

RADWAY PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Thursday, 26th May 2016 at 8pm

Present: Cllrs: J. Feilding (Chairman) (JF), J. Jackson (JJ) and M. Johnson (MJ). Also present County Cllr. C. Williams (CW), C. Hill (Clerk) and 4 members of the public

1. Election of Chairman

MJ proposed JF be appointed as Chairman, seconded JJ and carried unanimously. JF signed the declaration of office form.

2. Apologies for absence

Cllr. P. Wilkins (holiday) and District Cllr. B. Dalla Mura.

3. Declarations of Interest

JJ declared a personal interest in item 12(h) as a member of the PCC. MJ declared a pecuniary interest in item 12(c) as a member of her family was a recipient.

4. Acceptance of the minutes of the previous meeting (April 2016)

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by JF.

5. Questions from the public

A resident said that she was concerned about the planning application at 2 Grange Cottages to change the street scene by permitting parking in the front garden. If this was approved then others could request this.

The Banbury Guardian has claimed that the funding for the buses is being cut.

CW said that this does not relate to the buses which travel through Radway.

A resident on The Green is parking on the grass overnight. The Clerk was asked to write to Orbit Housing.

ACTION: The Clerk to write to Orbit Housing.

Another resident requested that the Parish Council object to the planning application at 2 Grange Cottages as the Parish Plan states that residents want to protect hedges and tranquillity. This cottage has a rear access which could be used for parking.

The cars parked on the road slow the traffic coming through the village.

Another resident said that it can be difficult getting out of driveways when cars are parked on the road.

6. Election of Vice Chair and financial officer plus councillors to committees

The Chair proposed MJ be appointed as Vice Chair, seconded JJ and carried unanimously. The Clerk remains the financial officer.

7. Matters arising from the minutes of the previous meeting

(a) Langdon Lane parking update on garage sale

ACTION: The Chairman to liaise with Orbit Housing.

(b) Sinking pipe and footway repairs; update

ACTION: The Chairman to liaise with Orbit Housing.

(c) Recreation field fence update

It was agreed that our contractor would be asked if he could assist with this.

ACTION: The Clerk to liaise with our contractor.

- (d) Radway History Project quote
ACTION: June agenda item.
- (e) Methodist Chapel; response sent
- (f) Queen's 90th birthday celebrations update
MJ explained that a village group is organising the day. Tickets are being sold at £4 each. Councillors approved the purchase of mugs for the children at a maximum cost of £200. The design and wording was agreed.
ACTION: MJ to organise the purchase of the mugs.
- (g) Pot hole by Cricket Club
It was confirmed that County Highways are monitoring the pot hole outside the Cricket Club. The pot holes by The Grange have been reported.
- (h) Langdon Lane tub
It was confirmed that this would be sorted by the residents.
- (i) Housing Needs Survey
This will be addressed as part of a Neighbourhood Plan.

8. To receive reports from District and County Council

A copy of CW's report is attached to these minutes.

CW reported on behalf of BD. The District Council held its first AGM 2 weeks ago and Cllr. Saint was re-elected as Leader.

9. To receive planning applications

- (a) Planning application no. 16/01463/FUL - 2 Grange Cottages, Tysoe Road
This was discussed and councillors agreed to object. It was further agreed that MJ would draft a response, circulate to councillors for comments and then forward to the Clerk for submission. CW said that a member of the Parish Council would need to attend the area Planning Committee Meeting probably in August to get the committee to change their minds. MJ said that she thought the idea of the planning committee was for the committee to determine the application not to be pre-determined. She said that attending the meeting would not be an issue.

10. To receive correspondence

- (a) Armed Forces Day
ACTION: Newsletter
- (b) Community Forum; 2nd June
No councillors available to attend.
- (c) County Church Service; 12th June
No councillors available to attend.
- (d) Stratford Area WALC Committee Meeting; 6th June
No councillors available to attend.

11. Financial Report/Administration

- (a) Draft 2015/16 accounts
Circulated prior to the meeting via email. Councillors agreed that they could be passed to the internal auditor.
- (b) To appoint internal auditor
It was agreed that Adrian James should be appointed.
ACTION: The Clerk to contact Mr. James.

- (c) Annual Play Area inspection
The Clerk was asked to arrange this.
ACTION: The Clerk to arrange.
- (d) To agree dates of Parish Council meetings
It was agreed that from September meetings would be held on the first Thursday of the month.
- (e) To agree asset register
Circulated to councillors prior to the meeting. Any changes to be reported to the Clerk.
ACTION: Councillors to report any changes to the Clerk.
- (f) To review insurance policy
Councillors agreed that the policy proposed by Zurich Municipal still appeared to offer good value.
- (g) To review bank signatories
The Clerk to ensure that JJ is on the list of signatories.
ACTION: The Clerk to liaise with our bank.

12. Passing of any accounts for payment

The following accounts were proposed for payment by the Chairman, seconded by JJ and carried unanimously:

- (a) Mrs. C. Hill - gross salary (May) - £114.04
- (b) Round and About Publishing - newsletter - £15.00
- (d) The Thursday Club - section 137 grant - £120.00
- (e) Npower Ltd. - street lighting - £82.13
- (f) Zurich Municipal - insurance premium - £337.37
- (h) Radway PCC - churchyard Maintenance - £200.00

13. Closure of meeting

Next meeting to be agreed as the European Referendum is on Thursday, 23rd June.
Meeting closed at 9pm