

## RADWAY PARISH COUNCIL

### Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Tuesday, 20th September 2016 at 7.45pm

Present: Cllrs: J. Feilding (Chairman) (JF), J. Jackson (JJ), M. Johnson (MJ) and P. Wilkins (PW). Also present County Cllr. C. Williams (CW), C. Hill (Clerk) and 4 members of the public

#### 1. Apologies for absence

District Cllr. B. Dalla Mura

#### 2. Declarations of Interest

PW declared a personal interest in item 11(f) as a family member is an employee of a recipient. MJ declared a pecuniary interest in item 11(f) as she is a recipient and also a family member is a recipient.

#### 3. Acceptance of the minutes of the previous meeting (June 2016)

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by JF.

#### 4. Questions from the public

A resident asked if the Parish Council could consider a dog waste bin like the one on Nortons Lane. JF explained that the resident whose land this bin is on empties it. The cost of a dog waste bin is £320 plus an annual emptying fee of £102.57. Ordinary bins can be used for dog waste. A note in the newsletter.

**ACTION: A note in the newsletter regarding using ordinary bins for dog waste.**

The swings are loose in the play area. Councillors expressed concern since the annual inspection did not highlight this. The Clerk was asked to liaise with Wicksteed Leisure and arrange for the swings to be fixed.

**ACTION: The Clerk to arrange for the swings to be fixed.**

A resident commented on the recent public consultation that took place in the village hall. He said that the planning consultant was very keen to get responses from individuals. There was no paperwork for residents to take away.

Parking down Langdon Lane continues to be an issue. JF said that he had spoken to someone from the Estates Department at Orbit Housing and he will follow up on this.

**ACTION: JF to liaise with Orbit Housing.**

No drop kerbs by the garages on Langdon Lane which makes it very difficult for disabled residents.

**ACTION: JF agreed to follow up on this.**

Receipts and payments books from 1896 were passed to the Clerk for the archives.

Parking concerns outside number 25 The Green were mentioned.

**ACTION: JF and MJ agreed to liaise with the resident.**

There appears to be a blocked culvert near the driveway of 1 The Green.

**ACTION: The Clerk to arrange for County Highways to meet with JF.**

The website needs updating with telephone numbers plus a reference to the exhibition at the Church.

**ACTION: The website administrator said that he would see to this.**

#### 5. Matters arising from the minutes of the previous meeting

- (a) Langdon Lane parking; email sent to Orbit expressing an interest  
The Clerk reported that she has sent an email to Orbit expressing an interest which has been acknowledged with a promise to contact us when a decision has been made on the garages.
- (b) Sinking pipe and footway repairs; email sent to Orbit requesting an update  
JF said that he has spoken to the Estates Department at Orbit Housing who seemed unaware of the issues. The Clerk said that she has sent an email to a new contact at Orbit. It was agreed that the Willow Tree should be replaced with an appropriate tree.  
**ACTION: The Clerk to email her new contact.**
- (c) Dog waste bin; cost  
It was agreed that this would not be purchased as it is too expensive.
- (d) Radway History Project quote  
PW reported that there are 90 books left. It was agreed that the Book Club should be asked to read it. A presentation could be arranged with the author once the Book Club has read the book. The local press should be involved. The Village Hall Committee is hoping to receive a grant towards a projector so the presentation could take place in the Village Hall. Copies of the book should be kept in the Village Hall, The Church and 1 in archives. The book is on the website. MJ proposed that the remaining copies should be sold at £5 per copy, seconded and carried unanimously.  
**ACTION: PW to arrange for the Book Club to read the book.**
- (e) Grass cutting on Orbit land; complaint submitted  
The Clerk reported that Orbit said that the weather had caused issues this year.
- (f) Recreation Group Working Party  
No new update.

#### 6. To receive reports from District and County Council

CW reported that the County Council are reducing the speed limit on the B4100 to 50mph. The works at junction 12 will be finished by the end of this month. Central Government have said that there will be no settlement grant so the County is looking for further savings.

CW updated the meeting on behalf of BD. Core Strategy has been approved. GLH will include leisure and sports facilities. Copies of the Core Strategy cost £25.

**ACTION: Purchase of Core Strategy October agenda item.**

#### 7. To receive correspondence

- (a) Maintenance of closed churchyards  
JF said that the fence needs maintaining and the churchyard needs mowing. It was agreed that the Clerk should bring the condition of the fence to the attention of the District Council as it is their responsibility.  
**ACTION: The Clerk to bring the condition of the fences to the District Council's attention.**
- (b) Pruning of trees on the Green  
This was brought to PW's attention who liaised with the resident.
- (c) Warwickshire PCC Monthly update  
Circulated via email.

#### 8. To receive planning applications

- (a) 16/02640/TREE - 2-4 Grange Cottages

No comments or objections.

It was mentioned that a resident has reported that these trees have been cut back by number 2 Grange Cottages. The Clerk was asked to report this to enforcement.

**ACTION: The Clerk to notify the Enforcement Officer.**

- (b) 16/02618/TREE - Radway House

No comments or objections.

**9. To receive results from Planning Applications**

- (a) 16/01772/FUL - Dugdale House, Farnborough Road; granted.

**10. Financial Report/Administration**

- (a) Bank balances

Community Account; £15,970.98

Interest has been added to the Business Money Manager account.

- (b) To consider the risk assessment

This had been circulated prior to the meeting. It was approved unanimously and a copy is attached to these minutes.

- (c) To consider the emergency plan

MJ said that we needed to liaise with the Village Hall Trustees regarding a location for the village hall key. A trustee said that this would be discussed at the next meeting.

**ACTION: October agenda item.**

- (d) Chambers Trust lease

The Chambers Trust is looking into this and will report to the Parish Council.

- (e) Section 137 grant requests

The toddler group have requested £11 per month to cover the hire of the village hall. MJ said that the Church has agreed to fund this. The group may require some form of storage unit. JF requested a proposal from the group.

**ACTION: Newsletter item asking if any community group requires funding.**

- (f) Pensions Training update

The Clerk briefly explained the new legislation. MJ agreed to arrange for an appropriate email to be sent to the Clerk.

**ACTION: MJ to arrange for an email to be sent to the Clerk.**

- (g) To consider adopting the Local Council Charter

The Clerk was asked to recirculate this document.

**ACTION: The Clerk to circulate to councillors.**

MJ did not take part in item 11.

**11. Passing of any accounts for payment**

The following accounts were proposed for payment by JF, seconded by JJ and carried unanimously:

- (a) Mrs. C. Hill - gross salary (July/August/Sept) - £348.96  
(b) Round and About Publishing - newsletter - £45.00  
(c) Mr. G. Briscoe-Johnson - cleaning the bus shelter - £36.00  
(d) Mr. R. Manwaring - grass cutting - £381.50  
(e) Mrs. C. Hill - expenses (Apr-Sep) - £56.09  
(f) Inscope Solutions Ltd - printing of book - £640.00  
(g) Ms. M. Johnson - reimbursement for mugs - £309.01

- (h) WALC - annual subscription - £95.00
- (i) E.ON - street lighting - £164.93
- (j) Wicksteed Leisure Ltd - play equipment report - £54.00
- (k) Mrs. L. Smith Vincent - reimbursement for printing - £140.00

**12. Closure of meeting**

Next meeting will be on Monday, 17<sup>th</sup> October.

Meeting closed at 9.15pm