

## RADWAY PARISH COUNCIL

### Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Monday, 17th October 2016 at 7.45pm

Present: Cllrs: J. Feilding (Chairman) (JF), M. Johnson (MJ) and P. Wilkins (PW). Also present District Cllr. B. Dalla Mura (BD) (from 8.05pm until 8.21pm), C. Hill (Clerk) and 4 members of the public

**1. Apologies for absence**

Cllr. J. Jackson (personal commitment).

**2. Declarations of Interest**

MJ declared a pecuniary interest in item 9(c) as a family member is a recipient.

**3. Acceptance of the minutes of the previous meeting (September 2016)**

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by JF.

**4. Questions from the public**

It was reported that the Chambers Trust are looking at redrafting the original lease. JF asked if the Parish Council could be given a draft copy once it has been redrafted.

**ACTION: MJ to ask the Chambers Trust.**

A question was raised regarding grants to the toddler group for easier access to the village hall. It was agreed that if there were retractable posts installed on the green then this would solve the problem.

**ACTION: JF/MJ to look at costs.**

A resident said to improve broadband into the village residents must put their names on the CSW list. It was agreed that we should write to Jeremy Wright MP alerting him to the issues we have with broadband. A resident agreed to draft a letter.

**ACTION: A resident to draft a letter to Jeremy Wright MP re. slow broadband speeds and pass to the Parish Council for comments.**

The resident also agreed to write a note for the newsletter.

**ACTION: The resident to write a note for the newsletter.**

Pot holes near The Grange have still not been repaired.

**ACTION: JF to mention to County Highways.**

Residents requested copies of the email from Nigel Gough Associates.

**ACTION: The Clerk to forward to residents.**

A request was made for the site on Langdon Lane to be cleared of rubble. MJ to take some photos and forward to the Clerk.

**ACTION: MJ to photograph the rubble. The Clerk to forward to the Enforcement Officer.**

**5. Matters arising from the minutes of the previous meeting**

(a) Sinking pipe and footway repairs; update

The Clerk reported that she has not received a response from Orbit.

It was agreed that BD would be asked if he can assist.

**ACTION: JF to ask BD if he can assist.**

(b) Radway History Project update

PW said that he has met with the Book Club and they are quite happy to read the book. The earliest date for a book launch would be early February. 16 books have been sold. Once the book has been launched it will be available on-line.

(c) Recreation Group Working Party  
No new update.

(d) Play area; repairs to the swings  
The Clerk said that she has asked Wicksteed to repair the swings.

8.05pm BD joins the meeting.

(e) Closed churchyard; fences  
JF said that the fence is non-existent and there are Yew trees in the churchyard which can poison animals.

**ACTION: BD agreed to take this forward. He also agreed to liaise with Orbit regarding the paving issues and parking issues on Langdon Lane. JF said that he would update him fully.**

(f) Village Hall Trustees; update regarding emergency plan  
The Clerk said that she has just been handed a letter which she will scan and forward to councillors.

**ACTION: November agenda item.**

(g) Highways issues update  
The Clerk reported that a meeting has been requested with Patch Byrne and JF. She understands that Patch has not been well which is why it hasn't taken place. JF to contact Patch.

**ACTION: JF to contact Patch.**

## **6. To receive reports from District and County Council**

BD reported that the District Council will have some difficult decisions to make. A unitary authority could save money.

8.21pm BD leaves the meeting.

## **7. To receive correspondence**

(a) Documents from Nigel Gough Associates relating to the 10<sup>th</sup> September public consultation

Noted. The Clerk was asked to thank Nigel Gough Associates for forwarding these documents.

(b) Consultation re. proposed changes to precept  
The Clerk was asked to respond to this consultation.

(c) WALC AGM; 9<sup>th</sup> November  
No councillor is able to attend.

## **8. Financial Report/Administration**

(a) Bank balances  
Community Account; £19,714.43  
Interest has been added to the Business Money Manager account.

(b) Pensions; email has been sent to the Clerk  
The Clerk acknowledged receipt of the email.

(c) To consider adopting the Local Council Charter  
Councillors agreed unanimously to adopt this.

(d) To accept the Annual Return and agree to advertise the close of audit

The Clerk pointed out that the only comment was regarding a risk assessment which has now taken place. Councillors agreed unanimously to accept the Annual Return and the Clerk was asked to arrange for the close of audit to be advertised.

**9. Passing of any accounts for payment**

The following accounts were proposed for payment by PW, seconded by JF and carried unanimously:

- (a) Mrs. C. Hill - gross salary (Oct) - £115.18
- (b) Round and About Publishing - newsletter - £15.00
- (d) Mr. R. Manwaring - grass cutting - £88.53
- (e) Npower - street lighting - £166.75
- (f) Grant Thornton UK LLP - external audit fee - £120.00

**10. Closure of meeting**

Next meeting will be on Tuesday, 15<sup>th</sup> November.

Meeting closed at 8.30pm