

RADWAY PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Tuesday, 30th June 2015 at 8pm

Present: Cllrs: M. Johnson (Chairman) (MJ), J. Jackson (JJ) and P. Wilkins (PW). Also present C. Hill (Clerk) and 3 members of the public

1. Apologies for absence

Cllr. Feilding (JF) (holiday), County Cllr. C. Williams (CW) (holiday) and District Cllr. B. Dalla Mura (BD) (holiday).

2. Declarations of Interest

None declared.

3. Acceptance of the minutes of the previous meeting (June 2015)

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by MJ.

4. Questions from the public

A resident asked if the hedge on Langdon Lane could be cut.

ACTION: MJ said that she would ask the resident.

Cutting of trees on Langdon Lane was mentioned.

ACTION: PW said that he would look into this.

Paving slabs are lifting residents believe due to an oak tree which has been planted close to the path. Councillors agreed that this was a health and safety issue and should be brought to the attention of Orbit Housing immediately.

ACTION: The Clerk to make Orbit Housing aware of this.

Parking across footways was highlighted.

ACTION: Note in the newsletter requesting that the footways be kept clear.

5. Matters arising from the minutes of the previous meetings:

(a) Bus shelter repairs

It was agreed that the bus shelter should be repaired by our contractor.

(b) Internet connection in Village Hall; trustee was aware

MJ reported that our representative on the Village Hall Committee said that a trustee was at our meeting when this was discussed.

(c) Recreation field issues; hedge, weeds and fence

ACTION: September agenda item.

(d) 2016 calendar update

ACTION: PW to update September's meeting on costs.

(e) Highways issues update

ACTION: September agenda item.

(f) Street plan size

MJ reported that the plan would be 1 metre square.

ACTION: MJ to liaise with the resident who has volunteered to do this.

(g) Footpath report; electric fence has been removed

(h) Tree on Orbit land; await response from District Council

The Clerk had circulated to councillors prior to the meeting the response from SDC. Councillors agreed that Orbit should be asked to remove the tree and plant a more acceptable tree.

ACTION: The Clerk to request that a more acceptable tree be planted in place of the existing tree.

- (i) Affordable rural housing; liaison with Kineton PC and WRCC

ACTION: September agenda item.

- (j) Cricket Club bench

Councillors agreed that this bench is not repairable. It needs to be removed and the Parish Council to ask residents whether it should be replaced.

ACTION: PW to try and arrange for the bench to be removed. PW to try and find out whether residents would like it replaced.

6. To receive planning applications

- (a) Planning application no. 15/01982/ELEC

No comments or objections.

- (b) Planning application notification 15/02030/DDT - The Grange

- (c) Planning application no. 15/01826/TPO - Castle Inn

No comments or objections.

7. To receive report from District Council

No new report.

8. To receive correspondence

- (a) Rural Crime Survey

Circulated to councillors via email.

- (b) Home to School Transport Correspondence

It was agreed that councillors would respond independently.

9. Financial Report/Administration

- (a) The following bank balances were reported:

Community Account; £12,833.73

Interest has been added to the Business Money Manager account.

- (b) Internal auditor's recommendation

The Clerk had circulated to councillors prior to the meeting.

ACTION: The Clerk to review.

- (c) New bank mandate form

ACTION: September agenda item

- (d) Cleaning the bus shelter; newsletter response

The Clerk said that she had received no response to this. It was agreed that George Johnson-Briscoe would be appointed to clean the bus shelter at £12 per month.

- (e) To accept donation from resident towards newsletter

The Clerk reported that a £30 donation has been received from a resident.

- (f) Pensions Regulator

It was agreed that the Clerk should register.

ACTION: The Clerk to register.

10. To consider approving the Annual Accounts

The accounts had been circulated prior to the meeting. It was agreed unanimously that they should be approved. The Chairman and Clerk signed the accounts.

11. Signing of the Annual Return and Annual Governance Statement

The Parish Council approved the Annual Return. The Chairman read out the questions which were answered by the Council and it was then agreed that the Annual Governance Statement could be signed by the Chairman and Clerk.

12. Passing of accounts for payment

The following accounts were proposed for payment by PW, seconded by JJ and carried unanimously:

- (a) Mrs. C. Hill - gross salary (June) - £114.04
- (b) Round and About Publishing Ltd. - newsletter - £30.00
- (c) The Thursday Club - section 137 - £155.00
- (d) Radway Village Hall - Hire of hall (Jan-May) - £33.00
- (f) Mr. R. Manwaring - grass cutting - £326.05
- (g) Radway PCC - churchyard maintenance - £200.00
- (h) Mr. P. Wilkins - reimbursement for purchase of tubs - £475.00

13. Closure of meeting

Date of next Parish Council meeting to be agreed.
MJ closed the meeting at 8.40pm.