

RADWAY PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Monday, 27th June 2016 at 7.45pm

Present: Cllrs: J. Feilding (Chairman) (JF), J. Jackson (JJ) and P. Wilkins (PW). Also present District Cllr. B. Dalla Mura (from 8pm til 8.25pm), C. Hill (Clerk) and 4 members of the public

1. Apologies for absence

County Cllr. C. Williams (holiday).

2. Declarations of Interest

PW declared a pecuniary interest in item 11(i) as a recipient.

3. Acceptance of the minutes of the previous meeting (May 2016)

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by JF.

4. Questions from the public

A resident asked if more dog waste bins should be provided as she has seen dog poo bags hanging from branches. Councillors said that there is a dog waste bin in West End near the old Churchyard. It was agreed that the Clerk would find out the cost of installing dog waste bins and who empties them.

ACTION: The Clerk to contact the District Council.

Concern was expressed about the grass cutting on Orbit's land.

ACTION: The Clerk to contact Orbit.

A resident asked if the Parish Council could consider having a wild flower area by the pond in West End. Councillors asked if the resident could consult other residents in the area to find out whether they would support this suggestion.

The Chairman said that he has been asked about installing a defibrillator in the parish.

ACTION: September agenda item.

5. Matters arising from the minutes of the previous meeting

8pm District Cllr. Dalla Mura joins the meeting.

(a) Langdon Lane parking update on garage sale

The Chairman said that he has spoken to Orbit Housing who has said that they are going to sell the garages at an auction in London. However, he has been told there is a legal issue relating to the original purchase of the garages by Orbit whereby the District Council could be entitled to 50% of any profit. Councillors agreed that the Parish Council would be interested in purchasing the garages and asked the Clerk to write to Orbit Housing.

ACTION: BD to look into this. The Clerk to write to Orbit Housing.

(b) Sinking pipe and footway repairs; update

Councillors agreed that the issue with the footway is the tree. The Clerk was asked to contact Orbit to find out if they have a report from a tree specialist on how to resolve the issue. The Clerk to also remind Orbit about the sinking pipe and broken fence.

ACTION: The Clerk to contact Orbit Housing.

(c) Recreation field fence update

This has been repaired.

(d) Radway History Project quote

PW reported that the book could be ready in 2 weeks. Councillors agreed that the cost of £600 was reasonable and this was accepted. A further fee of £30 would be payable to the British Library who would retain a copy. A copy should be given to the residents who have assisted in producing the book. The Book Club will be asked which libraries should be given copies. The book will be on the website.

ACTION: PW to arrange for the book to be printed. Advice will be sought from the Book Club.

(e) Queen's 90th birthday celebrations feedback

The Chairman thanked the organisers. This was a very well organised, popular community event.

ACTION: Newsletter item.

(f) Recreation Group Working Party

The Chairman reported that he and MJ are trying to improve the facilities on the recreation ground for parents and young people. PW said that he believed that the grass should be collected if the football pitch is to be used. Another suggestion was cutting the grass weekly and then it could be mulched. It was agreed that PW would liaise with our contractor. It was further agreed that residents should be consulted and an item should be placed in the newsletter asking for ideas regarding this area.

ACTION: PW to liaise with our contractor. Newsletter item.

6. To receive reports from District and County Council

BD thanked the 'Birthday Committee' for the mug. He said that it was a very good day. He reported that the District Council now has a 5 year housing supply. The inspector has agreed that the Core Strategy is sound.

8.25pm BD leaves the meeting.

7. To receive correspondence

(a) Request for drop kerb outside number 25 The Green

It was agreed that this should wait until we have found out what is happening with the garages.

(b) Internal auditor's recommendations

The recommendations were circulated. The Clerk said that she would carry out a risk assessment and add emergency planning to the September agenda.

ACTION: Risk Assessment and Emergency Planning to be added to September agenda.

8. To consider approving the annual governance statement

The questions were read out and answered. It was agreed that the statement should be approved and was signed by the Chairman and Clerk.

9. To consider approving the 2015/16 accounts and statement of accounts

It was agreed that the accounts and statement of accounts could be approved. The Chairman and Clerk signed both documents.

10. Financial Report/Administration

(a) Bank balances

Community Account; £17,364.35

Interest has been added to the Business Money Manager account.

(b) NALC salary review

The Clerk explained that this review relates to her salary and the hourly rate paid to our contractor. The increase was 1%. Councillors agreed this review.

ACTION: The Clerk to write to our contractor.

11. Passing of any accounts for payment

The following accounts were proposed for payment by the Chairman, seconded by JJ and carried unanimously:

- (a) Mrs. C. Hill - gross salary (June) - £114.04
- (b) Round and About Publishing - newsletter - £30.00
- (c) Mr. G. Briscoe-Johnson - cleaning the bus shelter - £12.00
- (d) Mr. R. Manwaring - grass cutting - £405.18
- (e) Mrs. L. Smith-Vincent - 90th birthday celebrations (section 137) - £140.00
- (f) Radway Village Hall - hire of hall - £44.00
- (g) Mr. A. James - internal audit fee - £50.00

12. Closure of meeting

Next meeting will be on Thursday, 1st September.

Meeting closed at 8.50pm