

RADWAY PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in the Village Hall on Monday, 20th January 2015 at 7.45pm

Present: Cllrs: M. Johnson (Chairman) (MJ), J. Feilding (JF), J. Jackson (JJ) and P. Wilkins (PW). Also present District Councillor S. Jackson (SJ) (from 8.35pm), C. Hill (Clerk) and 5 residents.

1. Apologies for absence

County Councillor C. Williams (business commitment).

2. Declarations of Interest

MJ declared a pecuniary interest in items 11(f) and (h) as a recipient.

3. Acceptance of the minutes of the previous meeting (November 2014)

The minutes of the previous meeting had been circulated prior to this meeting. It was agreed that they represented a true record of the meeting and were signed by MJ.

4. Questions from the public

A resident asked if there is a future building project is there any way we can limit the number of buildings? MJ said that we would have to look at the planning application.

Could the Parish Council remind residents that dogs should not be in the recreation area.

ACTION: Newsletter item.

It was reported that outside 5 The Green there is a tree around the street light. MJ said that she would mention this to the resident.

ACTION: MJ to mention to the resident.

A resident said that the verge is being damaged opposite the disabled bay on Langdon Lane where a resident regularly turns his car. MJ agreed to have a word with the resident.

ACTION: MJ to have a word with the resident.

It was further reported that the verge next to the footway is being churned up by a resident who regularly exercises his dog. MJ agreed to look into this.

ACTION: MJ to look into this.

It was commented by a resident that levelling the recreation field is a waste of money. That the ground has historical links. PW advised we should consider the cost of the topsoil.

A resident said that the footway from the Village Hall to the letterbox needs attention. In wet conditions it floods and residents walk in the road. Councillors agreed to meet with County Highways to discuss this.

ACTION: The Clerk to arrange for County Highways to meet with PW and JF.

The Beech tree along Langdon Lane is an issue.

ACTION: MJ to talk to the resident.

The chevrons by King John's Lane need attention.

ACTION: The Clerk to talk to County Highways.

5. Matters arising from the minutes of the previous meetings:

- (a) Footpath on Orbit land; update

It was reported that they have repaired the manhole outside number 18 but have left the fencing.

ACTION: The Clerk to ask Orbit to remove the fencing.

- (b) Smithy Cottage; verge damage
MJ said that she has spoken to the owner regarding this. She had seen photos showing curb damage prior to commencement of the works.
- (c) Langdon Lane; parking update
The Clerk reported that she has not had a response from Orbit. It was agreed that the Parish Council would ask SJ for his help.
ACTION: The Clerk to ask SJ if he can help to move this forward.
- (d) Levelling of the recreation field update
It was agreed that PW should investigate further and obtain some quotes for the levelling of the pitch and another layer of tarmac to cover the existing tarmac.
ACTION: PW to investigate and obtain quotes.
- (e) Tree planting update
PW reported that the tree has been planted. Nicholson Nurseries did a good job and also looked at the Orbit trees and secured them. It was agreed that a note would be placed in the newsletter thanking people for their help and donations.
ACTION: Newsletter item
- (f) Request for signage by Farnborough Road update
PW said that approximately £150 would be the cost of signage.
ACTION: March agenda item
- (g) Debris left by WCC update
MJ reported that WCC were not allowed to take the tree away because it belongs to the MOD. It was agreed that the Clerk should write to the MOD regarding the safety of trees that border this parish.
ACTION: The Clerk to write to MOD.
- (h) Rural Watch update
ACTION: Community Forum agenda item

6. To receive reports from District and County Councillors

ACTION: MJ to circulate the report from CW.

7. To receive planning applications

- (a) 14/03272/FUL - Land off Langdon Lane
The Parish Council agreed to object to this application for the following reasons; drainage/flooding issues, parking, community facility, housing already available in the parish, impact on listed buildings and the conservation area.
ACTION: The Clerk to respond.
- (b) 14/03465/LBC - Smithy Cottage, Farnborough Road
No objections or comments.

8. To receive correspondence

- (a) Correction of an alleged error on the Definitive Map - Bridleway SM171
No comments.
- (b) Parish Council Precepts 2015/16
Noted.

- (c) WALC Local Council Tax Grant and Precept
Circulated via email.
- (d) WALC Transparency Code for Parish Councils
Circulated via email.
- (e) Kinton Neighbourhood Development Plan
Noted.
- (f) Letter re. trimmed tree
MJ explained that this is a tree on the grass verge that has apparently been heavily pruned. It was agreed that MJ would talk to the resident who pruned the tree. PW agreed to respond to the resident who wrote the letter.
ACTION: MJ to talk to the resident who pruned the tree. PW to respond to the resident who wrote the letter.
- (g) To consider replacing tubs
ACTION: Councillors to look at the number which require replacing.
8.35pm SJ joins the meeting
- (h) Street Plan on noticeboard
Councillors agreed that this would need a separate cabinet under the existing noticeboard. MJ to ask the resident, who suggested this, how big they think the cabinet would need to be.
ACTION: MJ to liaise with the resident regarding size.
- (i) To consider purchasing a mature Christmas tree
JF said that the tree would grow and lose its shape. It was agreed that PW would find out the cost.
ACTION: PW to find out the cost.
- (j) Royal Garden Party Nomination
Circulated via email.
- (k) St. Peter's Churchyard; loose headstones
The responsibility would be with the PCC or the District Council.
ACTION: MJ to talk to the PCC.

6. To receive report from District Councillor

SJ said that the District Council were optimistic that they could maintain the same level of council tax for 2015/16. Parish and Partners briefing says there is planning training on 5th February at Southam at 8pm. Core Strategy is being examined in public by a government inspector. On Thursday, 22nd the inspector will be looking at GLH proposed development. SJ announced that he will be retiring in May.

9. Financial Report/Administration

- (a) Bank balances
The Clerk confirmed the following balance in the current account:
£10,175.87
- (b) Bank reconciliation
The Clerk had circulated prior to the meeting a bank reconciliation up to 31st December 2014. A copy is attached to these minutes.
- (c) National Salary Awards 2015
Circulated via email. The Clerk was asked to write to our contractor who cuts the grass to make him aware of the increase in the hourly rate.
ACTION: The Clerk to write to the contractor who cuts the grass
- (d) New bank mandate
ACTION: May agenda item.

- (e) 2015/16 Street Light Maintenance
Councillors agreed to continue with this contract in 2015/16.
ACTION: The Clerk to respond to the County Council.

10. To set the 2015/16 precept and agree the budget

A draft budget had been circulated prior to the meeting. MJ proposed a 2% rise in the precept, seconded and carried unanimously. The draft budget was agreed and a copy is attached to these minutes.

MJ did not take part in this discussion. JF took the Chair.

11. Passing of accounts for payment

The following accounts were proposed for payment by JF, seconded by PW and carried unanimously:

- (a) Mrs. C. Hill - gross salary (December and January) - £223.16
- (b) Mr. T. Turner - newsletter - £30.00
- (c) Miss Taylor - cleaning the bus shelter (December and January) - £24.00
- (d) Npower - street lighting - £393.10
- (e) Mrs. C. Hill - expenses (Oct-Dec) - £22.36
- (f) Ms. M. Johnson - reimbursement for caps - £16.99
- (g) Nicholson Nurseries Ltd. - tree - £378.56
- (h) Ms. M. Johnson - Christmas tree - £75.00

The Chair was returned to MJ.

12. Closure of meeting

Date of next Parish Council meeting to be agreed.
MJ closed the meeting at 9pm.