in book sales. There are 20 books left. If we have another 50 copies printed it would cost £350.  
**ACTION: PW to let the editor know the total cost raised for the newsletter.**
- (e) Recreation Group Working Party update  
No new report
- (f) Sand bags update  
PW reported that a space for the storage box has been found. Cost will be £114 for the box plus £150 for the bags. Councillors agreed that PW should organise this.  
**ACTION: PW to organise this.**
- (g) Bench; quotes plus to agree position  
Councillors agreed that the old bench should be removed as soon as possible. MJ to check to see if it is fixed to the ground. MJ to ask a contractor to remove it.  
**ACTION: MJ to progress this plus obtain quotes for a new bench.**
- (h) Councillors vacancy; to agree way forward  
Councillors agreed unanimously to ask the District Council's monitoring officer to suggest a panel to interview the candidates.  
**ACTION: The Clerk to liaise with the monitoring officer and arrange the interviews.**
- (i) Repairs to swings update  
A resident said that he has tightened 3 of the 4 bolts. He is still working on the 4<sup>th</sup>. JF thanked him for his help.

**6. To receive report from County Council**

No report.

**7. To receive correspondence**

- (a) Councillor vacancy  
The Clerk reported that 4 residents have expressed an interest.
- (b) To accept Clerk's resignation  
The Clerk explained that she is resigning because she doesn't have enough time to devote to Radway. She was asked if she would leave once the accounts are up-to-date and new councillors are in position.  
**ACTION: The vacancy to be advertised in the newsletter.**

**8. To consider approving the Chamber's Trust new lease**

This document had been circulated prior to the meeting. Councillors agreed unanimously to approve it.

**9. Financial Report/Administration**

- (a) Bank balances  
Community Account; £17,836.95  
Interest has been added to the Business Money Manager account.
- (b) Footway Lighting Maintenance 2017/18  
Councillors agreed to continue this contract.
- (c) Increase in salary hourly rates 2017/18  
**ACTION: The Clerk to write to our contractor.**
- (d) Bank mandate form  
This was approved and a copy is attached to these minutes.

**10. Passing of any accounts for payment**

The following accounts were proposed for payment by PW, seconded by JF and carried unanimously:

- (a) Mrs. C. Hill - gross salary (Feb) - £115.18
- (b) Round and About Publishing - newsletter (April) - £15.00
- (c) Mr. G. Briscoe-Johnson - cleaning the bus shelter (Mar) - £12.00
- (d) Radway Village Hall - hire of hall - £44.00
- (e) Warwickshire County Council - Street light maintenance - £91.06
- (f) Mr. R. Manwaring - mower storage (April 2016 - March 2018) - £342.51
- (g) Mrs. Smith-Vincent - reimbursement for book launch expenses - £30.00

**11. Closure of meeting**

Next meeting will be on Wednesday, 12<sup>th</sup> April 2017  
Meeting closed at 8.35pm.