

RADWAY PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Monday, 14th September 2015 at 7.45pm

Present: Cllrs: M. Johnson (Chairman) (MJ), J. Feilding (JF), J. Jackson (JJ) and P. Wilkins (PW). Also present County Cllr. C. Williams (CW) (until 8.25pm), C. Hill (Clerk) and 2 members of the public

1. Apologies for absence

District Cllr. B. Dalla Mura (BD)

2. Declarations of Interest

MJ declared pecuniary interests in items 10(h) and (j) as a recipient and a member of her family is a recipient.

3. Acceptance of the minutes of the previous meeting (June 2015)

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by MJ.

4. Questions from the public

A resident asked whether the foliage could be cut from around the street light on West End.

ACTION: MJ said that she would speak to the resident.

The footpath on the Tysoe Road has a farm gate access and this has dropped. It is difficult to open and shut.

ACTION: CW said that he would ask the footpaths team to look at this. MJ to email CW location of footpath.

There are cracks on Langdon Lane in the road from village boundary to end of lane.

ACTION: The Clerk to inform County Highways.

Outside 26 The Green a pipe has sunk making an uneven surface.

ACTION: The Clerk to ask County Highways to look at this.

Residents spoke about cars which are parked on Langdon Lane which could be parked off-road.

ACTION: MJ to investigate.

2 places were highlighted where it is difficult to walk on the footway because of the overgrown vegetation.

ACTION: MJ agreed to contact the residents.

A resident said that there was an issue with trees at the bottom of Langdon Lane. PW said that he thought this had been sorted. The resident to contact PW if it has not.

The fence, at the top of the recreation field, has one post broken.

ACTION: Councillors to look into this.

MJ asked if anyone has any objections to CW giving his report next as he has another meeting to attend. There were no objections.

7. To receive report from County Councillor

CW said that he has a small sum of money for grants for community groups. Radway is getting Broadband in July 2016. Devolution is a money saving operation and Warwickshire would like to combine with Coventry but unfortunately Coventry do

not want to combine with us. The County has decided not to combine with Birmingham but is looking at combining with the shire counties. We have until 23rd February to explore other options. The District Council is interested in combining with Birmingham and they have a seat on the shadow board at a cost of £25,000.

8.25pm CW leaves the meeting.

5. Matters arising from the minutes of the previous meetings:

- (a) Langdon Lane hedge plus trees
It was agreed that the Parish Council should write to the owners requesting that the hedge be cut back from the footway.
ACTION: The Parish Council to write to the landowners.
- (b) The Green; raised paving slabs
The Clerk confirmed that this has been reported to Orbit Housing. JF reported that there is a post and rail fence outside number 25 The Green which needs attention.
ACTION: The Clerk to inform Orbit Housing
- (c) Parking across footways
A note has been placed in the newsletter.
- (d) Bus shelter repairs; update
Our contractor has apologised for not sorting the seat yet.
- (e) 2016 calendar; update
PW said that there was a board at the fete displaying some of the photos. If we order over 25 then the cost would be £12.85. It was agreed that this should be mentioned in the newsletter to determine the demand.
ACTION: Newsletter item.
- (f) Highways issues update
JF reported that County Highways have said that they will send a team to scrape the edge of the footway. County Highways said that some properties have encroached on to the highway and they will need to sort this. We will need to request a 'drop curb' on the Tysoe Road so as disabled residents can visit the display and attend Church. It was agreed that the Clerk would write to County Highways.
ACTION: The Clerk to write to County Highways requesting a 'drop curb' to allow disabled residents to access the Church.
- (g) Tree on Orbit land
The Clerk confirmed that Orbit have agreed to remove this tree.
- (h) Affordable rural housing; liaison with Kineton PC and WRCC
MJ to ask CW if he has contact details for WRCC.
ACTION: To ask CW if he has contact details for WRCC.
- (i) Cricket Club bench
It was agreed that this bench should be replaced as it is an ideal stopping place for residents when out walking. Councillors agreed to apply for a County Community Grant to cover the cost plus installation. The location of a bench to be mentioned in the newsletter.
ACTION: Residents to be asked where they would like the bench positioned via the newsletter.

6. To receive planning applications

- (a) Planning application no. 15/02589/TREE - Shakesfield, Farnborough Road
No comments or objections.

8. To receive correspondence

- (a) Play area inspection report
MJ said that she has looked at the report and most items are low risk with one medium risk. It was agreed that dog fouling signs should be positioned around the field and a reminder in the newsletter stating that dogs are not permitted on the field.
ACTION: Note in the newsletter. October agenda item.
- (b) Trees on the green
The Parish Council agreed that the bushes and hawthorne should be kept well maintained.
- (c) The Battle of Edgehill Exhibition; 17th October
The Parish Council agreed to the use of the recreation field and fully support this event.
ACTION: The Clerk to write to the organisers.
- (d) Transparency Fund
Councillors agreed that we should apply for funding. The Clerk to ask a resident for help with website costs.
ACTION: The Clerk to contact our website administrator.
- (e) CSW Broadband update
Circulated to councillors via email.
- (f) Core Strategy Proposed Modifications
Councillors agreed not to respond to this consultation.
- (g) Community Forum; 24th September
This will be held at Ashorne.
- (h) WALC newsletter
Circulated via email.
- (i) Request from the Village Hall Trustees for a grant to cover the cost of the insurance
MJ pointed out to councillors that the accounts were misleading as they included transfers between Bank Accounts. They show a profit whereas the Village Hall Trustees actually made a loss. She recommended supporting the grant application and Councillors agreed by funding the cost of the annual insurance at £528.97.
ACTION: October agenda item.

9. Financial Report/Administration

- (a) The following bank balances were reported:
Community Account; £11,193.47
Interest has been added to the Business Money Manager account.
- (b) Internal auditor's recommendation
The Clerk reported that she has addressed the comments.
- (c) New bank mandate form
A new bank mandate form was signed and a copy is attached to these minutes.
- (d) Bank reconciliation
ACTION: October agenda item
- (e) To agree and approve the annual return
The Clerk reported that the external auditor has signed the annual return with no recommendations. Councillors agreed to accept and approve this form.
The Clerk reported that she has concerns regarding the fee charged and councillors agreed that she should pursue this with Grant Thornton.

ACTION: The Clerk to liaise with Grant Thornton regarding the fees.

- (f) Training Courses
Circulated via email.

10. Passing of accounts for payment

The following accounts were proposed for payment by PW, seconded by JF and carried unanimously:

- (a) Mrs. C. Hill - gross salary (July/Aug/Sept) - £342.12
- (b) Round and About Publishing Ltd. - newsletter - £30.00
- (c) Npower Ltd. -street lighting - £194.54
- (d) Mr. R. Manwaring - grass cutting - £248.12
- (e) Mrs. C. Hill - expenses (Apr-Sep_ - £105.76
- (f) Wicksteed Leisure Ltd. - annual play area inspection - £54.00
- (g) Stratford District Council - election fees - £100.00
- (h) Red Horse - 10 bags of compost - £40.00
- (i) Mr. G. Johnson-Briscoe - cleaning the bus shelter (Jun/July/Sept) - £36.00

The Clerk reported that she has received a cheque for £30.00 towards the newsletter.

11. Closure of meeting

Next meeting - Monday, 12th October.

MJ closed the meeting at 9.20pm.